

CITY OF COOS BAY CITY COUNCIL MEETING

February 7, 2012 – 7:00 p.m.

Library Meeting Room – 525 Anderson Avenue – Coos Bay, Oregon

5:15 p.m. – City Council Interviews - Applicants for the Planning Commission and the City Council will be held in the Library's Small Conference Room.

7:00 p.m. – City Council Agenda

- 1) Flag Salute
- 2) Public Comments
- 3) Consent Calendar
 - a) Approval of the minutes of January 17 & 21, 2012
 - b) Approval of ratification of North Bend's Appointment to the Coos Library Board
- 4) Appointment of a City Councilor
- 5) Appointments to the Planning Commission
- 6) Administration of the Oath of Office
- 7) Public Hearing to Consider the Proposed Vacation of a Portion of Division Avenue Between Fenwick and Crocker – Approval Will Require Enactment of the Proposed Draft Ordinance
- 8) Semi-Annual Report on the Coos Bay/North Bend Visitor and Convention Bureau by Director Katherine Hoppe
- 9) Semi-Annual Report on the Visitor Information Center by Executive Director Timm Slater
- 10) Approval of a Supplemental Budget Transferring Appropriations Authority Between Budget Categories Within the Same Fund – Approval will Require Adoption of Resolution 12-03
- 11) Award of Contract for Auditing Services
- 12) Approval of a Constitutional Amendment to Overturn Corporate Personhood – Approval will Require Adoption of Resolution 12-04
- 13) City Attorney's Report

All citizens addressing the City Council under regular agenda items or public comments are required by City Council Rule 4.8.4 to sign-in on the forms provided on the agenda table and podium.

If you require a listening enhancement device please contact the City Recorder.
Please silence electronic devices – Thank you.

- 14) City Manager's Report
- 15) Council Comments
- 16) Adjourn

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CITY COUNCIL INTERVIEWS

Planning Commission and City Councilor

February 7, 2012

Coos Bay Public Library's Small Conference Room

The attached applications are citizens interested in being appointed to the Planning Commission and City Council.

| <u>Time</u> | <u>Name</u> | <u>Committee</u> |
|-------------|-------------------|--|
| 5:20 p.m. | Rex Miller | Planning Commission – Conference Call |
| 5:30 p.m. | Danny Stoddard | Planning Commission |
| 5:40 p.m. | Dennis Dater | Planning Commission |
| 5:50 p.m. | Philip Marler | Planning Commission |
| 6:00 p.m. | Chris Coles | Planning Commission |
| 6:10 p.m. | Pastor Bill Davis | City Councilor |
| 6:25 p.m. | Howard Forte | City Councilor |
| 6:40 p.m. | Jon Hanson | City Councilor |

Planning Commission – There are three openings and five applications.

Christine Coles – Request Reappointment
Rex Miller – Request Reappointment
Philip Marler – New Applicant
Dennis Dater – New Applicant
Danny Stoddard – New Applicant

City Councilor – There is one vacancy and three letters of interest.

Jon Hanson
Howard Forte
Pastor Bill Davis

PLANNING COMMISSION APPLICATION

1. Identify your experience, education, and training which would benefit the committee and the community.

My career has consisted of extensive experience in logistics and program management. This has been primarily obtained in the United States Navy, Department of Labor, and various non-profit entities. I have achieved the academic credential of a Bachelor of Business Administration with an emphasis in organizational psychology and development.

2. List the nature and extent of your past and present community involvement.

2011-present: Manager of Warming Center for Coos County

2007-present: Court Appointed Special Advocate, Coos County

2008-present: Coos Democrat Party, various committee assignments

2005-2006: SMART reader, Blossom Gulch Elementary School

1993-2004: Various projects - St Vincent de Paul (homeless), developmentally disabled groups, senior citizens, the blind, and veteran organizations.

3. List two references we may contact; include name, title, affiliation, address and phone.

1) Kevin Stufflebean, former Coos County Commissioner / Coos Bay City Council; friend; 541-297-3692

2) Jason Culver, Operations Manager - DHS; friend;
541-808-1421

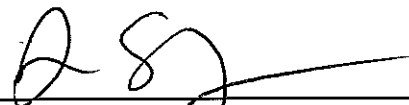
Please Print:

Danny G. Stoddard
Name

541-217-1230
Daytime Telephone Number

899 7th Ave. Coos Bay, OR 97420
Home Address [mailing and street address]

danny.stoddard@hotmail.com
E-mail Address


Applicant's Signature

1/27/12
Date

PLANNING COMMISSION APPLICATION

1. Identify your experience, education, and training which would benefit the committee and the community.

Education: BA and MBA degrees

25 Years experience computer industry, with my last position as Manager Business Planning Manager - Ed Dept-Data General Co.

23 Years owner Allegra Print & Imaging San Diego, Ca

Current owner Exotic Motor Sports

2. List the nature and extent of your past and present community involvement.

Past: President Scripps Ranch/Mira Mesa Chamber of Commerce

President California Association of Business Printers

Board Member/Officer various social organizations

Board Member Human Relations Advisory Board, Santee, CA

Current: Member & Presenter Bay Area Senior Computer Club

Part time instructor Southwestern Community College

Member Friends of the Coos Bay Library

Member Library Board

3. List two references we may contact; include name, title, affiliation, address and phone.

Dr. Jennifer Little, Owner Ed Company - Friend

2433 Marion St

North Bend, OR 97459 - 541-756-6536

Rene Reulet, President Bay Area Senior Computer Club - Friend

1120 Oakway Drive

Coos Bay, OR 97420 - 541-269-7396

Please Print:

Dennis Dater

541-217-0109

Name

Daytime Telephone Number

715 North 8th Loop, Coos Bay, OR 97420

Home Address [mailing and street address]

dennisdater@gmail.com

E-mail Address

Applicant's Signature

12/27/2011

Date

Dater, Dennis

PLANNING COMMISSION APPLICATION

1. Identify your experience, education, and training which would benefit the committee and the community.

Real Estate appraiser for 20 years. Have worked and lived in Coos Bay for 20 years.

2. List the nature and extent of your past and present community involvement.

Coos Bay Planning Commission member 1995-2000
Coos Bay Lions Club 1993 - present
Leadership Coos 2009-2010

3. List two references we may contact; include name, title, affiliation, address and phone.

Jayson Wartnik, 810 14th Ave, Coos Bay, OR 541-267-9338
Roy Metzger, 2085 Timberline, Dr., Coos Bay, OR 541-267-5366

Please Print:

Philip Marler
Name

541-297-5129
Daytime Telephone Number

1312 N 12th Terrace, Coos Bay, OR 97420
Home Address [mailing and street address]

phil.marler@gmail.com
E-mail Address

Philip Marler
Applicant's Signature

1-10-2012
Date

Please indicate which committee(s) you are applying for:

☐

Budget Committee

☒

Planning Commission

☐

Parks Commission

-
1. Identify your experience, education, and training which would benefit the committee and the community.

Masters Degree in Political Science, Minor in Urban Planning from California State University Long Beach. A Community College Teaching Certificate in Government: Local, National, International, Theory and Practice (Valid for Life: State of California). I have attended training sessions through the Planning Commission on Land Use Principles. Plus, I have attended conferences by the Main Street Program, Downtown Solutions (ODDA), National Trust for Historic Preservation, National Conferences on Volunteering and Service, Your Town (Citizens Institute on Rural Design: SCDC Grant). In 2010, I graduated from the Ford Family Foundation Leadership Class.

I am currently the Director for Coos County Retired & Senior Volunteer Program, which has approximately 450 volunteers who continually give to the City of Coos Bay and through out the county. I also teach part time at Southwestern Oregon Community College. Depending on the term, I teach American Government, American Policy, International Relations and State & Local Government. Through both areas of employment, I find myself continually learning and discovering new areas and topics to explore.

I have served on the Planning Commission since 1996. This is another area where I'm continually learning. I enjoy Land Use issues. I enjoy volunteering and being able to contribute. I am seeking to reapply for the Planning Commission.

2. List the nature and extent of your past and present community involvement.

City of Coos Bay Planning Commission: 1996- Present, currently Chair
City of Coos Bay Parks Commission: 1996-Present, currently Chair
Board Member, Oregon Coast Music Association: 2010-Present
Board Member, Oregon Farmer's Market Association State Level: 2003-2011
President Coos Bay Downtown Association: 1996-2007
Board Member at Large, Bay Area Chamber of Commerce: 2005-2007

3. List two references we may contact; include name, title, affiliation, address and phone.

Hilary Baker
Design Associate
Crow Clay Associates Inc. AIA
125 Central Ave. Ste 400
Coos Bay, OR 97420
541 269-9388
Chair of the Design Review Committee: City of Coos Bay

Kristen Hoefer and Jardin Kazaar
Owners: Black Market Gourmet
495 Central Ave.
Coos Bay, OR. 97420
541 269-0194
Coos Bay Business Owners

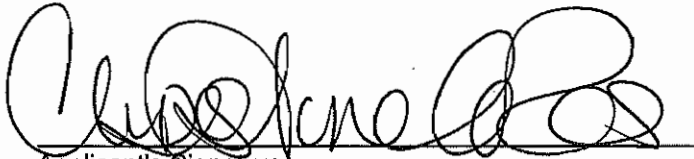
Please Print:

Name: Christine Coles

Daytime Telephone Number: 541 404-8508

Home Address: 704 N. 10th St., Coos Bay, OR 97420

E-Mail: ccoles@socc.edu


Applicant's Signature


Date

CHRISTINE COLES
704 N 10TH STREET • COOS BAY, OREGON 97420
PHONE (541) 404-8508
csquaredcoles@gmail.com

EMPLOYMENT HISTORY

- Director, Retired and Senior Volunteer Program** 2008-present
Southwestern Oregon Community College • Coos Bay, OR
Responsible for project coordination, facilitates inter agency cooperation, and assures that results are achieved, tracked, and reported. Oversees this non-profit's responsibility of placing volunteers in public and non-profit entities. This is achieved through programs management, grant writing, fundraising and volunteer coordination.
- Instructor • Southwestern Oregon Community College • Coos Bay, OR** 2002-present
Teach distance-learning courses in Business and Political Science Departments. Instruct Customer Service courses, International Relations, American Government, American Policy, State and Local Government, using web-based tools (WebCT and Angel) on-going. Was instrumental in writing the Service Learning Course Outline. Taught Principles of Marketing, Advertising, and Sales in the Business Department. Taught Adult Learning Skills and Adult Education in the Transitional Education Department.
- Consultant • City of Springfield • Springfield, OR** 2008
Creation of Springfield Farmers Market.
- Systems and Control Manager • Red Lion Hotel • Coos Bay, OR** 1992-2007
Responsible for overseeing all aspects of accounting, human resource and risk management functions. Supervised one full-time and one part-time employee.

