

CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

MEETING DATE December 18, 2012	AGENDA ITEM NUMBER
--	---------------------------

TO: Mayor Shoji and City Councilors

FROM: Chris Chapanar, Police Captain
Through: Rodger Craddock, City Manager

ISSUE: Presentation on Downtown Parking Enforcement.

BACKGROUND:

Through a power point presentation, Coos Bay Police Department staff will present an overview and provide some historical insight of the downtown parking enforcement program. The enforcement of the downtown parking has been handled in several different ways over the years; however, most of those years it has been enforced through means of a part time employee, generally managed by the Police Department. The entire enforcement/collection process has been a collaboration of staff members from several entities throughout the city and requires a fair amount of staff time.

As of late, the downtown parking enforcement has been suspended, due to the lack of staff resources and higher demands placed on current staff members. Through this presentation, it is staffs' goal to provide you with knowledge needed in order to make an appropriate recommendation as to whether or not downtown parking enforcement is a feasible priority at this time.

Staff will provide some statistical information and walk Council members through the life cycle of a parking citation. At the conclusion of the power point presentation, several options will be presented to Council members for their review and direction as to how staff should proceed.

ADVANTAGES:

An informed council is better prepared to answer and address citizen inquiries in regard to the downtown parking enforcement concerns.

DISADVANTAGES:

N/A

BUDGET:

Budgetary impact will depend on the direction given to staff by Council members. Once a direction is established, staff will be able to provide Council members with the necessary budgetary impact such an option will impose.

RECOMMENDATION:

No action is necessary at this time.

