

**CITY OF COOS BAY**  
**Agenda Staff Report**

MEETING DATE February 19, 2013	AGENDA ITEM NUMBER
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TO: Mayor Shoji and City Councilors

FROM: Rodger Craddock, City Manager  
Joyce Jansen, Economic Revitalization Administrator

ISSUE: Establishing an Urban Renewal Agency Advisory Committee

BACKGROUND:

The City of Coos Bay has two active urban renewal districts: the Coos Bay Downtown District established in 1988 and the Empire District established in 1995. While formation of an urban renewal district is a public process, once the district has been formed, citizen involvement is limited to the annual budget meetings in April, attendance at regular monthly urban renewal meetings, and/or participation in a program such as the façade improvement grant program. Establishing an Urban Renewal Advisory Committee would increase citizen involvement in city government and the urban renewal districts. Committee responsibilities could include, but are not limited to, annual review of the proposed budget, consideration and recommendation of future projects and programs, prioritization of projects, review of the plans, and recommendation on proposed plan amendments.

Staff contacted a number of Oregon cities similar to Coos Bay for information on urban renewal advisory committees. A spreadsheet of the research is attached. Ten cities were contacted and seven of these have an advisory committee. Responsibilities mirror or are similar to those mentioned above. Committee membership takes form in a variety of ways: residents or property owners within the district, any combination property owners and citizens at large within the district, members of the city council, and/or representatives from the overlapping taxing districts.

There are nine overlapping taxing districts for the city's two urban renewal districts (the city of Coos Bay included). Other entities that could be represented in the committee are the Coos Bay Downtown Association, Community Coalition of Empire, and Eastside Neighborhood Group. If the committee is to be comprised of one representative from each of the aforementioned groups, committee membership would be twelve.

BUDGET IMPLICATIONS:

There would not be an impact to the budget.

ADVANTAGES:

Encouraging citizen input and volunteerism in city government and the Urban Renewal Agency is listed as a top goal priority in the Council's 2013 Goals, and the creation of an Urban Renewal Advisory Committee to assist the Coos Bay Urban Renewal Agency is listed as one of the Council's short term activities aimed at achieving citizen input and volunteerism in city government.

DISADVANTAGES:

None identified.

**ACTION REQUESTED:**

If it pleases the City Council, determine membership composition of the committee and direct staff to proceed with drafting a resolution establishing an Urban Renewal Advisory Committee.

**2013 City Council Goal**

**Citizen Education & Involvement:** Educate, cultivate, and encourage public participation in city government, urban renewal and disaster preparedness.

**Top Goal Priorities:**

- ✓ Educate citizens on the roles and activities of City government.
- ✓ Educate citizens on the purpose and activities of Urban Renewal.
- ✓ Educate citizens on emergency preparedness.
- ✓ Encourage citizen input and volunteerism in City government.

**Overlapping Taxing Districts**

**Overlapping District's Foregone Taxes  
Fiscal Year 2011/2012**

	<b>Downtown District</b>	<b>Empire District</b>
Shared Value	\$954,221,863	
Plan Area Current Value	\$ 114,979,493	\$ 63,687,136
Plan Area Frozen Value	\$ 50,671,009	\$ 23,772,166
Plan Area Excess Value	\$ 64,308,484	\$ 39,914,970

<b>Overlapping Taxing Districts</b>	<b>Permanent Rate</b>	<b>Downtown District</b>	<b>Empire District</b>	<b>Foregone Taxes</b>
4 H	0.0888	\$ 5,630	\$ 3,530	\$ 9,160
Library	0.7289	\$ 46,850	\$ 29,007	\$ 75,857
Coos County	1.0799	\$ 69,369	\$ 43,034	\$ 112,403
ESD	0.4432	\$ 28,435	\$ 17,652	\$ 46,087
Airport	0.24	\$ 15,362	\$ 9,542	\$ 24,904
Coos Bay Schools	4.5276	\$ 291,121	\$ 180,627	\$ 471,748
SWOCC	0.7017	\$ 45,037	\$ 27,958	\$ 72,995
Port of Coos Bay	0.6119	\$ 39,312	\$ 24,332	\$ 63,644
City of Coos Bay	6.3643	\$ 409,249	\$ 254,003	\$ 663,252
Total Foregone Taxes		\$ 950,366	\$ 589,684	\$ 1,540,050

Data derived from Summary of Assessment and Tax Roll for Tax Year 2011-12, Table 4b, 4c, 4e

**Attachments:**

Spreadsheet  
Sample Resolutions/Ordinances





# City of Coos Bay

## 2013 Council Goals

**Citizen Education & Involvement:** Educate, cultivate, and encourage public participation in City government, urban renewal and disaster preparedness.

### **Top Goal Priorities:**

- ✓ Educate citizens on the roles and activities of City government.
- ✓ Educate citizens on the purpose and activities of Urban Renewal.
- ✓ Educate citizens on emergency preparedness.
- ✓ Encourage citizen input and volunteerism in City government.

**Infrastructure and Services:** To maintain and improve the City's physical infrastructure and provide quality services for current and future citizens.

### **Top Goal Priorities:**

- ✓ Maintain staffing levels to adequately provide core services.
- ✓ Ensure that the City can protect and enhance the useful life of streets, utilities, and facilities.
- ✓ Ensure staff is properly equipped and trained to deliver city services to those who work, live, and visit the City of Coos Bay.

**Economic Development & City Revitalization:** To create a vibrant community for City citizens and entrepreneurs.

### **Top Goal Priorities:**

- ✓ To promote and assist in the revitalization of the Downtown and Empire URA Districts in an effort to provide development opportunities for businesses and industry.
- ✓ To coordinate with our economic development partners in an effort to attract, retain, and promote expansion of local business opportunities.

**Finance:** To adopt and maintain a sustainable budget that reflects City priorities and realizes current economic conditions.

### **Top Goal Priorities:**

- ✓ Provide a sustainable level of core services, meet regulatory requirements, and contribute to a stated goal within budgetary constraints of predictable revenue.
- ✓ Maintain public trust and confidence by utilizing resources in the most efficient manner possible.

**City Policies & Procedures:** To review and evaluate the City Charter, ordinances, and policies to provide for the current and future needs of the citizens.

### **Top Goal Priorities:**

- ✓ Evaluate the City Charter, ordinances, and policies to efficiently address the needs of the businesses and citizens in a cost effective and timely manner.
- ✓ Evaluate the City Charter, ordinances, and policies for compliance with existing and revised federal and state regulatory agency rules.