COMMUNITY LEADERSHIP

- Southwestern Oregon Community College Accreditation Committee Current
• Community Engagement
- Board Member, Oregon Coast Music Association 2010-present
- Chairman, Coos Bay Planning Commission 1996-present
• Assisted in creation of design plan for Front Street and Empire District
- Chairman, Coos Bay Parks Commission 1996-present
• Reviewed recreational prospects, such as play ground equipment, skateboard and dog parks
- Board Member, Oregon Farmer's Market Association State Level 2003-2011
• Assisted in acceptance of WIC/Senior Coupons and Food Stamps
• Developed program promotions such as Kids Day and Chef Demonstration
• Worked on the Governor's Proclamation for Farmers Market Week
- President Coos Bay Downtown Association 1996-2007
• Created the Coos Bay Farmers Market
• Coordinated large festival, Blackberry Arts
• Downtown revitalization
- Board Member at Large, Bay Area Chamber of Commerce 2005-2007

EDUCATION

Master of Arts, political science, California State University Long Beach

Bachelor of Arts, political science, California State University Long Beach

Certificate in Urban Planning, California State University Long Beach

Community College Teaching Certificate in Government: Local, National, International, Theory and Practice, State of California

PROFESSIONAL SEMINARS

| | |
|--|---------------------------|
| “Learn By Doing” Grant Writing Workshop, Oregon Coast Council for the Arts | 2011 |
| Ford Family Foundation Economic Forum | 2011 |
| Quality Matters Program, Build Your Online Course | 2011 |
| Oregon Department of Education, Oregon Skill Sets Workshops | 2010 |
| National Conference on Volunteering and Service | 2008-2011 |
| Ford Family Foundation Leadership Class | 2010 |
| Coos Leadership Class | 2008 |
| National Main Street Conference: Seattle, WA | 2007 |
| Downtown Solutions Conference (Oregon Downtown Development Association), Astoria, OR | 2007 |
| National Trust for Historic Preservation Conference: Portland, OR | 2005 |
| International Conference on Farmers Markets: The Project for Public Space | November 2002 |
| Farmer Direct Marketing: Oregon State University | 2001–2010 |
| Criticism and Discipline: Management Training | September 2002 |
| OSHA 300 Log Recordkeeping: OR-OSHA | September 2001 |
| Governor’s Occupational Safety and Health Conference | March 2001, 2003, 2005 |
| OSHA: Safety Leadership | February 2001 |
| Affirmative Action Review and Update: Regional HR Training | December 2000 |
| BOLI: Employer Rights and Responsibilities (Civil Rights/Wage and Hour Law | February 2000 |

COMPUTER SKILLS

Microsoft Word, Lotus, Excel and several corporate accounting and human resource software programs.

References available upon request

Coles, Christine

This is a Letter of interest for consideration of appointment to fulfill a vacancy on the City Council for William Lee Davis.

I have lived in Coos Bay for three years and I am buying my house at 1058 Anderson, and I am not now nor have I ever been, a city employee.

My reason for interest for the appointment is that I have come to care deeply for the people of Coos Bay and I want to be part of making sure they all get a chance to live a good and productive life in a beautiful community.

I have never served on the City Council but I feel that my education and experience will serve me well in my service to this community.

Educational experiences:

I am a graduate of Burns Union High School, Burns Oregon. I attended Southern Oregon State College for two years before I got married and enlisted in the Air Force during the Viet Nam era.

I was given the opportunity from the Air Force to return to college and receive my Bachelors degree from Oklahoma State University in Business Administration. After graduating I went to Officer's Training School to become a commissioned officer.

I received my first Masters degree from Pepperdine University in Public Administration while I was serving in the Air Force as a Personnel Officer in 1977.

After being honorably discharged at the end of the war, I went back to school and received my Master of Divinity from McCormick Theological Seminary in 2001.

Employment experiences:

After I was discharged from the Air Force, I held various positions as a Human Resources Manager for companies in Southern California.

When we decided that our children needed to be educated in Oregon like we were we move to Salem where I was hired by the state to write position descriptions for state employees. When that temporary position ended I obtained a position with the state as a Jobs Case Manager. We helped people qualify and receive public assistance, but our priority was to help them find employment and get off the system asap.

When my wife realized she was called into ministry and was accepted at McCormick Theological Seminary in Chicago; I resigned my position, packed up a U-haul truck and moved to Chicago.

My first priority was to find employment to support her call to ministry. I worked for the Chicago Family services department as a case manager, then I transferred to the State Employment Office to help people find work and finally I worked for a private employment service developing positions for our clients to fill in the community.

When I realized that I was being called to ministry as well, I worked for manpower to help pay for our education.

I have been a pastor of churches in Indiana, Minnesota, and Oregon. I am currently a ¾ time pastor for the 1st Presbyterian Church of Coos Bay. We are a small congregation and we sold our old large building to the city for the Fire station.

Other community experiences of interest.

I was a certified court mediator in Medford Oregon and I am still active in mediation for Neighbor to Neighbor Mediators. Since the Ecumenical Ministerial Association was no longer active, so I restarted it in 2009 and I am now the president for about 30 members.

I have been a Red Cross water safety instructor, and a community college instructor.

I am applying for the open council position in order to be even more active in serving this city. I believe we need to do as much as we can to improve the lives of people who live here and make visitors feel invited and welcome.

Thank you for your consideration.

Pastor Bill Davis

To : Coos Bay City Council

This is my letter of interest for consideration to fill the vacancy on the City Council.

I have lived in Coos Bay since Sept. 1996, I'm the General Sales Manager for Coos Bay Toyota.

I have been on the Coos Bay City Budget Committee for 6 years ending this last year.

I was on the committee to get the fire station bond approved.

I was Chairman on the board of the South Coast Gospel Mission When we moved it to its present location.

I am a member of since 2001 and current president of Coos Bay Kiwanis.

I am on the Advisory Board of the Salvation Army and the Chairman for the last 3 years.

I am on the United Way Executive Board and Board of Directors

I work hard as an advocate for the City of Coos Bay, striving to improve the quality of life for the children as well as adults.

If appointed to the Council, I would work towards making it easier for families and businesses to getting the building permits for new and renovated buildings. Currently through personal and business applications, I found it difficult to follow and/or understand the processes brought back to me from city planning.

I feel that we need to find a solution to the downtown vacancy and buildings that are in need of repair.

I'm a "hands on" person and have a vision of our city being a viable stop for people driving by and stopping here for a few days while they check out the stores and sites we have to offer.

In conclusion, In the position I have with Coos Bay Toyota I see the changes that have occurred here, with the young 2 income with families moving away for lack of work, to the needs of the retired people who have replaced them. It's time to looked at the big picture of where we want to be in 10 years and make it happen.

Thank You

Howard Forte

1386 Anderson Ave.

541-297-2479

January 26th, 2012

City of Coos Bay
500 Central Avenue
Coos Bay, Oregon 97420

To the members of the Coos Bay City Council:

I am writing this letter of interest in applying for the vacant council position with the City of Coos Bay.

It is my understanding that the basic requirements for the position are 1) Living within the city limits, 2) Being a registered voter, and 3) Not being an employee of the City of Coos Bay. I meet each of these basic requirements.

Over the past several weeks, I have sought the advice of former council members, current council members, city officials, and various community members asking what makes a good councilperson. The most common answers were to have an open mind, a listening ear, a passion for the community, and be a great team player.

I hold the office of the City Councillorship in high regard, and it is with a great deal of thought that I respectfully submit my name for consideration.

I loved growing up in Coos Bay, and I care deeply for this community of people. I do not have any "quick fix" brilliant ideas to solve everyone's problems, but I do have a strong desire to contribute to the area. I know we can work together, one small step at a time, to help provide our town with an even brighter future.

Included you will find a list of work history, education, volunteer activities, and other projects I have participated in. This is intended to present you with some background information on me, and I would be more than happy to answer any specific questions you have during the interview process.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink that reads "Jon D. Hanson". The signature is fluid and cursive, with the first name "Jon" being more prominent.

Jon Hanson
1275 Commercial Avenue
Coos Bay, Oregon 97420

Hanson, Jon

Jon Hanson
Background of experiences
Prepared for the Coos Bay City Council

Education:

Marshfield High School- Graduate
George Fox University- B.A. in Business Administration (concentration in finance)
Xiamen University- Exchange student (Xiamen, China)

Work:

South Coast Office Supply, Inc.- Business Development (Current)
Residential Referral Group, LLC.- Real Estate Broker
Office of Senator Gordon Smith- Hatfield Scholar Intern
Shenmei (Coca-Cola's bottling division in Shanghai, China)- Marketing Intern
M.J. Murdock Charitable Trust- Grant Research Intern

Volunteer Work:

Coos Bay Student Loan Fund- Board Member (Current)
Bay Area Chamber of Commerce- Board Member (Current)
George Fox University Student Body Supreme Court Chief Justice (Former)

Special Projects:

-Oversaw the Façade Improvement at South Coast Office Supply.
-Helped initiate the capital campaign at George Fox University to build an outdoor amphitheater.
(\$150,000 Raised or Designated)
-Helped the South Coast Gospel Mission acquire grant for their Women and Children's wing
(\$175,000 Granted)

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL

January 17, 2012

The minutes of the proceedings of a regular meeting of the City Council of the City of Coos Bay, Coos County, Oregon, held at 7 p.m. in the Library Meeting Room, 525 Anderson Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Crystal Shoji and Councilors Jennifer Groth, Stephanie Kramer, Gene Melton, John Muenchrath, and Mike Vaughan. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Intermediate Accountant Debbie Frankenberger, Economic Revitalization Administrator Joyce Jansen, Public Works and Development Director Jim Hossley, Library Director Samantha Pierson, Fire Chief Stan Gibson, and Police Sergeant Eric Schwenninger.

Flag Salute

Mayor Shoji opened the meeting and asked Howard Forte to lead the Council and assembly in the salute to the flag.

Public Comments

No comments were given.

Consent Calendar

Mayor Shoji reviewed the consent calendar which consisted of 3a: approval of the minutes of January 3, 2012; 3b: acceptance of December 2011 accounts payable and payroll check registers; and 3c: acceptance of the December 2011 combined cash report. Councilor Melton moved to approve the consent calendar approving the minutes of January 3, 2012, accepting the December 2011 accounts payable and payroll check registers, and accepting the December 2011 combined cash reports. Councilor Muenchrath seconded the motion which carried with Mayor Shoji and Councilors Groth, Kramer, Melton, Muenchrath, and Vaughan voting aye.

Presentation by Executive Director Roger Langlie of the Bob Belloni Ranch

Executive Director Roger Langlie rescheduled his presentation to the February 21, 2012 City Council Meeting.