COOS BAY POLICE PARKING ENFORCEMENT





*ffift\$>ffb © International Parking Institute \ parking.org

COOS BAY PD – BRIEF OVERVIEW OF TOPICS TO DISCUSS



HISTORY OF PARKING
ENFORCEMENT

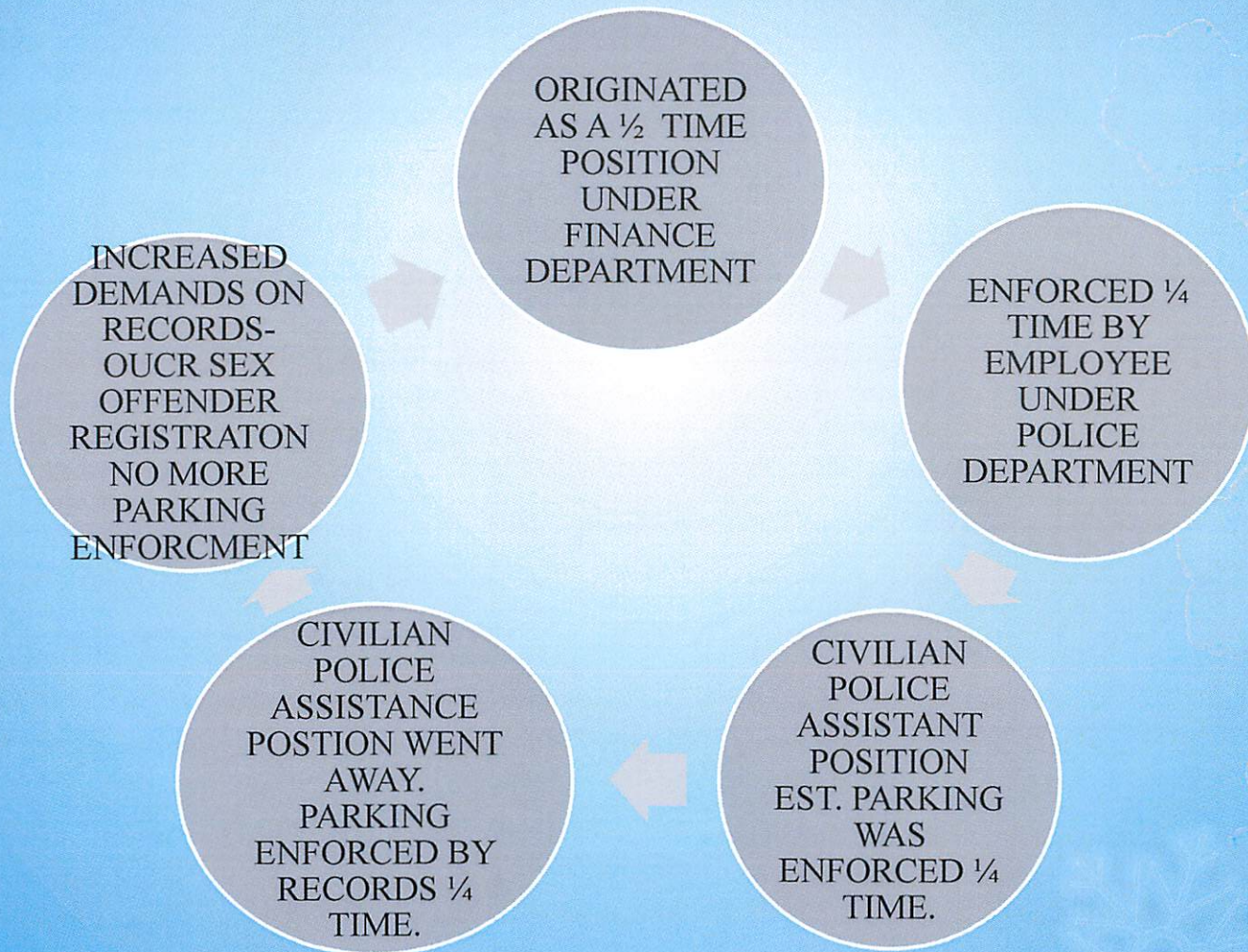
RECORDS/PATROL DUTIES

OUCR REPORTING/ SEX
OFFENDER REGISTRATION

LIFE CYCLE OF A PARKING
TICKET

ENFORCEMENT OPTIONS

HISTORY OF COOS BAY PD PARKING ENFORCEMENT



TYPICAL CALLS FOR SERVICE IN COOS BAY PD LOBBY

SEX OFFENDER
REGISTRATIONS (139
since 04/17/12)

PATROL REQUESTS

BACKGROUND
CHECKS

MENTAL SUBJECTS

FOUND/LOST
PROPERTY

TYPICAL CALLS FOR SERVICE IN COOS BAY PD LOBBY (CONT)

ASSIST PUBLIC

FRAUD

ACCIDENTS

THEFT

SUSPICIOUS
CONDITIONS

LOST ANIMAL

FOLLOW UP

TYPICAL CALLS FOR SERVICE IN COOS BAY PD LOBBY (CONT)

ABANDONED
VEHICLE

BURGLARY

UNLAWFUL ENTRY
TO MOTOR VEHICLE

HARASSMENT

INFO NON-CRIMINAL

CRIMINAL
MISCHIEF

CRIMINAL
TRESPASS

RECORDS STATISTICS

01/01/2012 – 12/10/2012

LOBBY CALLS FOR SERVICE:

- GRAND TOTAL = 691 Lobby requests for service.
- This number doesn't account for lobby visits that don't require a log number i.e. asking for directions, clarifying information, and etc.

ADDITIONAL RECORDS DEPARTMENT DUTIES

ANSWER NON-
EMERGENCY BUSINESS
LINES

OUCR REPORTING (REQUIRED BY STATE):

- 2,507 REPORTS TO ARCHIVE PRIOR TO 02/2013
- THIS DOES NOT INCLUDE DATA FROM 12/11/12 TO 12/31/12
- RECORDS ENTERS AN AVERAGE OF 7,194 PER YEAR
- ACCURATE REPORTING = GRANT MONEY FOR COOS BAY POLICE DEPARTMENT

POLICE OFFICER STATISTICS

01/01/12 – 12/12/12

DIFFICULT FOR POLICE
OFFICER'S TO ENFORCE
PARKING

COOS BAY POLICE CALL STATISTICS:

- TOTAL CALLS FOR SERVICE = 26,356
- OFFICER CALLS DISPATCHED/RESPONDED TO = 18,474
- CASE NUMBERS ASSIGNED = 4,503



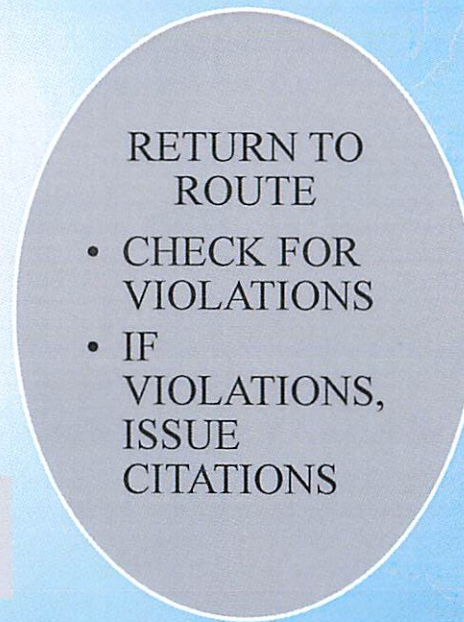
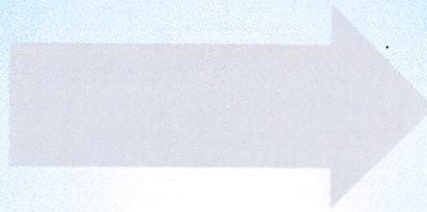
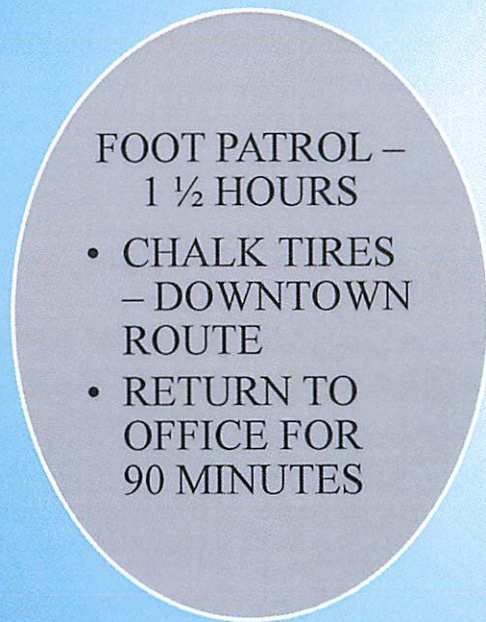


Legend

- Downtown Parking District Boundary
- BLK 5 Downtown Block & Number Designation
- 5 Number of Designated On-Street Parking Spaces
(Location Indicates which Side of Street Spaces are Located)