**Urban Renewal Advisory Committees by City (URAC)**  
**February 1, 2013**

<b>City</b>	<b>Role/Function of Committee</b>	<b>Membership of Committee</b>	<b>Resolution / Ordinance</b>
Beaverton	To be the public comment arm of the Beaverton Urban Renewal Agency; assist city staff in developing the programs and framework for implementing the UR plan. Time split as follows: 48% infrastructure and transportation improvements; 7% business incentive programs; 8% debt service and oversight; 4% community identity upgrades; 33% joint investment programs.	15 members: three area residents; two planning commissioners; three property/business owners; one member of the Beaverton Committee for Citizen Involvement; one Executive Director of the Beaverton Chamber; one representative from the Fire District; one non-profit housing developer; one architect; one industrial real estate broker.	Beaverton Urban Development Agency BURA Bill No. 2012-05 (41 page document)
Canby	The City Council acts as their Urban Renewal Board. Renate Mengelberg, current Economic Development Director was our contact; this was the total of information she provided.	No longer has a committee.	
Estacada	The URAC has been authorized by the City Council, but has not yet been activated/convened.	Five members: two business owners, property owners or residents whose property or business is located within the Estacada URAD boundaries; one representative of Estacada Rural Fire District #69; two residents of the City of Estacada.	URA to the Estacada Municipal Code  Ordinance Series of 2009, No. 002 – An Ordinance Adding Section 2.34
Keizer	To implement the Master Plan and Marketing Framework Plan for the River Road commercial corridor.	Six members: one business/property owner from each of the five districts plus 1 citizen-at-large.	Information requested – answer pending from Keizer office.
La Grande	The URAC considers, prioritizes and recommends policies to the URA dedicated to the revitalization of the URD. Also provides recommendations on investments in public improvements and public/private development partnerships and facilitates the development of commercial and industrial portions of the District to create jobs and income which will provide economic support to the District.	Seven members appointed by the City Council for three year terms. The basic criterion for membership is residency in the City of La Grande. Community and Economic Development Director acts as staff liaison to the URAC Commission.	City of La Grande Resolution No. 4624, Series 2011; City of La Grande Ordinance No. 3193, Series 2011.
Lincoln City	The URAC was discontinued in 2006. Their role was to meet as necessary to discuss current and future projects and set priorities.	Committee was comprised of seven members who were city residents or owned property in the city.	Resolution No. 89-22 was used to originally form the URAC.

Urban Renewal Advisory Committee  
Summary of Oregon Cities – page 2

Newport	The URAC was discontinued in 2008 and their duties delegated to City Council members. David Marshall, current Finance Director, was our contact; this was the extent of the information he was able/willing to provide.	No longer has a committee.	
Redmond	Responsible for reviewing the URA District Plan and Downtown Action Plan and provide policy and implementation recommendations to the City staff and URA Board; provide recommendations on projects consistent with the URA District Plan and Downtown Action plan; prepare a prioritized list of potential URA projects for the URA board; study and identify District needs and make recommendations to the URA Board; advise City staff support, the Redmond Urban Area Planning Commission and URA Board on the Urban Area Development Standards.	Committee comprised of nine members appointed at the discretion of the Urban Renewal Agency Board, currently the Redmond City Council.	Information requested; response from Redmond City office has not resulted in information. Still following up with Jackie/John Williams in that office.
Sandy	Does not have a URAC.	n/a	
Roseburg	No response to inquiry.		No information found on Roseburg webpage.
The Dalles	The primary mission of URAC is the enhancement of public and private properties increasing the likelihood of investment in the city by any party. Creation of accounting field collecting and dispensing of monies covering the operation of the URA.	Committee is comprised of five members: one Planning Commissioner with voting rights; one Port of The Dalles/Wasco County Fire & Rescue District; three citizens-at-large.	General Ordinance No. 09-1299-An Ordinance Amending Sections 7 & 8 of General Ordinance No. 90-1106 concerning Membership, Appointment and Terms for the URA Committee.

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or.us  
emailed  
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URAAC*

*→ 503-266-7001  
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**UR Resolution No. 00-001**

**A RESOLUTION OF THE CANBY URBAN RENEWAL AGENCY BOARD ESTABLISHING THE CANBY URBAN RENEWAL ADVISORY COMMITTEE FOR THE PURPOSE OF ADVISING THE BOARD ON CERTAIN MATTERS DIRECTLY RELATED TO THE CANBY URBAN RENEWAL PLAN AND PROGRAMS, AND ESTABLISHING STAGGERED TWO YEAR MEMBERSHIP (POSITION) TERMS.**

**WHEREAS**, the Canby Urban Renewal Agency Board (Board) wishes to establish a Canby Urban Renewal Advisory Committee (Committee) for the purpose of advising the Agency Board on certain matters directly related to the Canby Urban Renewal Plan and Programs; and

**WHEREAS**, the Board hereby determines that the functions of the Advisory Committee are to generally review and advise the Board on the following matters directly related to the Canby Urban Renewal Plan and Program:

1. Fiscal year operating and capital improvement budgets;
2. Business plan review relating to infrastructure project cost allocations, infrastructure project agreements, and infrastructure project property agreements;
3. Infrastructure project descriptions and priorities;
4. Infrastructure engineering design, construction bids and requests for proposal;
5. Infrastructure related property acquisitions; and
6. Any other matter directly related to the Canby Urban Renewal Plan and Programs that are assigned to the Committee, from time to time, by the Board.

**WHEREAS**, the Committee shall determine their own chairperson, meeting procedures and rules, and meeting schedule; and

**WHEREAS**, the Committee shall convene and hold all meetings at a location within the corporate limits of the City of Canby pursuant to the Oregon Public Meetings Law, shall not convene or hold any meeting without proper notice and shall hold all meetings open to the public.

**NOW THEREFORE, BE IT RESOLVED** by the Board that the Committee is hereby established to advise the Board on certain matters directly related to the Canby

**CANBY**

## Urban Renewal Plan and Program.

**BE IT FURTHER RESOLVED** that the functions of the Committee are to review and advise the Board generally on the following matters directly related to the Canby Urban Renewal Plan and Program:

- Fiscal year operating and capital improvement budgets;
- Business plan review relating to infrastructure project cost allocations, infrastructure project agreements, and infrastructure project property agreements;
- Infrastructure project descriptions and priorities;
- Infrastructure engineering design, construction bids and requests for proposal;
- Infrastructure related property acquisitions; and
- Any other matter directly related to the Canby Urban Renewal Plan and Programs that are assigned to the Committee, from time to time, by the Board.

**BE IT FURTHER RESOLVED** that the Committee shall be composed of no less than seven members/positions and no more than eighteen members/positions.

**BE IT FURTHER RESOLVED** that the terms of membership on the Committee shall be two years and the terms shall be staggered, beginning on the date of the approval of this resolution with half being appointed for one-year term positions and the other half being appointed for two-year term positions.