Appreciation Plaque to Howard Forte

In consideration of Howard Forte's service on the Budget Committee from February 20, 2007 to December 31, 2011, Mayor Shoji presented Mr. Forte an appreciation of service plaque. Mr. Forte expressed his thanks and stated it was a pleasure to serve on the committee. Mayor Shoji thanked Mr. Forte for his dedication and volunteer effort.

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Filing of the Urban Renewal Annual Financial Impact Statement for Fiscal Year 2010/2011 with the City Council

Economic Revitalization Administrator Joyce Jansen stated Oregon Revised Statutes (ORS) 457.460 required a financial impact statement from the Urban Renewal Agency be filed with the Council by January 31st of each year. The report complied with ORS 457.460 and was in addition to the Urban Renewal Budget adopted on June 7, 2011 and the Urban Renewal Agency Audit accepted on December 6, 2011. Ms. Jansen explained the components of the financial report and noted the report was available on the city's website or at the Finance Department during normal business hours. The purpose of the urban renewal was to improve specific areas of the city which were poorly developed or underdeveloped, eliminate blight, and encourage economic development. Ms. Jansen noted major projects during 2010/2011 included the downtown traffic circulation project, Coos Art Museum elevator, Library HVAC system, Hollering Place Wayside, Boat Building Center, Empire Blvd. sidewalk project, and façade grants. Councilor Groth inquired regarding the status of John Zhen's façade grant wherein City Manager Rodger Craddock stated the grant was extended to May 31, 2012. Councilor Kramer moved to approve the filing of the Urban Renewal Annual Financial Impact Statement for Fiscal Year 2010/2011. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Groth, Kramer, Melton, Muenchrath, and Vaughan voting aye.

Approval of an Emergency Operations Plan

Fire Chief Stan Gibson stated the Emergency Operations Plan (EOP) was an all-hazard, all-scale plan providing framework for the City of Coos Bay to respond and recover from emergencies and disasters. Chief Gibson explained the Coos Bay EOP addressed systems and strategies for agencies, facilities, operations, and personnel relied on during an emergency and was primarily applicable to extraordinary situations and was not intended for day-to-day emergency situations. The EOP was developed in cooperation with Coos County and the City of North Bend, used best practices recommended by FEMA and Oregon Emergency Management Agency, and functioned as a bridge among local, state, and federal emergency management systems. Councilor Muenchrath asked if the EOP included provisions for a food bank wherein Chief Gibson replied provisions for a food bank were included in the EOP and stated the Council and staff would be trained on all aspects of the EOP on Saturday, January 21, 2012. Councilor Melton moved to approve the 2012 City of Coos Bay Emergency Operations Plan. Councilor Kramer seconded the motion which carried with Mayor Shoji and Councilors Groth, Kramer, Melton, Muenchrath, and Vaughan voting aye.

Approval of a Revised Coos Bay Boat Building Center Management Agreement

City Manager Rodger Craddock stated the city entered into a three-year management agreement with the Coos Bay Boat Building Center (BBC) in January 2010 which included an annual management fee of \$8,000, paid quarterly. Due to structural issues the BBC could not use the building for the past year and temporarily relocated to the Business Incubator in North Bend. Mr. Craddock stated the BBC Board of Directors requested a revised management agreement to extend the term an additional ten months and increase the management fees. The proposed agreement would begin January 1, 2012 and end December 31, 2013; fees would be paid monthly rather than quarterly and would increase to \$14,400 annually (\$1,200 monthly) for 2012 and \$9,600 annually (\$800 monthly) for 2013. The total cost of the

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agreement was \$24,000 which would be paid out of the Hotel/Motel fund. Mr. Craddock stated the BBC Board of Directors were in the process of completing their business plan with the goal of becoming self-sufficient by January 1, 2014. The center re-opened in its permanent location earlier this month and classes were already underway, a gift shop opened and many donations of boats and tools were made. Mr. Craddock concluded the BBC was a key component of the Hollering Place, served as an educational and recreational facility, and helped to preserve the city's boat building heritage noting the city's financial assistance with BBC operational costs would help the center be successful and fulfill their mission. Councilor Kramer moved to approve the proposed management agreement and authorize the City Manager to execute the agreement. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Groth, Kramer, Melton, Muenchrath, and Vaughan voting aye. BBC Board President Jim Berg thanked the Council for their support over the last two and one half years. Mr. Berg stated the BBC was fully functional, had in excess of 100 members, had abundant volunteer opportunities, and urged the Council members and community to visit the facility which was now open on Saturdays.

Council Appointment to the Coos Bay/North Bend Visitors & Convention Bureau

City Manager Rodger Craddock stated due to Councilor Joanie Johnson's resignation an appointment was needed to fill the City's vacant position on the Coos Bay/North Bend Visitor & Convention Bureau (VCB) Board. The appointment was for the duration of the vacant term ending November 20, 2012. Mayor Shoji expressed interest in the VCB position if someone was interested in her position on the board of the Oregon Coastal Zone Management Association (OZCMA). Councilor Kramer volunteered to take over Mayor Shoji's position on the OZCMA board. Councilor Groth moved to appoint Mayor Shoji to the Coos Bay/North Bend Visitor & Convention Bureau Board. Councilor Melton seconded the motion which carried with Mayor Shoji and Councilors Groth, Kramer, Melton, Muenchrath, and Vaughan voting aye.

City Attorney's Report

No report was given.

City Manager's Report

City Manager Rodger Craddock stated there was one open position for the City Council and three openings for the Planning Commission and the deadline to submit applications was January 27, 2012. One letter of interest was submitted for the Council position and three applications were submitted for the Planning Commission with interviews to be held prior to the Council meeting on February 7, 2012.

Mr. Craddock stated a company was interested in leasing property for one dollar per year at the Visitors Information Center to construct an electric vehicle charging station with solar capabilities. The company would maintain the property and would require two parking spots. Councilor Vaughan asked the elapsed time to charge an electric car at a level 4 charging station and Mr. Craddock replied under twenty minutes. Mr. Craddock also stated the City was contacted by a company interested in leasing an unused sewage pipeline located under the bay between Empire and the north spit to run fiber optic lines. The pipeline was built for wastewater but may not be large enough for the original purpose intended.

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Council Comments

Councilor Kramer thanked the fire department for their quick response when she had her accident. Councilor Muenchrath stated on Friday January 20, 2012, Move to Amend would participate in a one day occupation of the Federal courthouses across the country to mark the second anniversary of the Citizens United versus the Federal Elections Commission decision by the U.S. Supreme Court. Councilor Muenchrath supported their efforts to reject the decision and supported their move to amend the Constitution to establish corporations are not people and money is not speech and requested the Council support this amendment. Councilor Melton expressed concern regarding the intersection located at Merchant and Jackson streets and felt stop signs should be installed at the northwest and southwest corners of the four way intersection and asked staff to investigate. Mayor Shoji urged members of the community to apply for the open Planning Commission positions and stated it was great experience for other community leadership positions. Ms. Shoji enjoyed being involved with the Coquille Tribal Community Fund and the annual award of 2011 grant funds.

Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for February 7, 2012 in the Meeting Room at the Coos Bay Public Library.

Crystal Shoji, Mayor

Attest:

Susanne Baker, City Recorder

MINUTES OF THE PROCEEDINGS OF A WORK SESSION OF THE CITY COUNCIL

January 21, 2012

The minutes of the proceedings of a work session of the City Council of the City of Coos Bay, Coos County, Oregon, held at 9:00 a.m. at the Coos Bay Fire Station, 450 Elrod Avenue, Coos Bay, Oregon.

Those Attending

Those present were Mayor Crystal Shoji and Councilors Jennifer Groth, Stephanie Kramer, Gene Melton, John Muenchrath, and Mike Vaughan. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Public Works and Development Director Jim Hossley, Library Director Samantha Pierson, Fire Chief Stan Gibson, Fire Battalion Chiefs Mark Anderson, Dean Martin, and Howard Owens, Firefighter/Engineer Jason Wilson, and Police Chief Gary McCullough. Others present were Bill Davis, and Howard Forte.

Emergency Management Training for Elected Officials

A training session was held for the purpose of reviewing the City of Coos Bay's Emergency Operations Plan with the Mayor and Council. No decisions were made.

Adjourn

There being no further business to come before the Council, Mayor Shoji adjourned the meeting. The next regular Council meeting was scheduled for February 7, 2012 in the Library Meeting Room.

Crystal Shoji, Mayor

Attest:

Susanne Baker, City Recorder

**CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report**

| MEETING DATE February 7, 2012 | AGENDA ITEM NUMBER |
|---|---------------------------|
|---|---------------------------|

TO: Mayor Shoji and City Councilors

FROM: Samantha Pierson, Library Director
Through: Rodger Craddock, City Manager *RC*

ISSUE **Ratification of North Bend's Appointment to the Coos Library Board**

BACKGROUND

The seven-member Coos Library Board is an advisory to the Coos County Commissioners Governing Body for the Coos County Library Service District which funds operations of the County's public libraries. The Cities of Coos Bay and North Bend each have two representatives on the Board one residing within city limits and one residing outside the city but within the boundaries of the respective school district. Each city must ratify the other's designation of representatives.

On January 10, 2012, the North Bend City Council unanimously approved the nomination of Patty Janke to serve the unexpired term ending June 30, 2013 of Edi Wegfahrt on the Coos County Library Service District Advisory Board. This position is the North Bend Public Library's out-of-city but within School District 13 representative on the Coos Library Board. After the ratification by the City of Coos Bay's City Council, Patty Janke's appointment will be referred to the Coos County Commissioners for confirmation.

ADVANTAGES:

There will be full representation on the Coos Library Board from both Coos Bay and North Bend.

DISADVANTAGE

None

BUDGET

There are no budget implications.

ACTION REQUESTED:

If it pleases the City Council, please ratify the appointment of Patty Janke to the City of North Bend's out-of-city position on the Coos Library Board to serve the unexpired term of Edi Wegfahrt ending June 30, 2013 upon confirmation by the Coos County Commissioners.

CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

| MEETING DATE | AGENDA ITEM NUMBER |
|------------------|--------------------|
| February 7, 2012 | |

TO: Mayor Shoji and City Councilors

FROM: Jackie Mickelson, Executive Assistant *JM*

THROUGH: Rodger Craddock, City Manager *RC*

ISSUE: Appointment to the City Council

BACKGROUND:

With the recent resignation of Joanie Johnson from the City Council, there is a need to fill the vacancy. At the January 3, 2012 City Council meeting, it was decided by a majority vote to fill the Council vacancy through a letter of interest and interview process. The City Manager's Office received letters of interest from Jon Hanson, Howard Forte, and Pastor Bill Davis. Interviews will be held prior to the meeting of February 7th, and ballots will be cast during the meeting that evening.

The appointed person must be a qualified voter, must have resided within the City for one year immediately preceding the appointment, and must not be a paid employee of the City of Coos Bay. All of the applicants are qualified as per the information provided by them.