**Downtown Parking District
On-Street Parking**

LIFE CYCLE OF A PARKING TICKET

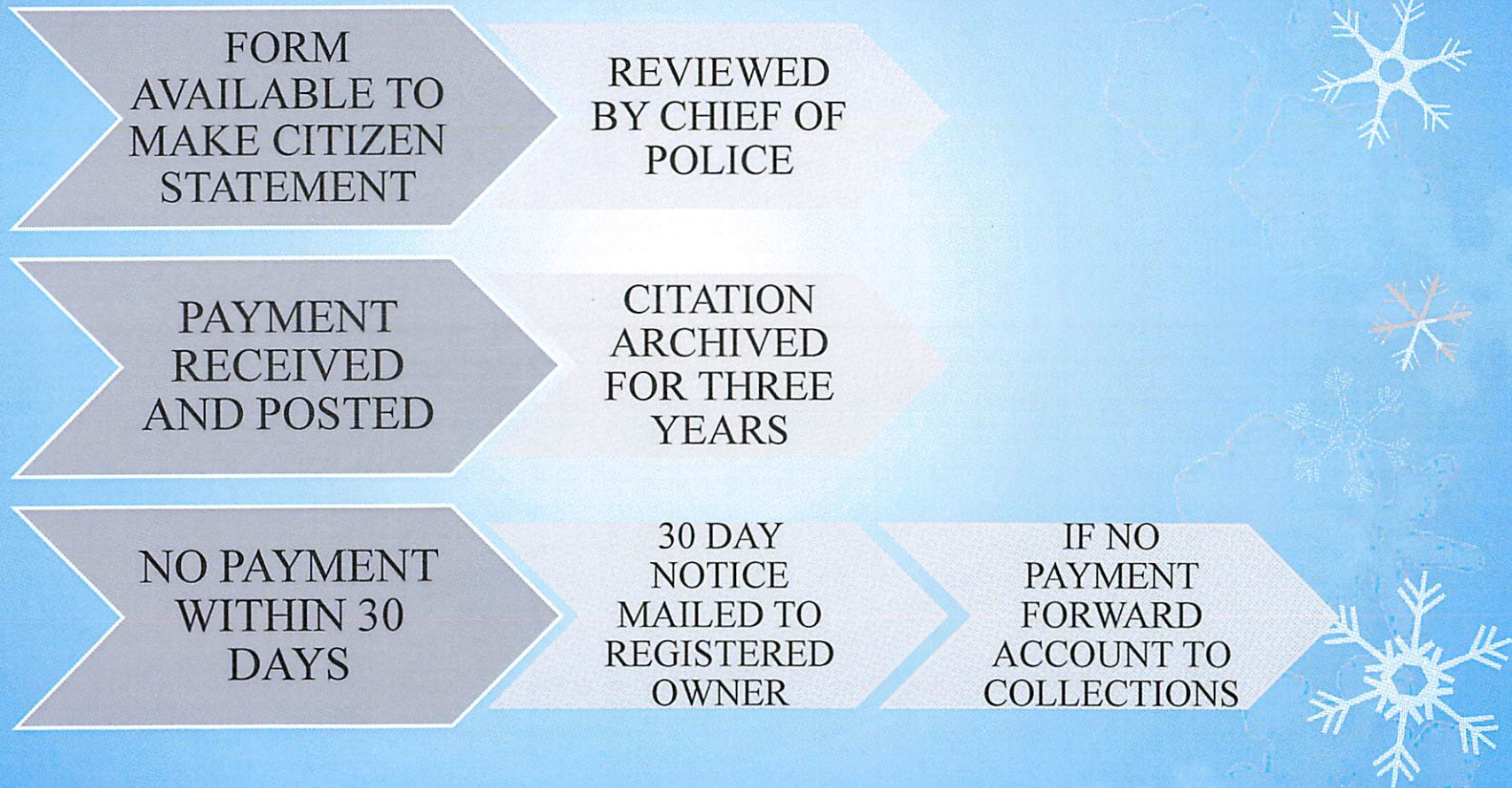


LIFE CYCLE OF A PARKING TICKET (CONT)

ONCE CITATION
IS ISSUED IT IS
ROUTED TO:

- CODES ENFORCEMENT/
COOS BAY PD DISPATCH
CENTER FOR DATA
ENTRY
- CITY OF COOS BAY
FINANCE DEPARTMENT

LIFE CYCLE OF A PARKING TICKET (CONT)



LIFE CYCLE OF A PARKING TICKET (CONT)

FEES/MONIES INVOLVED:

- 1ST CITATION = \$7
- 2ND CITATION = \$15
- 3RD CITATION = \$25
- 4TH CITATION = \$50
- FEES ARE ASSOCIATED WITH DMV REGISTERED OWNER CHECK

PARKING VIOLATION STATISTICS

01/08/07 – 11/14/07 = 48
VIOLATIONS

01/10/08 – 10/23/08 = 323
VIOLATIONS

03/10/09 – 11/13/09 = 422
VIOLATIONS

02/10/10 – 11/13/10 = 307
VIOLATIONS

01/24/11 – 11/17/11 = 137
VIOLATIONS

03/07/12 – PRESENT = 47
VIOLATIONS

GRAND TOTAL OF 1,284
VIOLATIONS

- APPROXIMATELY \$14,265 IN
REVENUE

POTENTIAL SOLUTIONS

OUTSOURCE PARKING
ENFORCEMENT

HIRE ADDITIONAL ¼
TIME EMPLOYEE

VOLUNTEER
PROGRAM

DIAMOND PARKING SERVICES

SERVICES PROVIDED BY DIAMOND PARKING SERVICES:

- HIRING/FIRING
- TRAINING
- MANAGEMENT OVER EMPLOYEES
- EQUIPMENT & UNIFORMS
- RECORDS MANAGEMENT
- COMPLAINTS
- BILLING/PROCESSING
- COLLECTIONS

DIAMOND PARKING SERVICES

OPTION 1:

- MONTHLY COST: \$5,500*
- INCLUDES:
 - ONE FULL-TIME ENFORCEMENT AGENT FOR 160 HOURS/MONTH
 - ALL SUPPLIES & EQUIPMENT
 - LOCAL CUSTOMER SERVICE OFFICE WHERE PAYMENTS CAN BE MADE
 - COLLECTION SERVICES FOR DELINQUENT ACCOUNTS
 - CORPORATE AUDITS
 - INSURANCE INDEMNIFICATION

•*FEES ARE BASED ON 2010 INFORMATION

DIAMOND PARKING SERVICES

OPTION 2:

- MONTHLY COST: \$4,000*
- INCLUDES:
 - ONE PART-TIME ENFORCEMENT AGENT FOR 96 HOURS/MONTH
 - ALL SUPPLIES & EQUIPMENT
 - DATA AND BANKING COSTS
 - CORPORATE AUDITS
 - INSURANCE INDEMNIFICATION

•*Fees are based on 2010 information

HIRE ADDITIONAL EMPLOYEE

HIRE
ADDITIONAL
1/4 TIME
EMPLOYEE

- 40 – 50 HOURS PER MONTH
- SALARY = \$8200.00 PER YEAR
- CITY WOULD CONTINUE TO MANAGE (CONTINUES LIFE CYCLE OF CITATION)
 - SUPERVISION
 - TRAINING
 - EQUIPMENT & UNIFORMS
 - PAYMENTS & COLLECTIONS

VOLUNTEER BASED PARKING ENFORCEMENT

VOLUNTEER BASED ENFORCEMENT

- RECRUITMENT PROCESS
 - NEED PASSIONATE PERSON
- MANAGEMENT
 - SAME ISSUES
 - LIFE CYCLE OF CITATION
 - COSTS

DISCUSSION/QUESTIONS