**BE IT FURTHER RESOLVED** that the Board shall appoint all members to and fill all vacancies on the Committee, and appointed members shall remain in their respective position until a qualified person is appointed by the Board.

**BE IT FURTHER RESOLVED** that all meetings of the Committee shall be held at a location within the corporate limits of the City of Canby pursuant to the Oregon Public Meetings Law, the Committee shall not convene or hold any meeting without proper notice and shall hold all meetings open to the public.

**BE IT FURTHER RESOLVED** that half of the appointed members plus one member of the Committee shall comprise a quorum, the Committee shall have the authority to make and alter rules for their own governance and procedures, with general oversight by the Agency for consistency and fairness.

**ADOPTED** this \_\_\_\_ day of March, 2000 by the Canby Urban Renewal Agency Board.

\_\_\_\_\_  
Scott Taylor, Chairperson

ATTEST:

\_\_\_\_\_  
Gerald A. Pineau, Community Development Director

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**ORDINANCE SERIES OF 2009, NO. 002**

**AN ORDINANCE ADDING SECTION 2.34 – URBAN RENEWAL ADVISORY COMMITTEE TO THE ESTACADA MUNICIPAL CODE.**

**WHEREAS**, the Estacada City Council adopted an Estacada Urban Renewal Plan on May 14, 2007; and

**WHEREAS**, the Estacada City Council established the Estacada Urban Renewal Agency on June 9, 2008; and

**WHEREAS**, to ensure public participation in the Urban Renewal process, the Estacada City Council wishes to establish the Urban Renewal Advisory Committee to advise the Estacada Urban Renewal Agency on issues regarding the Estacada Urban Renewal Plan.

**NOW, THEREFORE THE CITY OF ESTACADA ORDAINS AS FOLLOWS:**

**SECTION 1.** Section 2.34 is hereby added:

**2.34 Urban Renewal Advisory Committee**

**Sections:**

<b>2.34.010</b>	<b>Establishment of Committee</b>
<b>2.34.020</b>	<b>Membership of Committee</b>
<b>2.34.030</b>	<b>Term of Office</b>
<b>2.34.040</b>	<b>Vacancies and removal</b>
<b>2.34.050</b>	<b>Presiding members</b>
<b>2.34.060</b>	<b>Meetings</b>
<b>2.34.070</b>	<b>Duties of Committee</b>
<b>2.34.080</b>	<b>Annual Report of Committee</b>

**2.34.10 Establishment of Committee.**

To ensure public participation in the Urban Renewal process, the Estacada Urban Renewal Advisory Committee is created to advise the Estacada Urban Renewal Agency.

**2.34.20 Membership of Committee.**

The committee shall consist of five members who are not officials or employees of the city. Two members shall be business owners, property owners or residents whose property or business is located within the Estacada Urban Renewal District boundaries. One member shall be a representative of Estacada Rural Fire District #69. Two members shall be a resident of the city. Committee members shall serve without compensation.

**2.34.030 Term of office.**

Members are appointed by the City Council for a three-year term or until their respective successors are appointed.

**2.34.040 Vacancies and removal.**

Each committee member serves at the pleasure of the City Council and may be removed by the Council at any time before the committee member's term expires. Any vacancy on the



**CITY of LA GRANDE  
RESOLUTION NUMBER 4624  
SERIES 2011**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, OREGON, CREATING  
ADVISORY COMMISSIONS FOR THE CITY OF LA GRANDE, OREGON; ESTABLISHING  
MEMBERSHIP, TERMS OF OFFICE, POWERS AND DUTIES; AND DECLARING AN EFFECTIVE  
DATE**

WHEREAS, the City Council of the City of La Grande, Oregon, recognizes the benefits of public input and as a result has established by Ordinance over time volunteer Advisory Commissions, as needed and/or required; and,

WHEREAS, the City Council of the City of La Grande, Oregon, has now adopted an Ordinance that will abolish existing Ordinances establishing Advisory Commissions effective September 9, 2011; and,

WHEREAS, the City Council of the City of La Grande, Oregon, has now also adopted an Ordinance establishing a protocol to create various ad hoc and long-term Advisory Committees and Commissions within the City of La Grande, Oregon; and,

WHEREAS, that protocol establishes that Advisory Committees and Commissions of the City Council of the City of La Grande, Oregon, shall now and hereafter be established in most cases by one Resolution of the City Council of the City of La Grande, Oregon, and sets forth a code of behavior and general procedures by which those Advisory Committees or Commissions established by Resolution of the City Council of the City of La Grande, Oregon, shall conduct their business;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of La Grande, Oregon, that:

**Section 1: CREATION of COMMITTEES/COMMISSIONS**

There shall be and hereby are created in the City of La Grande, Oregon, an *Air Quality Advisory Commission; Arts Advisory Commission; Budget Committee; Community Landscape and Forestry Advisory Commission; Landmarks Advisory Commission; Library Advisory Commission; Parking, Traffic Safety, and Street Maintenance Advisory Commission; Parks and Recreation Advisory Commission; Planning Commission; and Urban Renewal Advisory Commission*, as follows:

**Section 2: APPLICATION PROCESS**

Individuals interested in serving as a volunteer member of any Committee/Commission shall complete, sign and submit to the City Recorder or designee an application form developed by City administrative staff, for final review and appointment by a vote of the City Council meeting in a Regular or Special Session. The City Council reserves the right to request additional information from an applicant or applicants prior to making a formal appointment, to assist in the selection process. All applicants are subject to a criminal background check, provided the applicant has signed a waiver there for.

**Section 3: COMMITTEES and COMMISSIONS**

Committee/Commission composition and residency requirements are unique to each Committee/Commission identified herein.

**A. AIR QUALITY ADVISORY COMMISSION**

Commission members shall be individuals who are actively interested in air quality issues facing the City of La Grande. The *Air Quality Advisory Commission* shall:

1. Provide continued direction and assistance with the implementation and execution of the Air Quality Improvement Program that will maintain the City's compliance with the Federal Clean Air Act.

2. Assist with the public education portion of the Program, through public speaking and other informational resources.

3. Provide coordination and communication among other groups and individuals involved in the air quality issues impacting La Grande.

4. Assist in the coordination of events to publicize the continued need for the La Grande Air Quality Improvement Program.

5. Identify and pursue funding sources to assist with the ongoing execution of the La Grande Air Quality Improvement Program.

An individual appointed as a member of the Commission shall be a resident of the City, except that two (2) such members may be from the area within the City's Urban Growth Boundary or within the boundaries of Union County. Membership should include a cross section representing the agricultural industry, forest industry, local industry, wood heating industry, health industry, Union County, environmental interest and the general population.