BUDGET IMPLICATIONS:

N/A

ADVANTAGES:

Citizens serving in volunteer capacities fulfill an important community need, and it provides a valuable resource for city government.

DISADVANTAGES:

None



ACTION REQUESTED:

If it pleases the Council, please cast your vote for Jon Hanson, Howard Forte, or Pastor Bill Davis to fulfill Joanie Johnson's unexpired term ending November 20, 2012.

CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

| MEETING DATE | AGENDA ITEM NUMBER |
|------------------|--------------------|
| February 7, 2012 | |

TO: Mayor Shoji and City Councilors

FROM: Jackie Mickelson, Executive Assistant 
Through: Rodger Craddock, City Manager 

ISSUE: Appointments to the Planning Commission

BACKGROUND:

The Coos Bay Planning Commission was established by Ordinance No. 3, and it consists of seven members. The Commission provides comprehensive planning services for the City Council. Applicants must be a resident of the City of Coos Bay for at least one year prior to appointment, and one member may reside outside the City limits if the person owns property within the City. Appointments are made by the City Council, and they are for a four-year term.

Recently the City advertised three openings on the Planning Commission, and we received five applications. Christine Coles and Rex Miller are requesting to be considered for re-appointment, and Dennis Dater, Philip Marler, and Danny Stoddard are requesting to be considered for appointment.

BUDGET IMPLICATIONS:

N/A

ADVANTAGES:

Citizens serving in volunteer capacities on the City's boards and committees fulfill an important community need and provide a valuable resource for city government.

DISADVANTAGES:

None

ACTION REQUESTED:

If it pleases the Council, cast your ballot to appoint three candidates to the Planning Commission for a four-year term ending December 31, 2015.

CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

| MEETING DATE February 7, 2012 | AGENDA ITEM NUMBER |
|----------------------------------|--------------------|
|----------------------------------|--------------------|

TO: Mayor Shoji and City Councilors

FROM: Jackie Mickelson, Executive Assistant *gm*
Through: Rodger Craddock, City Manager *rc*

ISSUE Oath of Office

BACKGROUND

Before entering into the duties of the office, each councilor must take an oath or affirmation to support the constitutions and laws of the United States and the State of Oregon and to faithfully perform the duties of the office. The City of Coos Bay's City Recorder Susanne Baker will administer the oath to the new councilor.

ADVANTAGES

The oath of office provides a promise by the new councilor to support the Constitution and Laws of the United States of America and of the State of Oregon, and the City Charter and Ordinances of the City of Coos Bay, and to faithfully and lawfully perform the duties of a City Councilor during their continuance.

DISADVANTAGES

None

BUDGET

N/A

RECOMMENDATION

No action is required.

CITY OF COOS BAY
Agenda Staff Report

| MEETING DATE February 7, 2012 | AGENDA ITEM NUMBER |
|--|---------------------------|
|--|---------------------------|

TO: Mayor Shoji and City Councilors

FROM: Jim Hossley, Public Works and Development Department
Through: Laura Barron, Planning Administrator



ISSUE **VACATION OF A PORTION OF DIVISION AVENUE BETWEEN FENWICK AND CROCKER STREETS – VACATION APPLICATION #ZON2011-00062**

On January 10, 2012, the Planning Commission voted unanimously to recommend approval to vacate the north 15 feet of a portion of Division Avenue located between Fenwick and Crocker Streets; also described as the north 15 feet of Division Avenue abutting Lot 9 of the Plat of Colton Estates, found in Section 17DA, Township 25, Range 13 West of the Willamette Meridian, Coos County, Oregon.

BACKGROUND

The applicant, Mr. Don Ivy, 756 Sanford Street, owns the property abutting the proposed vacation area. Division Avenue also abuts John Topit's Park.

Division Avenue is platted 30 feet in width from Seagate to Crocker Streets and is currently undeveloped. There is a 10-foot wide platted pedestrian walking path abutting the east side of the subject property and provides access to Empire Lakes and John Topit's Parks, which will not be altered or affected by the proposed vacation.

The area proposed for vacation is currently fenced and is being used by the applicant as yard area. Approval to fence the undeveloped right of way was granted in March of 1998 by Right-of-way Use Permit #MIS98-00061.

In 2001 the City approved a similar vacation of the North 15-feet of Division Avenue (between Seagate and Augustine Streets), abutting 760 Augustine Street. It was determined by staff that future development of Division Avenue is very unlikely due the elevation changes and that the remaining south 15-feet of Division Avenue would provide a buffer for the John Topit's Park from residential uses.

ADVANTAGE

Vacating the north 15 feet of Division Avenue as proposed increases property taxes slightly.

DISADVANTAGE

The area proposed for vacation will not be available for public purposes in the future.

BUDGET

None.

RECOMMENDATION

If it pleases the City Council **enact the attached Ordinance** approving the proposed vacation for the north 15 feet of Division Avenue, between Fenwick and Crocker Streets, abutting Lot 9, Plat of Colton Estates.

ATTACHMENTS

Attached are the following documents: Draft Ordinance, Draft Planning Commission Minutes, Final Recommendation by the Planning Commission, Map of area

c: Don Ivy, 756 Sanford Street, Coos Bay

ORDINANCE NO. ###

AN ORDINANCE PROVIDING FOR THE VACATION OF THE NORTH 15-FEET OF DIVISION AVENUE, BETWEEN FENWICK STREET AND CROCKER STREET, ABUTTING LOT 9, OF THE PLAT OF COLTON ESTATES, SECTION 17DA, TOWNSHIP 25 SOUTH, RANGE 13 WEST OF THE WILLAMETTE MERIDIAN, COOS COUNTY, OREGON.

The City of Coos Bay ordains as follows:

Section 1. Donald Ivy filed a petition for the vacation of a portion of Division Avenue, between Fenwick Street and Crocker Street, within the City of Coos Bay, more particularly described as follows:

Beginning at the Southeast corner of Lot 9, Plat of Colton Estates; thence, West along the northerly right of way line of Division Avenue a distance of 75.07 feet more or less to the southwest corner of Lot 9; thence, South a distance of 15.00 feet; thence, East, parallel to the north right of way line of Division Avenue, a distance of 75.07 feet more or less; thence, North a distance of 15.00 feet to the TRUE POINT OF BEGINNING.

Section 2. The City Council of the City of Coos Bay set the hour of 6:00 p.m. on January 10, 2012 in the Coos Bay Library in Coos Bay, Oregon, as the time and place for a public hearing before the Coos Bay Planning Commission on the matter of the vacation, at which time and place all persons having any objections were invited to be heard.

Section 3. The City of Coos Bay Public Works and Development Department provided notice of the hearing as prescribed in ORS Sections 271.080 - 271.120, which notice declared the Council's intention to consider, upon recommendation by the Planning Commission, to vacate the above-described street within the City of Coos Bay, Coos County, Oregon, as follows:

- (1) The Public Works and Development Department gave notice of time and place of the hearing before the Planning Commission by posting notice on December 21, 2011 labeled "Notice of Street Vacation" at the intersection of Fenwick Street and Division Avenue; and at the intersection of Crocker Street and Division Avenue; and posting on the bulletin board in the City Hall for the City of Coos Bay and at the City of Coos Bay Library. The notices were posted in a conspicuous place where they could be easily read.
- (2) Notice of time and place of the hearing before the Planning Commission was mailed to all the affected property owners, as defined by Oregon law, on December 16, 2011 and was also published in The World, a newspaper of general circulation printed and published in Coos Bay, Oregon, once a week for two consecutive weeks on December 20, 2011 and December 27, 2011, as shown on the affidavit of publication which is attached hereto as "Exhibit A" and incorporated herein by reference.

RETURN TO: City of Coos Bay
500 Central Avenue
Coos Bay OR 97420

Section 4. Public hearing was held before the Coos Bay Planning Commission on January 10, 2012, in the Coos Bay Library, at the hour of 6:00 p.m. at which time and place all persons had an opportunity to appear and object to the vacation of the above-described real property.

Section 5. After careful consideration of all evidence and testimony presented during the public hearing, the Planning Commission found that the public interest would not be prejudiced by the vacation of the above-described real property and recommended the City Council vacate the above-described area.

Section 6. Having reviewed the Planning Commission's findings of fact, conclusions and final recommendation and the record of the public hearing held on February 7, 2012, the City Council hereby adopts the following findings of fact and conclusions of the Commission:

- (1) Donald Ivy submitted notarized petition of consent of all abutting property and two-thirds in area of the real property affected thereby.
- (2) Notice procedures under ORS 271.110 have been complied with.
- (3) The proposal does not conflict with the comprehensive plan, including the adopted Coos Bay transportation system plan or other ordinances.
- (4) Granting the requested street vacation will not prejudice the public interest.

Section 7. The Port Commission of the Port of Coos Bay has consented to the vacation of the above-described street as stated in Resolution 90/91 -14 adopted March 20, 1991.

Section 8. The City Manager shall have prepared within a reasonable time an intelligible map of the property hereby vacated and the City Recorder shall cause the map to be filed with this ordinance in the office of the County Clerk, Coos County, Oregon.

Section 9. It is hereby declared that public interest will not be prejudiced by the vacation of the above-described street, that such vacation is in the best interests of the City of Coos Bay, and that the City of Coos Bay does hereby vacate the entire area described in Section 1 of this ordinance.

Section 10. This Ordinance shall take effect 30 days after enactment by the Council and signature by the Mayor, whichever is later.

The foregoing ordinance was enacted by the City Council of the City of Coos Bay this 7th day of February 2012 by the following vote:

Yes:

No:

Absent:

Crystal Shoji,
Mayor of the City of Coos Bay
Coos County, Oregon

ATTEST:

Susanne Baker,
City Recorder of City of Coos Bay
Coos County, Oregon

State of OREGON)
County of COOS)
City of Coos Bay)

On this _____ day of February 2012 before me personally appeared Crystal Shoji, Mayor of the City of Coos Bay, and Susanne Baker, City Recorder of the City of Coos Bay, and the seal affixed hereto is the official seal of the City of Coos Bay.