The Commission shall consist of seven (7) members, who shall serve without pay for three (3)-year terms. Terms shall begin on a common date and shall expire on December 31, at the end of each respective term. Four (4) voting members of the Commission shall constitute a quorum for the transaction of business. The Commission shall meet regularly and shall hold its meetings in compliance with the Oregon Public Meetings Law. (Refer to Ordinance establishing and governing Commission protocol, attached hereto and by this reference incorporated herein as if fully set forth).

#### **B. ARTS ADVISORY COMMISSION**

"Arts" includes but is not limited to, music; drama; creative writing and poetry; architecture and landscape design; painting; sculpture; photography; graphics; craft and folk art; motion pictures; and such other endeavors as may be designated by the Commission. Commission members shall be individuals who are actively interested in promoting the arts and arts education in the community. The *Arts Commission* shall:

1. Encourage greater opportunities for and recognition of the arts in the community.

2. Provide coordination of and communication among groups and individuals engaged in the arts.

3. Provide coordination of events to showcase the abilities of area artists; specifically the annual *Season's Faire* in November of each calendar year.

4. Provide development and promotion of the arts as a factor in the economic life of the community.

5. Pursue funding sources, projects, and programs to enhance the artistic diversity available for the citizens of La Grande and to include opportunities for children; including but not limited to the annual *Arts for All* in April of each calendar year.

An individual appointed as a member of the *Arts Commission* shall be a resident of the City, except that two (2) such members may be from the area within the City's Urban Growth Boundary or within the boundaries of Union County.

The Commission shall consist of seven (7) members, each of whom shall be voted upon by the full Council during a Regular Session of the Council. The seven (7) Commissioners shall serve without pay for three (3)-year terms. Terms shall begin on a common date and shall expire on December 31, at the end of each respective term.

4. Review all land use applications that apply to designated or formally nominated historic resources. Recommendations of the *Landmarks Advisory Commission* shall be forwarded to the Planning Commission or City Council, depending upon the level at which the final decision is required.

5. Recommend future policies and programs to the City Manager and/or City Council which will further the purposes of historic preservation and carry out such programs and policies as directed by the City Manager and/or City Council. The Commission shall prepare and recommend a Historic Preservation Element in the La Grande Comprehensive Plan.

6. Review and comment upon nominations for the National Register of Historic Places, as referred to the Commission by the State Historic Preservation Office.

7. Support the enforcement of all State and Federal laws relating to historic preservation:

The jurisdiction of the *Landmarks Advisory Commission* shall not be construed to apply to structures and sites that have been condemned by the Building Official as being "dangerous or hazardous" properties, nor does it extend to the use of land or buildings. Jurisdiction shall be limited to:

1. Designated historic sites and landmarks, as defined in the Land Development Code; and

2. formally-nominated potential historic resources, pending designation procedures only.

The Commission shall be concerned with elements of development, reconstruction, redevelopment, rehabilitation and preservation that affect visual quality or structural matters related to preservation and control of deterioration of a designated, or formally nominated, historic site or landmark. The jurisdiction of the Commission shall include all actions relative to the above elements, whether proposed by a private agent or government entity.

An individual appointed as a member of the *Landmarks Advisory Commission* shall be a resident of the City or a property owner within the Historic District of the City of La Grande, Oregon; except that two (2) such members may be residents of Union County.

The *Landmarks Advisory Commission* shall be composed of five (5) members, who shall be voted upon by the full Council during a Regular Session of the Council. The five (5) Commissioners shall serve without pay for three (3)-year terms.

Three (3) voting members of the *Landmarks Advisory Commission* shall constitute a quorum for the transaction of business. The Commission shall meet as the need to conduct business related to historic properties in the City dictates. Meetings shall be conducted informally to receive complaints and expressions of concern from City residents, to enable discussion and the formulation of recommendations to the City Manager, Staff and City Council. The Commission shall hold its meetings in compliance with the Oregon Public Meetings Law. (Refer to Ordinance establishing and governing Commission protocol, attached hereto and by this reference incorporated herein as if fully set forth).

**F. LIBRARY ADVISORY COMMISSION**

Chapter 357 of Oregon Revised Statutes requires that a public library be governed by a *Library Advisory Commission* consisting of not less than five (5) members, serving for four (4)-year terms. Commission members shall be individuals who are actively interested in Library services and programs. Library Advisory Commissioners shall:

1. In all instances, serve as advocates of the F. Maxine and Thomas W. Cook Memorial Library and its services and programs.

2. Consult with, advise, and make recommendations to the Library Director, City Manager, and City Council in connection with Library policies, services, the existing facility, staffing requirements, and all other matters pertaining to the improvement and ongoing maintenance of the F. Maxine and Thomas W. Cook Memorial Library.

3. Review the Library Budget and make suggestions and recommendations to the Library Director, City Manager and City Council about service levels and the appropriateness of program fees and funding levels, prior to consideration of the annual Budget.

An individual appointed as a member of the *Library Advisory Commission* shall be a resident of the City, except that one (1) such member may be from the area within the City's Urban Growth Boundary or within the boundaries of Union County. No person shall hold appointment as a Library Commissioner for more than two (2) full consecutive terms; but any person may be appointed again after an interval of one (1) year.

The *Library Advisory Commission* shall be composed of five (5) members, each of whom shall be voted upon by the full Council during a Regular Session of the Council. The five (5) Commissioners shall serve without pay for four (4)-year terms. Terms shall begin on a common date and shall expire on December 31, at the end of each respective term.

Three (3) voting members of the *Library Advisory Commission* shall constitute a quorum for the transaction of business. The Commission shall meet regularly and shall hold its meetings in compliance with the Oregon Public Meetings Law. (Refer to Ordinance establishing and governing Commission protocol, attached hereto and by this reference incorporated herein as if fully set forth). The Library Director shall serve as secretary to the Commission and shall keep the record of its actions.

**F. PARKING, TRAFFIC SAFETY, and STREET MAINTENANCE ADVISORY COMMISSION**

*The Parking, Traffic Safety and Street Maintenance Advisory Commission shall:*

1. In all instances, serve as an advocate of the City's Parking, Traffic Safety and Street Maintenance priorities and programs, as determined by the City Manager, Public Works Director and/ or the City Council.

2. Recommend traffic safety priorities to the Public Works Director and/or the City Manager.

3. Develop and recommend coordinated safety programs.

4. Review information and data from City Staff regarding traffic safety issues, the Parking Enforcement Program, and Street Maintenance, and provide advice and/or make recommendations to the Public Works Director and/or City Manager related to that information.

5. Review complaints and/or suggestions from City residents about traffic and safety conditions and street maintenance issues and make recommendations to the Public Works Director and/or City Manager.

6. Promote public awareness and support of City and State traffic laws and safety.



7. Recommend prioritization and funding sources for street maintenance for a minimum of one block in length, with the exception of potholes and patching, which are considered general maintenance and not in the purview of the Commission, at the request of the Public Works Director and/or City Manager.

An individual appointed as a member of the Commission shall be a resident of the City, except that two (2) such members may be from the area within the City's Urban Growth Boundary.

The Commission shall be composed of seven (7) members, each of whom shall be voted upon by the full Council during a Regular Session of the Council. The seven (7) Commissioners shall serve without pay for three (3)-year terms. Terms shall begin on a common date and shall expire on December 31, at the end of each respective term.

Four (4) voting members of the Commission shall constitute a quorum for the transaction of business. The Commission shall meet regularly and shall hold its meetings in compliance with the Oregon Public Meetings Law. (Refer to Ordinance establishing and governing Commission protocol, attached hereto and by this reference incorporated herein as if fully set forth).

**G. PARKS and RECREATION ADVISORY COMMISSION**

Commission members shall be individuals who are actively interested in parks maintenance and development, recreation programs, and/or have a special interest in aquatics programs. The *Parks and Recreation Advisory Commission* shall:

1. Serve as an advocate of the City's Parks and Recreation and Aquatics programs.
2. Encourage continued development and maintenance of parks, recreational and aquatics activities and advise the Parks and Recreation Director and/or City Manager in connection with issues concerning parks development and maintenance and recreational activities.
3. Provide input to the Parks and Recreation Director and/or City Manager in connection with overall policy decisions regarding City wide recreation and aquatics programs.
4. Review program budgets for parks, recreation, and aquatics, specifically related to development, marketing, program fees, operations, and maintenance of parks, recreational and aquatics activities and advise the Parks and Recreation Director and/or City Manager in general about the appropriateness of program fees and funding levels.
5. Recommend to the Parks and Recreation Director and/or City Manager written policies regarding the development, marketing, staffing, operations and maintenance of parks, recreational, and aquatics activities.
6. Review, maintain and update a comprehensive *Parks Master Plan*, addressing ongoing development, marketing, programming, operations, and maintenance of parks, recreational, and aquatics activities in the City of La Grande, Oregon. Such Plan in its final form shall be submitted to the City Council for adoption prior to implementation. The Parks and Recreation Director and/or City Manager shall seek the advice of any department or other City commissions which will be affected by the Plan and/or Plan revisions.

The Commission shall be composed of seven (7) members, who shall be voted upon by the full Council during a Regular Session of the Council. The seven (7) Commissioners shall serve without pay for three (3)-year terms. Terms shall begin on a common date and expire on December 31, at the end of each respective term. Two (2) of the seven (7) individuals appointed as a member of the Commission shall reside within the boundaries of La Grande School District Number 1. Five (5) of the seven (7) Commissioners must reside within the City limits.

Four (4) voting members of the Commission shall constitute a quorum for the transaction of business. The Commission shall meet regularly and shall hold its meetings in compliance with the Oregon Public Meetings Law. (Refer to Ordinance establishing and governing Commission protocol, attached hereto and by this reference incorporated herein as if fully set forth).

#### **H. PLANNING COMMISSION**

ORS 227.020 provides the authority for the creation of a *Planning Commission*. The *Planning Commission* shall, among other issues governed by the City's Land Development Code and State and Federal laws:

1. Recommend to the City Council issues related to Comprehensive Plan amendments; zoning and rezoning; public road dedication and vacations; street naming and renaming; Ordinance adoptions related to land use or development issues.

2. Render final decisions, unless appealed to the City Council, in connection with any Type III procedures in the Land Development Code, including preliminary subdivision applications; conditional use permits; public road access for new developments; appeals of administrative decisions related to site review permits and such other responsibilities as may be added to the Land Development Code Ordinance from time to time.

3. Determine and establish such rules and regulations for the conduct of the Commission as the members shall deem advisable; provided, however, that such rules and regulations shall not be in conflict with this Ordinance nor any other City, State, or Federal law.

The Commission shall be composed of five (5) members, who shall be voted upon by the full Council during a Regular Session of the Council and shall serve without pay for four (4)-year terms. Terms shall begin on a common date and expire on December 31, at the end of each respective term. All five (5) members of the *Planning Commission* shall reside within the City's Urban Growth Boundary; but not more than one (1) of the five (5) members shall reside outside the City limits of the City of La Grande, Oregon. One (1) of the five (5) members may be a member of the Union County Planning Commission.

Only one (1) member of the *Planning Commission* shall be principally engaged in the buying, selling, or developing of real estate for profit as individuals, members of a partnership, or officers or employees of any corporation that is primarily engaged in the selling or developing of real estate for profit. Not more than two (2) members of the Commission shall be engaged in the same business, trade, or profession.

First-term incumbents may be reappointed to a second four-year term, but no individual may retain a seat on the Commission for more than two (2) consecutive terms. Individuals who have previously served on the Commission for two (2) consecutive terms may again be considered for appointment subsequent to an interval of one (1) year.

Three (3) voting members of the Commission shall constitute a quorum for the transaction of business. The Commission shall meet regularly and shall hold its meetings in compliance with the Oregon Public Meetings Law. (Refer to Ordinance establishing and governing Commission protocol, attached hereto and by this reference incorporated herein as if fully set forth).

#### **I. URBAN RENEWAL ADVISORY COMMISSION**

An individual appointed as a member of the Commission shall be a resident of the City. Commission members shall be citizens, property owners, business owners, and/or representatives of other interested parties who are actively interested in curing and preventing conditions of blight and improving the physical, economic and social conditions within the Urban Renewal District. The Commission shall:

1. Consider, prioritize, and recommend policies to the Urban Renewal Agency dedicated to the revitalization of the Urban Renewal District.