Notary Public for Oregon
My Commission Expires: _____

EXHIBIT "A"

AFFIDAVIT OF PUBLICATION

The World

Lee Enterprises - Coos & Douglas County

THE WORLD NEWSPAPER

STATE OF OREGON • COUNTY OF COOS

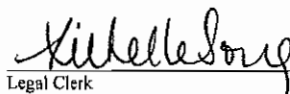
City of Coos Bay
Attn: Debbie Erler
500 Central Avenue
Coos Bay, OR 97420

REFERENCE: 60005035
20198722
PH-ZON2011-00062

I, Michelle Song, first duly sworn, depose and say that I am the Legal Advertising Clerk for THE WORLD newspaper, of general circulation, as defined by ORS 193.010 and 193.020; printed and published at Coos Bay, Oregon in the aforesaid county and state; that I know from my personal knowledge that the printed copy of which hereto annexed, was inserted in the entire issue of said newspaper in the following issues:

PUBLISHED: December 20, and 27, 2011

TOTAL COST: \$259.54


Legal Clerk

Subscribed and sworn to before this 27 day of
December, 2011


Notary Public of Oregon



FILED ON: 12/27/2011

CITY OF COOS BAY PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Coos Bay Planning Commission and City Council will conduct public hearings at the times and locations noted below for the purpose of taking testimony on the matter of vacating the north 15 feet of a portion of Division Avenue located between Fenwick and Crocker Streets; also described as the north 15 feet of Division Avenue abutting Lot 9 of the Plat of Colton Estates, found in Section 17DA, Township 25, Range 13 West of the Willamette Meridian, Coos County, Oregon.

Land Use Application #ZON2011-00062 was filed by Donald Ivy, 756 Sanford Street, Coos Bay, OR 97420 on October 24, 2011.

The Planning Commission will make a recommendation to the City Council following a public hearing on the matter. The hearing will take place on January 10, 2012 at 8:00 p.m. in the Coos Bay Library at 525 Anderson Avenue.

The City Council will consider the matter and the Planning Commission's recommendation at a public hearing which will occur on February 7, 2012 at 7:00 p.m. at the same location.

The hearings are open to the public and all interested parties are encouraged to attend. Written objections may be filed with the Public Works and Development Department, City Hall, 500 Central Avenue, Coos Bay, prior to the hearings and will be considered at the time of the hearings. The final decision by the City Council may be appealed to the Land Use Board of Appeals pursuant to ORS 197.630.

Those wishing further information shall contact Laura Barron, Planning Administrator at (541) 269-8918.

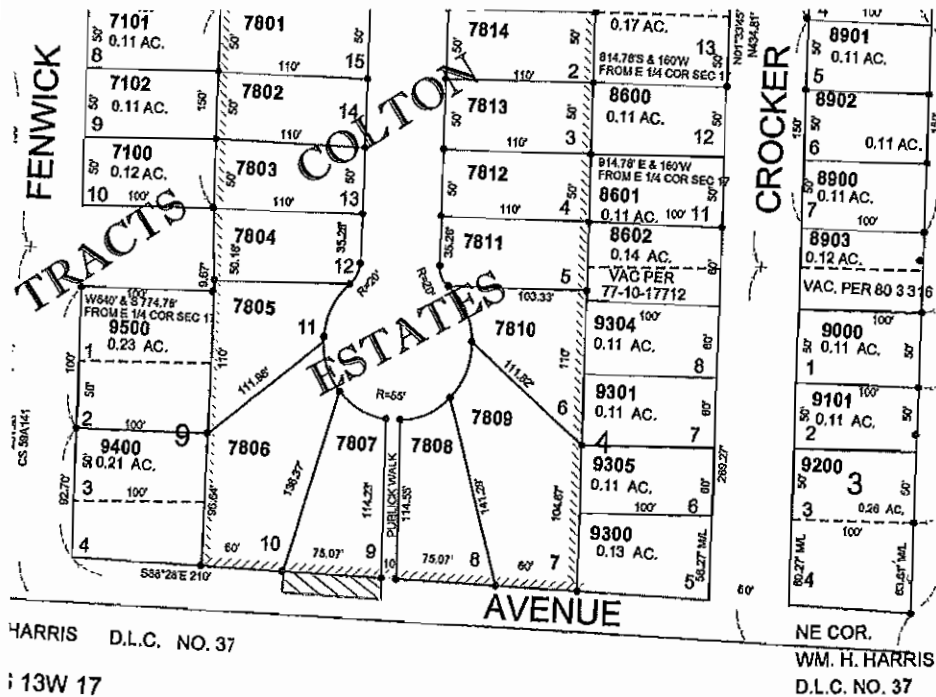
PUBLISHED: The World - December 20, and 27, 2011 (ID: 20198722 & 20198725)

EXHIBIT "B"

VACATION AREA

The north 15 feet of Division Avenue abutting Lot 9 of the Plat of Colton Estates, found in Section 17DA, Township 25, Range 13 West of the Willamette Meridian, Coos County, Oregon. More particularly described as:

Beginning at the Southeast corner of Lot 9, Plat of Colton Estates; thence, West along the northerly line of Division Avenue a distance of 75.07 feet more or less to southwest corner of Lot 9; thence, South a distance of 15.00 feet; thence, East a distance of 75.07 feet more or less; thence, North a distance of 15.00 feet to the TRUE POINT OF BEGINNING.



**The CITY OF COOS BAY
PLANNING COMMISSION MINUTES**

**Tuesday, January 10, 2012
6:00 P.M. CITY COUNCIL CHAMBERS**

ATTENDANCE

COMMISSIONERS: Chairman Christine Coles, Commissioners Bruce Harlan, Chris Hood, and Jeff Marineau

ABSENT: Commissioners Jim Berg and Rex Miller

STAFF: Laura Barron, Planning Administrator
Debbie Erler, Planner 1

SIGNED-IN GUESTS: None

APPROVAL OF MINUTES

Approval of the Planning Commission minutes of December 13, 2011.

MOTION: Commissioner Hood – Approve the Planning Commission minutes of December 13, 2011 as submitted.

SECOND: Commissioner Harlan

VOTE: Unanimous

ABSTAIN: Commissioner Marineau

CCI/PUBLIC COMMENTS No comments.

PUBLIC HEARING

ITEM A: Street Vacation #ZON2011-00062 – The applicant, Mr. Don Ivy, is requesting to vacate the north 15 feet of a portion of Division Avenue located between Fenwick and Crocker Streets; also described as the north 15 feet of Division Avenue abutting Lot 9 of the Plat of Colton Estates, found in Section 17DA, Township 25, Range 13 West of the Willamette Meridian, Coos County, Oregon.

Chairman Coles asked if there were any objections to the Planning Commission hearing the item on jurisdictional grounds. She asked if any Planning Commissioner had exparte contact or conflict of interest to report.

Chairman Coles opened the public hearing.

Laura Barron read the public hearing disclosure statement and outlined the applicant's request. The applicant is requesting to vacate the north 15-feet of Division Avenue along the applicant's rear property line that lies adjacent to Division Avenue. Undeveloped Division Ave lies between a residential area and John Topit's Park. The right of way acts as a buffer and will probably never be developed because of topography. Division Avenue is platted to 30 feet in width from Seagate to Crocker Streets. Therefore, if approved, the applicant may be granted 15 feet in width for a distance of about 76 feet in length (1,140 square feet).

Mrs. Barron stated that in 1998 Mr. Ivy was granted a right-of-way use permit to use the area as part of his yard. It is currently fenced. The landowner would now like to own the property in order to make plans to add on to the existing single-family dwelling. In 2001, the City approved a similar vacation of the north 15-feet of Division for property abutting 760 Augustine which is located on the southwest corner of Augustine and Division. The Planning Commission is asked to make a recommendation regarding the vacation which will then go to the City Council for a final decision on February 7, 2012 at this same location.

Chris Hood asked about the City initiating the complete vacation of Division Avenue. Commissioner Marineau stated some property owners along Division Avenue may not want the additional tax liability, when they could pay \$75 for a right-of-way use permit and use the right-of-way.

Chairman Coles closed the public hearing.

Commissioner Harlan

MOTION: Commissioner Hood – Based on the findings, conclusions and applicant's submittal, attached hereto and incorporated herein by reference as "Attachment A", recommend the City Council approve Vacation application #ZON2011-00062, allowing the vacation as proposed.

SECOND: Commissioner Marineau

VOTE: Unanimous

COMMISSIONER COMMENTS

Commissioner Marineau asked if there is any new activity in Coos Bay. Mrs. Barron stated the Head Start project has begun; the permits for The Maritime Center has been issued; A rezone regarding the proposed sewer plant in Empire will come before the Planning Commission, with a Conditional Use permit to follow at a later date; the floodplain ordinance must be updated due to new maps; and another street vacation request will be heard at the February meeting.

Commissioner Harlan asked if we will be revisiting the Empire Design Standards. Laura Barron stated the City Council will review a staff report on February 21, 2012 to determine if they want design standards and, if so, what type of standards.

Chairman Coles stated the Parks Commission will be reviewing the Park Master Plan. She stated there are new signs at John Topit's Park and they will review options for a dog park.

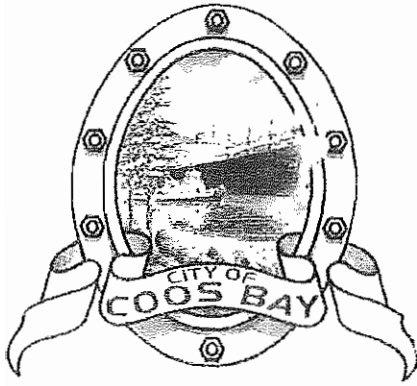
Dennis Dater stated that he moved from San Diego and they designated five of the existing parks as dog parks from dawn to about 9:00 a.m. and from 4:00 p.m. to dusk. They also fenced one area of an existing park for a full time dog park.

ADJOURNMENT 6:20 p.m.

Christine Coles, Chairperson
City of Coos Bay
Coos County, Oregon

ATTEST: _____
Debbie Erler, Planner 1, City of Coos Bay

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City of Coos Bay

Public Works & Development Dept.

500 Central Ave., Coos Bay, Oregon 97420 • Phone (541) 269-8918
Fax (541) 269-8916

STREET VACATION NOTICE OF PLANNING COMMISSION RECOMMENDATION

APPLICATION: STREET VACATION #ZON2011-00062

APPLICANT: Donald Ivy, 756 Sanford Street, Coos Bay, Oregon

APPLICATION: VACATION #ZON2011-00062 – Filed on October 24, 2011
It is proposed to vacate the north 15 feet of a portion of Division Avenue located between Fenwick and Crocker Streets; also described as the north 15 feet of Division Avenue abutting Lot 9, Plat of Colton Estates, found in Section 17DA, Township 25, Range 13 West of the Willamette Meridian, Coos County, Oregon.

RECOMMENDATION: January 10, 2012 the Planning Commission recommended approval to vacate the above described alley

Final Vote: Yea: Chairman Coles, Commissioners Bruce Harlan,
Chris Hood, and Jeff Marineau
Nay: None

APPEAL PROVISIONS: See page 2

**DECISION CRITERIA AND THE COMMISSION'S ADOPTED FINDINGS OF FACT,
CONCLUSIONS:** See pages 3-5

FINAL RECOMMENDATION

Recommend City Council approve Vacation application #ZON2011-00062, based on the Findings and Conclusions set forth below, for the vacation of a portion of the Division Avenue, between Fenwick and Crocker Streets; also described as the north 15 feet of Division Avenue abutting Lot 9, Plat of Colton Estates Plat, found in Section 17DA, Township 25, Range 13 West of the Willamette Meridian, Coos County, Oregon.