**CITY of LA GRANDE**  
**ORDINANCE NUMBER 3193**  
**SERIES 2011**

**"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA GRANDE, OREGON,  
ESTABLISHING PROTOCOL FOR THE CREATION OF VARIOUS AD HOC AND LONG-TERM  
ADVISORY COMMITTEES AND COMMISSIONS WITHIN THE CITY OF LA GRANDE, OREGON;  
AND REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT  
HEREWITH; AND DECLARING AN EFFECTIVE DATE"**

WHEREAS, Oregon Revised Statutes govern the creation of several regulatory volunteer Committees and/or Commissions, including but not limited to a municipal Budget Committee, a Library Commission, and a Planning Commission; and,

WHEREAS, the City Council of the City of La Grande, Oregon, recognizes the benefits of public input and as a result has established by Ordinance additional volunteer advisory Commissions, as needed and/or required; and,

WHEREAS, Staff has identified a number of areas in existing establishing Ordinances that require editorial amendments; and,

WHEREAS, the current process for creating, amending and/or repealing Commission Ordinances is lengthy and costly; and,

WHEREAS, the City Council of the City of La Grande, Oregon, met in a Work Session on Monday, June 27, 2011, to discuss the nature and current status of its various Advisory Commissions; and,

WHEREAS, at the close of that Work Session, the City Council of the City of La Grande, Oregon, concurred by consensus with the Staff recommendation to facilitate future administrative management of Committees and Commissions by developing a single Ordinance containing general language applicable to all Commissions and/or Committees of the Council, including but not limited to the appointment process and proper Commission conduct as governed by the Oregon Public Meetings Laws; and,

WHEREAS, the City Council of the City of La Grande, Oregon, further concurred by consensus with the Staff recommendation to then provide for the creation of Committees and Commissions by Resolution of the City Council of the City of La Grande, Oregon, containing language specific to each particular Commission, including but not limited to *Powers and Duties*;

**NOW, THEREFORE;**

**THE CITY OF LA GRANDE ORDAINS AS FOLLOWS:**

**Section 1. ADVISORY COMMISSION ESTABLISHMENT**

a. Advisory Commissions of the City Council of the City of La Grande, Oregon, shall now and hereinafter be established by Resolution of the City Council of the City of La Grande, Oregon.

b. This Ordinance shall set forth and govern general protocol for all Advisory Committees or Commissions established by Resolution of the City Council of the City of La Grande, Oregon, in accordance with the content of the following Sections.

**Section 2. COMMISSION APPOINTMENTS**

a. Pursuant to Chapter V, Section 21., of the City Charter of the City of La Grande, Oregon, the Mayor shall nominate the Council's Advisory Committee and Commission members, subject to a vote of the Council.

2. Recommend to the Urban Renewal Agency that the Agency invest in public improvements and public/private development partnerships that will benefit and enhance the Urban Renewal District and facilitate the development of commercial and industrial parts of the District to create jobs and income which will provide economic support to the District.

3. Provide other types of input to the Urban Renewal District Manager and/or Urban Renewal Agency, as needed.

The Commission shall be composed of seven (7) members, who shall be voted upon by the full Council during a Regular Session of the Council and shall serve without pay for three (3)-year terms. Terms shall begin on a common date and expire on December 31, at the end of each respective term.

Four (4) voting members of the Commission shall constitute a quorum for the transaction of business. The Commission shall meet regularly and shall hold its meetings in compliance with the Oregon Public Meetings Law. (Refer to Ordinance establishing and governing Commission protocol, attached hereto and by this reference incorporated herein as if fully set forth).

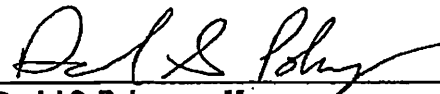
**Section 3. EXPIRATION OR VACATION OF TERMS**

(Refer to Ordinance establishing and governing Commission protocol, attached hereto and by this reference incorporated herein as if fully set forth).

**Section 4. MINUTES**

(Refer to Ordinance establishing and governing Commission protocol, attached hereto and by this reference incorporated herein as if fully set forth).

PASSED and EFFECTIVE ON this Seventh (7<sup>th</sup>) Day of September, 2011, by six (6) of six (6) Councilors present and voting in the affirmative.



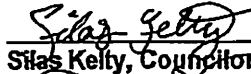
Daniel S. Pokorney, Mayor

**ABSENT EXCUSED**

Mary Ann Miesner, Mayor Pro Tem



John Bozarth, Councilor



Silas Kelly, Councilor



Gary Lillard, Councilor

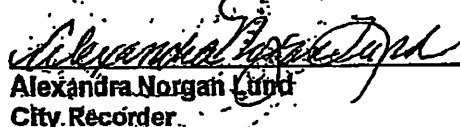


Kelly McGee, Councilor



Jerry Sebestyen, Councilor

ATTEST:

  
Alexandra Norgan Lund  
City Recorder



c. All Advisory Committee or Commission appointees shall serve on a voluntary basis, without pay.

d. In most cases, the same applicant shall be appointed to only one (1) Advisory Committee or Commission; except that the same applicant may additionally be appointed to the Budget Committee, which typically meets only once annually.

**Section 3. EXPIRATION or VACATION of TERMS**

a. Whenever possible, within thirty (30) days following the resignation, removal, or the expiration of the term of any appointed Advisory Committee or Commission member, a successor shall be appointed in accordance with that Committee's or Commission's membership criteria, as set forth in the establishing Resolution passed by the City Council of the City of La Grande, Oregon. Should any Advisory Committee or Commission member resign or be removed, a successor shall be appointed and shall serve for the unexpired period of the vacated term. A member whose term has expired or who has resigned from an Advisory Committee or Commission may continue to serve until a successor is appointed.

b. Any member of an Advisory Committee or Commission may be removed by the Council as follows:

1. At the request of the Advisory Committee or Commission Chair and/or the City Manager for nonattendance, if it becomes a frequent and regular occurrence. The City Council shall remove or fail to remove the Advisory Committee or Commission member by majority vote of the full Council.

2. The Chair of any Advisory Committee or Commission may, upon receiving a majority vote of the Advisory Committee or Commission, request to the City Manager that the member be temporarily removed pending City Council action. The Chair shall present to the City Council the basis for removal in open Session. The City Council shall remove or fail to remove the Advisory Committee or Commission member by majority vote of the full Council.

3. The City Manager may temporarily remove an Advisory Committee or Commission member and request the member's permanent removal from the Advisory Committee or Commission if the member has acted in such a manner to bring discredit to the City or has acted in a manner that is clearly in violation of the expectations of the Council, or displayed conduct that is malicious or capricious in nature. The City Manager shall present the reasons for removal to the Council at the next regularly scheduled City Council meeting. The Council shall permanently remove or fail to remove the member by majority vote of the full Council.

**Section 4. MEETINGS**

Commissioners shall schedule meetings and shall meet regularly and in compliance with ORS 192.620, the Oregon Public Meetings Law, as follows:

1. Customarily, Notice of all Advisory Commission meetings must be published in the newspaper, currently *The Observer*, or its successor, hereinafter referred to as "Newspaper," a minimum of one week prior to the date on which the meeting is scheduled. The Notice must include the meeting date, time, location, and nature of the Commission business to be discussed. Paid display advertising is not required. Any meeting scheduled without timely and proper advertising shall be postponed until such time that proper and timely advertising of the meeting can occur. Posting a meeting Notice only on the City's Web Site or Department Web Page does not satisfy this legal requirement.

2. A copy of the Agenda shall also be provided by hard copy or electronic mail to the City Recorder, together with a copy of the notification to the Newspaper, at the same time the Notice is provided to the Newspaper.

3. All meetings of the Commission shall be scheduled in nondiscriminatory locations accessible to individuals with mobility and other impairments; and a good faith effort shall be made to provide reasonable accommodations for hearing impaired persons, upon request.

4. Special meetings may be called by the Chair, a majority of the Commission members, the City Manager, or the Mayor. In accordance with ORS 192.620, the media shall be notified immediately. An Agenda for such special meeting shall be provided to Commissioners not less than twenty-four (24) hours prior to the meeting and shall be served by telephone, electronic mail, FAX, or personal delivery at each Commissioner's home or business. A copy of the Agenda, together with a copy of the notification to the Newspaper, shall also be provided by hard copy or electronic mail to the City Recorder at the same time the Notice is provided to the Newspaper.

5. During their first meeting of each calendar year, Commissioners shall elect from among their membership one individual to serve as Chair and one individual to serve as Vice Chair for the balance of that year. Nothing shall preclude the same individual from serving for more than one year; but the election shall still be held on an annual basis. Commissioners typically may not serve as Chair or Vice Chair more than two (2) consecutive years without a break in service, unless no other Commissioners are willing to serve in that capacity.

6. At the discretion of the City Manager, Advisory Committees and Commissions will be provided with administrative staff support specifically for the scheduling of meetings; Agenda and Minute preparation; and distribution of Agendas and Minutes. The Chair shall be required to secure the approval of the City Manager prior to requesting the assistance of staff on tasks or projects beyond the scope of those routine duties which are considered typically appropriate to Commission support.

7. All Advisory Committee or Commission meetings shall be open to the public; Advisory Committees or Commissions shall not meet in Executive Session.

#### Section 5. MINUTES

a. The Oregon Public Meetings Law requires that Minutes shall be provided for all Regular, Special, or Emergency meetings of the Advisory Committee or Commission and shall include at a minimum the following information: the proper name of the Advisory Committee or Commission; the time, date, and location of the Advisory Committee or Commission meeting; all members present (if guests are present, those names may be reflected but shall remain separate from the names of the Commissioners who are present); and Commissioners absent. While a verbatim transcript is not required, the substance of discussion on any item during an Advisory Committee or Commission meeting shall be described in enough detail to ensure that the nature of the discussion is clear to the reader.

b. All official Advisory Committee or Commission actions must be taken by a public vote subsequent to the introduction of a Motion, with a Second; and the vote of each member must be recorded in the Minutes, together with the name of the Advisory Committee member/Commissioner having introduced the Motion. Voting may not be by proxy nor electronic mail. Oregon State Statute permits an Advisory Committee member/Commissioner to be connected to a meeting telephonically, provided other Advisory Committee members/Commissioners, members of the audience, and media may "listen" to the meeting by speakers or other devices. An Advisory Committee member/Commissioner connected to a meeting telephonically shall be so for the entirety of the meeting and may not select only those items in which the Advisory Committee member/Commissioner is particularly interested in voting.

c. Unless otherwise authorized by Oregon State Statute, or Resolution or Ordinance of the City Council of the City of La Grande, Oregon, all Committee/Commission actions are advisory in nature and shall be forwarded to the City Council as an Advisory Committee or Commission recommendation on the next available Regular Session Agenda, if appropriate, as determined by the City Manager; or, in the case of the Urban Renewal Advisory Commission, the Urban Renewal District Manager.

d. A copy master of each set of Advisory Committee/Commission Minutes shall be provided to the City Recorder for distribution to the City Council subsequent to formal Advisory Committee/Commission approval of the Minutes.

**Section 6. POWERS and DUTIES**

The specific powers and duties of each Commission shall be set forth in the establishing Resolution for Commissions; except that all Commissions may determine and establish such other rules and regulations for the conduct of the Commission as the members shall deem advisable; provided, however, that such rules and regulations shall not be in conflict with this Ordinance nor any other City, State, or Federal law.

**Section 7. SAVING CLAUSE**

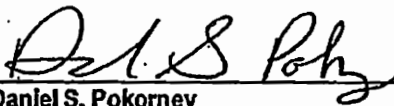
It is the intent of this Ordinance that with the exception of the *Substance Abuse Advisory Commission*, all existing Advisory Commissions shall remain in full force and effect and shall be formalized in a Resolution establishing Commissions during the Council's Regular Session on September 7, 2011.

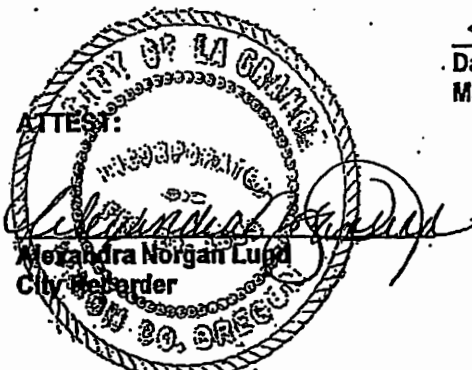
**Section 8. SEVERABILITY.** If any court of competent jurisdiction declares any Section of this Ordinance invalid for any reason, such decision shall be deemed to apply to that Section only and shall not affect the validity of this Ordinance as a whole or any part thereof, other than the part declared invalid.

**Section 9. EFFECTIVE DATE.** This Ordinance shall become effective thirty (30) days after its adoption by the City Council of the City of La Grande, Oregon, and its approval by the Mayor; specifically, September 9, 2011.

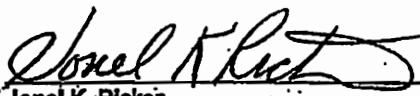
ADOPTED this Tenth (10<sup>th</sup>) day of August, 2011, by seven (7) of seven (7) Councilors present and voting in the affirmative.

APPROVED this Tenth (10<sup>th</sup>) day of August, 2011.