APPEAL PROVISION

The final decision will be made by the City Council, and this decision may be appealed to the Land Use Board of Appeals pursuant to ORS 197.830.

Questions regarding the appeal procedure may be directed to the Public Works and Development Department, City Hall, 500 Central, Coos Bay, Oregon or phone (541) 269-8918.

DECISION PROCESS - EFFECTIVE DATE

The Planning Commission makes a recommendation to the City Council after hearing public testimony and addressing the applicable decision criteria from Coos Bay Municipal Code Chapter 17.375.050. Based on their conclusions, the Commission will make a recommendation to approve, approve with conditions, or deny the application. Conditions may be used by the Commission in order to address concerns about the proposed request.

The Council shall review the record and affirm, amend, or reverse the Commission recommendation, or remand the matter back for further consideration.

Upon approval of a proposed vacation and/or fulfillment of conditions, the City Council shall have prepared an ordinance which declares the land to be vacated and specifies the conditions under which the vacation is made. The proposed vacation will become effective upon enactment of the ordinance.

EXHIBIT A

DECISION CRITERIA, FINDINGS & CONCLUSIONS

The following is a list of the decision criteria applicable to the request, Coos Bay Municipal Code 17.375.050. Each of the criterion is followed by findings or justification statements that may be adopted by the Planning Commission to support their conclusions. Although each of the findings or justification statements specifically apply to at least one of the decision criteria, any of the statements may be used to support the Commission's final decision.

Based on their conclusions, the Commission must recommend approval, approval with conditions, or recommend denial of the application. Conditions may be used by the Commission in order to address concerns about how the applicant will meet the criteria applicable to the request.

DECISION CRITERIA #1: Consent of the affected property owners has been obtained.

STATEMENTS OF FACT AND FINDINGS:

- 1a. The City received the required notarized signatures of all abutting property owners and the required notarized signatures of property owners in the affected area.

CONCLUSION: Consent of the affected property owners was received. The decision criterion has been adequately addressed and approval can be supported.

DECISION CRITERIA #2: Notice has been duly given.

STATEMENTS OF FACT AND FINDINGS:

- 2a. On December 6, 2011 the Coos Bay City Council approved the applicant's request to initiate the vacation process.
- 2b. The Public Works and Development Department has given notice of the hearings in accordance with Coos Bay Municipal Code (CBMC) Chapter 17.300 and state statute. Notice of the time and place of the hearings were:
 - Published in "The World" newspaper on December 20 and December 27, 2011;
 - Posted in two conspicuous locations in the area of the vacation on December 21, 2011 (Division Avenue at Fenwick and Crocker Streets and posted at City Coos Bay City Hall and Library); and
 - Mailed to all property owners within 250 feet of the area to be vacated on December 16, 2011.

CONCLUSION: The decision criterion has been adequately addressed since all notice required by the Coos Bay Municipal Code and state statute has been given. Approval of the proposal can be supported.

DECISION CRITERIA #3: The proposal does not conflict with the comprehensive plan, including the adopted Coos Bay Transportation Plan, or other ordinances.

STATEMENTS OF FACT AND FINDINGS:

- 3a. After reviewing the city's comprehensive plan, including the Coos Bay Transportation Plan, and other ordinance provisions, city staff did not find any specific conflicts between the city's regulations and the proposed vacation.

CONCLUSION: The decision criterion has been adequately addressed and approval of the proposal can be supported.

DECISION CRITERIA #4: The public interest will not be prejudiced by the vacation.

STATEMENTS OF FACT AND FINDINGS:

- 4a. Division Avenue is platted 30 feet in width from Seagate to Crocker Streets. Division is currently undeveloped.
- 4b. The 10-foot wide platted pedestrian walking path abutting the east side of the subject property and provides access to Empire Lakes and John Topit's Parks, will not be altered or affected by the proposed vacation.
- 4c. The area proposed for vacation is currently fenced and is being used by the applicant as yard area. Approval to fence the undeveloped right of way was granted in March of 1998 by Right-of-way use permit #MIS98-00061.
- 4d. In 2001 the City approved a similar vacation of the North 15-feet of Division Avenue (between Seagate and Augustine Streets), abutting 760 Augustine Street (Vacation #2001-8024). According to Finding "4d" of Final Order #MIS2001-00051 "Steve Doty "Steve Doty, Operations Administrator inspected the site and Determined future development of Division Avenue is very unlikely due the elevation changes. He added the remaining south 15-feet of Division Avenue would provide adequate buffer for the Empire Lake Park from the proposed residential use." (Attachment C)
- 4e. Published notice and mailed notice of hearings concerning street vacations provide the public and affected utilities agencies with an opportunity to express their opinions concerning a proposed vacation. The published and mailed notice indicate written comments may be submitted prior to the hearing.
- 4f. A written response (e-mail) was received on December 20, 2011 from Ron Hoffine, Coos Bay/North Bend Water Board, indicating the Water Board has no comments or objections to the proposed vacation (Attachment D).
- 4g. A written response (e-mail) was received on December 27, 2011 from Fire Chief Stan Gibson indicating the Fire Department had no issues with the request (Attachment E).
- 4h. According to City records there are no storm drain or sewer lines in the proposed vacation area.

- 4i. The proposed vacation is not located within 1,000 feet of the harbor and as provided by Resolution 90/91-14 the vacation of streets in areas in excess of 1,000 feet from the harbor and pierhead lines will not have an adverse effect on transportation or commerce with the Port district therefore, the Board of Commissioners approves all proposed streets vacations.

CONCLUSION: The remaining south 15-feet of Division Avenue will provide adequate buffer for the Empire Lake Park from the existing residential use. The decision criterion has been adequately addressed and the public interest will not be prejudiced by the vacation.


Laura Barron, Planning Administrator

Date: January 11, 2012

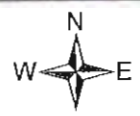
Attachments: A – Staff Report with attachments (by reference)

c: Property owner
Dave Perry, DLCD

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Disclaimer:
This document is produced using a Geographic Information System (GIS).
The data contained herein is intended to be a graphical representation only
and is by no means an official survey or legal interpretation thereof. The City
of Coos Bay provides this data in good faith and makes no warranties,



CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

| MEETING DATE February 7, 2012 | AGENDA ITEM NUMBER |
|---|---------------------------|
|---|---------------------------|

TO: Mayor Shoji and City Councilors

FROM: Jackie Mickelson, Executive Assistant 
Through: Rodger Craddock, City Manager 

ISSUE: Coos Bay-North Bend Visitor & Convention Bureau Quarterly Report by Director Katherine Hoppe

BACKGROUND:

The City of Coos Bay, the City of North Bend, and the Coquille Indian Tribe created an intergovernmental agreement with the Coos Bay/North Bend Visitor Convention Bureau (the Bureau). The purpose of the Bureau is to engage in activities designed to promote events and attractions in the Coos Bay/North Bend area. Semi-annual reports are a required component of the agreement with the Bureau. The reports are to be detailed activities of the Bureau, events, and attractions that have been promoted and funds that have been spent to date.

BUDGET IMPLICATIONS:

N/A

ADVANTAGES:

A report keeps the Council up-to-date on activities of the Coos Bay-North Bend Visitor & Convention Bureau.

DISADVANTAGES:

None

ACTION REQUESTED:

None



Coos Bay – North Bend Visitor & Convention Bureau

Katherine Hoppe
Director of Promotions & Conventions
www.OregonsAdventureCoast.com

History

1989

Intergovernmental agreement established between Coos Bay & North Bend to form the Coos Bay – North Bend Tourism & Promotions Committee

1993

Motel Owner's Association added an additional 2% room tax to fund the Promotions Committee

2007

Promotions Committee changed name to the Coos Bay – North Bend Visitor & Convention Bureau

2010

New IGA is formed to include the Coquille Indian Tribe

Add Authorized Signer

This form is used to add an Authorized Signer to your credit card account. An Authorized Signer is a person you authorize to use your Account and will receive a card in their name with your Account number on it.

For your protection, we require written authorization to add an individual to your account and we require the signature and agreement from both the Primary Owner and the Authorized Signer. To request an addition, fax or mail this completed form back to us at the address noted below.

Primary Cardmember

Credit Card Account Number*: _____ - _____ - _____ - _____

Name: (please print as it appears on your account) _____

Social Security Number: _____ - _____ - _____

Signature**: _____ Date: _____

First Authorized Signer

Name: (please print) _____ Date of Birth: _____

Social Security Number: _____ - _____ - _____

Signature: _____ Date: _____

Second Authorized Signer

Name: (please print) _____ Date of Birth: _____

Social Security Number: _____ - _____ - _____

Signature: _____ Date: _____

Third Authorized Signer

Name: (please print) _____ Date of Birth: _____

Social Security Number: _____ - _____ - _____

Signature: _____ Date: _____

*Credit Card issued by Elan Financial Services.

**As the Primary Cardmember, I understand that I will be solely liable for all payments due and charges made by the Authorized Signer(s).

Limit 4 total cards per account. Limit 1 card per name/individual.

The terms and conditions of your account will remain the same.

If you have further questions, please contact our 24-hour Cardmember Service Department by calling the number on the back of your card.

Please fax your completed form to: 866-616-1750.

Or mail to:
Cardmember Service
PO Box 6354
Fargo, ND 58125-6354

Coos County Visitors

What does tourism mean to Coos County?

| | |
|--------------------|---------------|
| Visitor Spending | \$205 Million |
| Tourism Employment | 2930 jobs |
| Local Tax Revenue | \$1.1 Million |
| State Tax Revenue | \$5.5 Million |

Source: 2010 Dean Runyan & Associates

Mission

**Increase overnight stays and
the length of stays
"Heads in Beds"**



What we do



Visitor Guide



Friday Chef's Table at OC Culinary Institute

OCOI offers wonderful culinary dinners as part of their experiential program. Creative & sustainably prepared meals delight diners every Friday at noon and again for menus visit their website. Reservations are required.

27th Annual Charleston Crab Feed Coming in February!

The Charleston Merchants Association's Annual Crab Feed will be held at the Old Charleston School House on Seven Devils Road on Saturday February 11. The event,



Website



Advertising



Reels, Rappellers and Rowers in Rowing Boats in the Sea



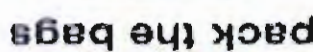
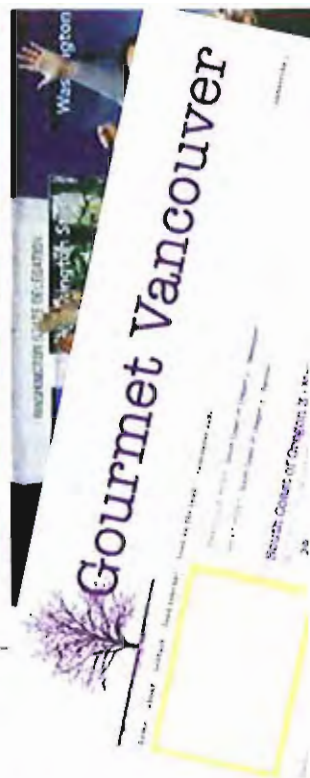
Today's crab arrived a lot for you. From the Oregon's Adventure Coast Coos Bay, North Bend, Charleston



Seaside is more than just a day at the beach.



Public Relations



the star.com



Convention Packet

Group Attractions



Mileage Chart

| City | Miles | City | Miles |
|---------------|-------|----------------|-------|
| Astoria | 182 | Newport | 100 |
| Astoria | 223 | Oregon Caves | 200 |
| Bandon | 24 | Portland | 212 |
| Bend | 237 | Reedsport | 27 |
| Bronckes | 107 | Reedsport | 321 |
| Charleston | 8 | Reno | 691 |
| Cocaine | 24 | Roseburg | 85 |
| Crocker Lake | 226 | Sacramento | 519 |
| Crescent City | 103 | Salem | 177 |
| Eugene | 110 | San Francisco | 504 |
| Eureka | 219 | Sea Lion Caves | 82 |
| Florence | 48 | Salt Lake | 431 |
| Gold Beach | 78 | Spokane | 573 |
| Grants Pass | 142 | The Dalles | 294 |
| Lakeview | 100 | Victoria, BC | 494 |
| Medford | 170 | Tillamook | 167 |



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Partner Representation

Southern Oregon Visitor's Association (SOVA)
-President, County Chair, Marketing Committee

Oregon Coast Visitor's Association (OCVA)
- Board & Marketing Committee

Oregon Tour & Travel Alliance
-Board of Directors

Meeting Professional's International
-PR Committee

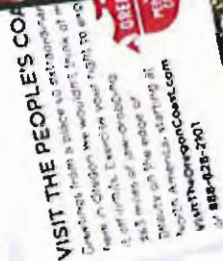
Oregon Destination Marketing Organization
- Member

Southern Oregon Coast Partnership
- Advertising Co-ops



Coos Bay • North Bend • Charleston

Partner Representation





Coos Bay ★ North Bend ★ Charleston

Thank you!

Katherine Hoppe
Coos Bay-North Bend
Visitor & Convention Bureau

541.269.0215

kat@OregonsAdventureCoast.com

CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

| MEETING DATE February 7, 2012 | AGENDA ITEM NUMBER |
|----------------------------------|--------------------|
|----------------------------------|--------------------|

TO: Mayor Shoji and City Councilors

FROM: Jackie Mickelson, Executive Assistant *JM*
Through: Rodger Craddock, City Manager *RC*

ISSUE: **Semi-Annual Management Report of the Visitor Information Center**

BACKGROUND:

Bay Area Chamber of Commerce provides management for the City of Coos Bay's Visitor Information Center. Semi-annual reports are a required component of our management agreement with the Bay Area Chamber of Commerce.

BUDGET IMPLICATIONS:

N/A

ADVANTAGES:

A semi-annual report keeps the Council up-to-date on activities such as tourist inquiries, visitor counts, and details of revenues and expenditures of the Coos Bay Visitor Information Center.

DISADVANTAGES:

None

ACTION REQUESTED:

None

2011 ECONOMIC INDICATORS

| 2011 | TOURISM REQUESTS | | RELOCATION REQUESTS | VISITORS 2011 | | | | VISITORS 2010 | | | | EMAIL | WEBSITE VISITS: CHAMBER | WEBSITE VISITS: VCB | PRINT ADVERTIS | | | |
|--|------------------|-----------------|---------------------|-----------------|-------------------|-------------------|-----------|---------------|-------------------|----------|--------|--------|-------------------------|---------------------|----------------|------|---------------|--------------|
| | Coos Bay Center | Coos Bay Center | Coos Bay Center | Coos Bay Center | North Bend Center | Charleston Center | CB Center | NB Center | Charleston Center | Coos Bay | | | | | | OCVA | Travel Oregon | Oregon Coast |
| Information compiled by Coos Bay Visitor Center. | | | | | | | | | | | | | | | | | | |
| January | 27 | | 19 | 803 | 661 | closed | 405 | 589 | closed | 39 | 3,332 | 28,729 | | | | | | |
| February | 22 | | 13 | 790 | 662 | closed | 395 | 604 | closed | 21 | 3,250 | 27,583 | | | | 18 | 1,993 | 50 |
| March | 31 | | 11 | 1,481 | 641 | closed | 570 | 627 | closed | 30 | 5,310 | 31,330 | | | | 15 | 1,812 | |
| April | 26 | | 11 | 1,512 | 696 | closed | 555 | 890 | closed | 27 | 9,711 | 29,541 | | | | 25 | 1,912 | 27 |
| May | 22 | | 6 | 1,724 | 987 | 470 | 602 | 945 | 935 | 22 | 4,671 | 32,340 | | | | 9 | | |
| June | 28 | | 13 | 2,853 | 1,519 | 955 | 1,205 | 1,478 | 1,238 | 30 | 5,153 | 31,064 | | | | 23 | | 43 |
| July | 30 | | 26 | 4,305 | 2,271 | 1,441 | 1,741 | 2,204 | 1,834 | 33 | 8,928 | 33,102 | | | | | | |
| August | 20 | | 18 | 5,042 | 2,268 | 1,291 | 3,375 | 2,297 | 1,980 | 32 | 10,384 | 35,046 | | | | 24 | | |
| September | 14 | | 16 | 4,042 | 1,205 | 993 | 2,478 | 1,109 | 1,724 | 23 | 7,768 | 34,096 | | | | 15 | 1,253 | 12 |
| October | 19 | | 10 | 1,952 | 922 | closed | 1,792 | 871 | closed | 18 | 7,394 | 30,258 | | | | 8 | | |
| November | 6 | | 3 | 1,260 | 642 | closed | 1,057 | 625 | closed | 9 | 6,452 | 28,762 | | | | 5 | 2,132 | |
| December | 5 | | 4 | 1,369 | 621 | closed | 1,030 | 597 | closed | 7 | 7,549 | 30,882 | | | | 5 | | |
| YTD | 250 | 150 | 27,133 | 13,095 | 5,150 | 15,205 | 12,836 | 291 | 79,902 | 372,733 | 147 | 9,102 | 132 | | | | | |
| TOTALS | 250 | 150 | 45,378 | 35,752 | | | | | | | | | | | | | 9,773 | |

| 2011 | | ING | | | | | |
|---|--|------|--------------------------|----------------------------|---------------------------|-----|--|
| Information compiled by Coos Bay Visitor Center | | SOVA | Eugene Sportsman Show | Roseburg Sportsmen Show | Medford Sportsman Show | | |
| January | | | | | | | |
| February | | | | | | | |
| March | | | | | | | |
| April | | 213 | | | 978 | | |
| May | | | | | | | |
| June | | 126 | | | | | |
| July | | | | | | | |
| August | | | | | | | |
| September | | 23 | | | | | |
| October | | | | | | | |
| November | | 30 | | | | | |
| December | | | | | | | |
| YTD | | 392 | 0 | 0 | 978 | | |
| TOTALS | | | | | | 978 | |

| STATISTICS FOR THE MONTH OF JULY 2011 | | | | RELOCATION | | | |
|---------------------------------------|------------|-------|--------------------------|---------------------|----|----|---|
| VISITORS | COOS BAY | 4,305 | TOURISM | RELOCATION REQUESTS | | | |
| | NORTH BEND | 2,271 | TOURISM REQUESTS | 30 | | | |
| | CHARLESTON | 1,441 | BROCHURES SENT | 77 | | | |
| VISITORS TO CHAMBER WEB SITE | 8,928 | | | | | | |
| VISITORS TO VCB WEBSITE | 33,102 | | | | | | |
| | | | Tourism: e-mail requests | 33 | | | |
| ADVERTISING | | | | | | | |
| TOTAL ADVERTISING REQUESTS | 9 | | | | | | |
| | | | | | | | |
| STATE | T | R | A | STATE | T | R | A |
| (AL) ALABAMA | | | | (MT) MONTANA | | 1 | |
| (AK) ALASKA | | | | (NE) NEBRASKA | | | |
| (AR) ARKANSAS | | | | (NV) NEVADA | 1 | | |
| (AZ) ARIZONA | 2 | 3 | 1 | (NH) NEW HAMPSHIRE | | | |
| (CA) CALIFORNIA | 6 | 7 | 7 | (NJ) NEW JERSEY | | | |
| (CO) COLORADO | 1 | 1 | | (NM) NEW MEXICO | 1 | | |
| (CT) CONNECTICUT | | | | (NY) NEW YORK | | 1 | |
| (DE) DELAWARE | | | | (NC) NO. CAROLINA | | | |
| (DC) DISTRICT OF COLUMBIA | | | | (ND) NORTH DAKOTA | | | 1 |
| (FL) FLORIDA | 1 | | 1 | (OH) OHIO | | | |
| (GA) GEORGIA | | | | (OK) OKLAHOMA | | 1 | |
| (HI) HAWAII | | | | (OR) OREGON | 7 | 5 | 2 |
| (ID) IDAHO | | | 1 | (PA) PENNSYLVANIA | | 1 | |
| (IL) ILLINOIS | 1 | | | (RH) RHODE ISLAND | | | |
| (IN) INDIANA | | 1 | | (SC) SO. CAROLINA | | | |
| (IA) IOWA | | 1 | | (SD) SO. DAKOTA | | | |
| (KS) KANSAS | | | | (TN) TENNESSEE | | | |
| (KY) KENTUCKY | | | | (TX) TEXAS | 1 | 2 | |
| (LA) LOUISIANA | | | | (UT) UTAH | | | 2 |
| (ME) MAINE | | | | (VT) VERMONT | | | |
| (MD) MARYLAND | 2 | | | (VA) VIRGINIA | | | 1 |
| (MA) MASSACHUSETTS | 1 | | | (WA) WASHINGTON | 4 | | 3 |
| (MI) MICHIGAN | 1 | | | (WV) WEST VIRGINIA | | | |
| (MN) MINNESOTA | | 1 | | (WI) WISCONSIN | | | |
| (MO) MISSISSIPPI | | | 1 | (WY) WYOMING | | | |
| (MO) MISSOURI | 1 | 1 | | OTHER COUNTRIES | | | |
| TOTALS | 16 | 15 | 11 | TOTALS | 14 | 11 | 9 |