  
Daniel S. Pokorney  
Mayor



APPROVED AS TO FORM AND CONTENT:

  
Jonel K. Ricker  
City Attorney

SANDWAY DOCUMENTS\COMMISSIONS FOLDER\ORDINANCES FOLDER\ESTABLISHING COMMISSION CREATION and PROTOCOL-SECOND READING 08-10-11

1  
2 RESOLUTION NO. 89 - 223 A RESOLUTION ESTABLISHING AN URBAN RENEWAL ADVISORY BOARD  
4 AND PROVIDING FOR ITS DUTIES AND RESPONSIBILITIES5 WHEREAS, the City of Lincoln City adopted an Urban Renewal  
6 Plan by ordinance No. 88-16 on October 27, 1988; and7 WHEREAS, the City Council adopted ordinance No. 88-14 on  
8 September 26, 1988, and thereby created an Urban Renewal Agency;  
9 and10 WHEREAS, the City Council acting as the Urban Renewal Agency  
11 has determined that it needs the assistance of an Urban Renewal  
12 Advisory Board.13 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City  
14 of Lincoln City as follows:15 Section 1. Creation of Board. An Advisory Board to be known  
16 as the Lincoln City Urban Renewal Advisory Board is hereby  
17 established for the purpose of advising the City Council on  
18 conservation, rehabilitation, and redevelopment matters within the  
19 Urban Renewal Project Area.20 Section 2. Composition and Appointments.21 (a) The Urban Renewal Advisory Board shall consist of seven  
22 (7) members, each of whom shall be appointed by the City Council.  
23 In addition, the City Manager, or his designee, shall be an ex-  
24 officio, non-voting member of the Advisory Board. To be eligible  
25 for appointment to and continued service on the Urban Renewal  
26 Advisory Board, a person at time of appointment and throughout his



1 or her term of service must be a resident of the City of Lincoln  
2 city. Notwithstanding the provisions of this section, the Council  
3 may appoint non-residents who own property within the urban renewal  
4 area. Any board member may be removed from the advisory board by  
5 a majority vote of the City Council.

6 Section 3. Term of Office. At time of appointment, the  
7 council shall assign the term of office to each committee member  
8 as follows:

9 Two (2) for one (1) year;

10 Two (2) for two (2) years;

11 and three (3) for three (3) years.

12 Their successors, and any additional appointments shall hold office  
13 for three (3) years.

14 Section 4. Vacancies. Vacant positions on the advisory board  
15 shall be filled by appointment by a majority vote of the members  
16 of the council. The appointees term of office begins immediately  
17 on appointment and continues throughout the unexpired term of the  
18 predecessor. During the temporary disability of a member of the  
19 board, or during a board members temporary absence from the city  
20 for any cause, that position may be filled pro-tem in the manner  
21 provided for filling vacancies on the advisory board. Any board  
22 member may be appointed for an additional three (3) year term by  
23 the City Council, but no board member shall serve more than two  
24 (2) consecutive full terms.

25 Section 5. Organization of Board.

26

1 (a) The Lincoln City Urban Renewal Advisory Board shall elect  
2 a chairperson and a vice-chairperson from among its members who  
3 shall hold office at the pleasure of the Board.

4 (b) The Board shall meet at least once each month at a time  
5 and place that is specified at least five days in advance. the  
6 Board may meet at other times in accordance with its rules. All  
7 meetings of the Board shall be open to the public.

8 (c) The Board may establish and alter rules and regulations  
9 for its own internal government and procedure consistent with the  
10 laws of the State of Oregon and with the Charter and Ordinances of  
11 the City of Lincoln City.

12 (d) The Board's plan of internal organization, and rules of  
13 procedure shall be governed by Robert's Rules of Order. A record  
14 of its proceedings shall be filed with the City Recorder.

15 (e) Members of the Board shall receive no compensation for  
16 their services, but may be reimbursed for expenses incurred in the  
17 performance of their duties.

18 Section 5. Duties and Responsibilities. It shall be the  
19 function of the Board to act as an advisory body to the Urban  
20 Renewal Agency. To that end the Board shall advise the Agency on  
21 these and other programs and issues affecting the Lincoln City  
22 Urban Renewal Area.

23 (1) Storm Drain Plan and Improvements;

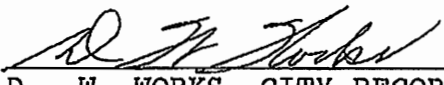
24 (2) Modify Existing Traffic Signals and Install New Traffic  
25 Signals;

26

1 Section 7. Resolution No. 89-20 is hereby rescinded.  
2 ADOPTED by the City Council of the City of Lincoln City  
3 this 24th day of July, 1989.

4  
5   
6 SAM CRIBBS, MAYOR

7 ATTEST:

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9 D. W. WORKS, CITY RECORDER

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## GENERAL ORDINANCE NO. 09-1299

COPY

AN ORDINANCE AMENDING SECTIONS 7 AND 8 OF GENERAL  
ORDINANCE NO. 90-1106 CONCERNING MEMBERSHIP,  
APPOINTMENT, AND TERMS FOR THE URBAN RENEWAL  
ADVISORY COMMITTEE

WHEREAS, the City is currently in the process of considering a proposed Tenth Amendment to the Columbia Gateway Urban Renewal Agency; and

WHEREAS, as part of the discussion of the proposed Tenth Amendment, a recommendation has been made to amend the provisions of General Ordinance No. 90-1106, which established the Urban Renewal Advisory Committee, to increase the membership of the Committee to include a representative of the City Planning Commission and the Mid-Columbia Fire and Rescue District; and

WHEREAS, the City Council has determined that increasing the membership of the Urban Renewal Advisory Committee, to add the two positions as recommended, would be in the best interests and welfare of the citizens of The Dalles;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF THE DALLES ORDAINS  
AS FOLLOWS:

Section 1. Section 7, Membership and Appointment, of General Ordinance No. 90-1106 shall be amended to read as follows:

Section 7. Membership and Appointment. The advisory committee shall consist of nine members. Three of the members shall be members of the general public, appointed by the Mayor, subject to City Council approval. The other six members shall represent Wasco County, the City of The Dalles, the Northern Wasco County Parks and Recreation District, the Port of The Dalles, the Mid-Columbia Fire and Rescue District, and the City of The Dalles Planning Commission. Each of these six governmental agencies shall appoint a representative to serve on the citizen's advisory committee.

Section 2. In Section 8 of General Ordinance No. 90-1106, in the second paragraph, in the first line, the word "four" shall be changed to "six".

PASSED AND ADOPTED THIS 11<sup>TH</sup> DAY OF MAY, 2009.

Voting Yes, Councilor: Wood, Dick, Ahier, Wilcox

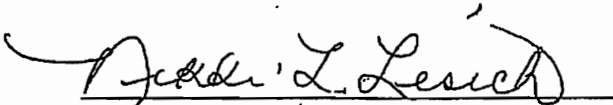
Voting No, Councilor: None


Absent, Councilor: Spatz

Abstaining, Councilor: None

AND APPROVED BY THE MAYOR THIS 11<sup>TH</sup> DAY OF MAY, 2009.

Attest:

  
Nikki L. Lesich, Mayor

  
Julie Krueger, MMC, City Clerk