| | | STATISTICS FOR THE MONTH OF AUGUST 2011 | | | | | | RELOCATION | | |
|------------------------------|------------|---|--------------------------|----|--------------------|--|---------------------|------------|----|--|
| VISITORS | COOS BAY | 5,042 | TOURISM | | | | | | | |
| | NORTH BEND | 2,268 | TOURISM REQUESTS | | 20 | | RELOCATION REQUESTS | | 18 | |
| | CHARLESTON | 1,291 | BROCHURES SENT | | 39 | | BROCHURES SENT | | 60 | |
| VISITORS TO CHAMBER WEB SITE | | 10,384 | | | | | | | | |
| VISITORS TO VCB WEBSITE | | 35,046 | | | | | | | | |
| | | | Tourism: e-mail requests | | 32 | | | | | |
| ADVERTISING | | | | | | | | | | |
| TOTAL ADVERTISING REQUESTS | | 31 | | | | | | | | |
| | | | | | | | | | | |
| STATE | | T | R | A | STATE | | T | R | A | |
| (AL) ALABAMA | | | | 1 | (MT) MONTANA | | 1 | 1 | 1 | |
| (AK) ALASKA | | | 1 | | (NE) NEBRASKA | | | | | |
| (AR) ARKANSAS | | | | | (NV) NEVADA | | | 1 | 2 | |
| (AZ) ARIZONA | | 2 | 2 | 4 | (NH) NEW HAMPSHIRE | | | | | |
| (CA) CALIFORNIA | | 1 | 5 | 3 | (NJ) NEW JERSEY | | | | 2 | |
| (CO) COLORADO | | | 1 | 3 | (NM) NEW MEXICO | | | | | |
| (CT) CONNECTICUT | | | | | (NY) NEW YORK | | | | | |
| (DE) DELAWARE | | | | | (NC) NO. CAROLINA | | | | | |
| (DC) DISTRICT OF COLUMBIA | | | | | (ND) NORTH DAKOTA | | | | | |
| (FL) FLORIDA | | | | | (OH) OHIO | | | | | |
| (GA) GEORGIA | | 1 | | 1 | (OK) OKLAHOMA | | | | | |
| (HI) HAWAII | | | | | (OR) OREGON | | 7 | 1 | 6 | |
| (ID) IDAHO | | 2 | 2 | 2 | (PA) PENNSYLVANIA | | | | | |
| (IL) ILLINOIS | | | 1 | | (RH) RHODE ISLAND | | | | | |
| (IN) INDIANA | | | | | (SC) SO. CAROLINA | | | | | |
| (IA) IOWA | | | | | (SD) SO. DAKOTA | | 1 | | | |
| (KS) KANSAS | | | | | (TN) TENNESSEE | | | | | |
| (KY) KENTUCKY | | | | | (TX) TEXAS | | 1 | 1 | | |
| (LA) LOUISIANA | | | | | (UT) UTAH | | 1 | | 2 | |
| (ME) MAINE | | | | | (VT) VERMONT | | | | | |
| (MD) MARYLAND | | | | | (VA) VIRGINIA | | | | | |
| MA) MASSACHUSETTS | | | | | (WA) WASHINGTON | | | 1 | 3 | |
| MI) MICHIGAN | | 1 | | | (WV) WEST VIRGINIA | | | | | |
| MN) MINNESOTA | | 2 | | | (WI) WISCONSIN | | | | | |
| MI) MISSISSIPPI | | | | | (WY) WYOMING | | | | | |
| MO) MISSOURI | | | 1 | | OTHER COUNTRIES | | | | | |
| TOTALS | | 9 | 13 | 14 | TOTALS | | 11 | 5 | 16 | |

| STATISTICS FOR THE MONTH OF SEPTEMBER 2011 | | | | RELOCATION | | | |
|--|------------|--------|--------------------------|--------------------|---------------------|---|-----|
| VISITORS | COOS BAY | 4,042 | TOURISM | | | | |
| | NORTH BEND | 1,205 | TOURISM REQUESTS | 14 | RELOCATION REQUESTS | | |
| | CHARLESTON | 993 | BROCHURES SENT | 47 | BROCHURES SENT | | |
| VISITORS TO CHAMBER WEB SITE | | 7,768 | | | | | |
| VISITORS TO VCB WEBSITE | | 34,096 | | | | | |
| | | | Tourism: e-mail requests | 23 | | | |
| ADVERTISING | | | | | | | |
| TOTAL ADVERTISING REQUESTS | | 1,303 | | | | | |
| STATE | T | R | A | STATE | T | R | A |
| (AL) ALABAMA | | | 15 | (MT) MONTANA | | | 13 |
| (AK) ALASKA | | | 9 | (NE) NEBRASKA | | | 7 |
| (AR) ARKANSAS | | | 5 | (NV) NEVADA | 1 | | 21 |
| (AZ) ARIZONA | 1 | | 47 | (NH) NEW HAMPSHIRE | | | |
| (CA) CALIFORNIA | 6 | 4 | 138 | (NJ) NEW JERSEY | 1 | | 18 |
| (CO) COLORADO | | | 33 | (NM) NEW MEXICO | | | 15 |
| (CT) CONNECTICUT | | | 7 | (NY) NEW YORK | | | 32 |
| (DE) DELAWARE | | | 2 | (NC) NO. CAROLINA | | | 22 |
| (DC) DISTRICT OF COLUMBIA | | | 2 | (ND) NORTH DAKOTA | | | 5 |
| (FL) FLORIDA | | | 75 | (OH) OHIO | | | 35 |
| (GA) GEORGIA | 1 | | 28 | (OK) OKLAHOMA | | | 20 |
| (HI) HAWAII | | | 8 | (OR) OREGON | 4 | 1 | 77 |
| (ID) IDAHO | 1 | | 15 | (PA) PENNSYLVANIA | | | 34 |
| (IL) ILLINOIS | | | 53 | (RH) RHODE ISLAND | | | 3 |
| (IN) INDIANA | | | 24 | (SC) SO. CAROLINA | | | 14 |
| (IA) IOWA | | | 15 | (SD) SO. DAKOTA | | | 9 |
| (KS) KANSAS | | | 15 | (TN) TENNESSEE | | 1 | 18 |
| (KY) KENTUCKY | | 2 | 19 | (TX) TEXAS | | 2 | 119 |
| (LA) LOUISIANA | | | 15 | (UT) UTAH | | | 30 |
| (ME) MAINE | | | 3 | (VT) VERMONT | | | 7 |
| (MD) MARYLAND | | | 12 | (VA) VIRGINIA | | 1 | 19 |
| (MA) MASSACHUSETTS | | | 5 | (WA) WASHINGTON | 1 | 2 | 65 |
| (MI) MICHIGAN | | | 28 | (WV) WEST VIRGINIA | | | 4 |
| (MN) MINNESOTA | | | 42 | (WI) WISCONSIN | | | 41 |
| (MS) MISSISSIPPI | | | 10 | (WY) WYOMING | | | 7 |
| (MO) MISSOURI | | 1 | 43 | OTHER COUNTRIES | | | |
| TOTALS | 8 | 8 | 668 | TOTALS | 6 | 8 | 635 |

| | | STATISTICS FOR THE MONTH OF OCTOBER 2011 | | | | | | | |
|------------------------------|--------------------------------------|--|--------------------------|----|---------------------|----|---|----|--|
| VISITORS | COOS BAY NORTH BEND CHARLESTON | 1,952 | TOURISM | | RELOCATION | | | | |
| | | 922 | TOURISM REQUESTS | 19 | RELOCATION REQUESTS | | | | |
| | | closed | BROCHURES SENT | 64 | BROCHURES SENT | | | 10 | |
| | | | | | | | | 35 | |
| VISITORS TO CHAMBER WEB SITE | | 7,394 | | | | | | | |
| VISITORS TO VCB WEBSITE | | 30,258 | | | | | | | |
| | | | Tourism: e-mail requests | | 18 | | | | |
| ADVERTISING | | | | | | | | | |
| TOTAL ADVERTISING REQUESTS | | 8 | | | | | | | |
| | | | | | | | | | |
| STATE | | T | R | A | STATE | T | R | A | |
| (AL) ALABAMA | | | | | (MT) MONTANA | | | | |
| (AK) ALASKA | | 1 | | | (NE)NEBRASKA | | 1 | | |
| (AR) ARKANSAS | | 1 | | | (NV) NEVADA | | | | |
| (AZ) ARIZONA | | | 1 | | (NH) NEW HAMPSHIRE | | | 1 | |
| (CA) CALIFORNIA | | 2 | 1 | 3 | (NJ) NEW JERSEY | | | | |
| (CO) COLORADO | | | 1 | 1 | (NM) NEW MEXICO | | | | |
| (CT) CONNECTICUT | | | | 1 | (NY) NEW YORK | 1 | | | |
| (DE) DELAWARE | | | | | (NC) NO. CAROLINA | | | | |
| (DC) DISTRICT OF COLUMBIA | | | | | (ND) NORTH DAKOTA | | | | |
| (FL) FLORIDA | | 2 | | | (OH) OHIO | | | | |
| (GA) GEORGIA | | | | | (OK) OKLAHOMA | | | | |
| (HI) HAWAII | | | | | (OR) OREGON | 9 | 4 | | |
| (ID) IDAHO | | | | 1 | (PA) PENNSYLVANIA | | | | |
| (IL) ILLINOIS | | 1 | | | (RH) RHODE ISLAND | | | | |
| (IN) INDIANA | | | | | (SC) SO.CAROLINA | | | | |
| (IA) IOWA | | | | | (SD) SO. DAKOTA | | 1 | | |
| (KS) KANSAS | | | | | (TN) TENNESSEE | | | | |
| (KY) KENTUCKY | | | | | (TX) TEXAS | | 1 | | |
| (LA) LOUISIANA | | | | | (UT) UTAH | | | | |
| (ME) MAINE | | | | | (VT) VERMONT | | | | |
| (MD) MARYLAND | | | | | (VA) VIRGINIA | | | | |
| (MA) MASSACHUSETTS | | | | | (WA) WASHINGTON | 1 | | 1 | |
| (MI) MICHIGAN | | | | | (WV)WEST VIRGINIA | | | | |
| (MN) MINNESOTA | | | | | (WI) WISCONSIN | | | | |
| (MI) MISSISSIPPI | | | | | (WY) WYOMING | | | | |
| (MO) MISSOURI | | | | | OTHER COUNTRIES | 1 | | | |
| TOTALS | | 7 | 3 | 6 | TOTALS | 12 | 7 | 2 | |

| | | STATISTICS FOR THE MONTH OF NOVEMBER 2011 | | | | | | | | | |
|------------------------------|------------|---|--------------------------|------|--------------------|---------------------|------------|------|--|---|--|
| VISITORS | COOS BAY | 1,260 | TOURISM | | | | RELOCATION | | | | |
| | | | TOURISM REQUESTS | 6 | | RELOCATION REQUESTS | | | | | |
| | NORTH BEND | 642 | | | | | | | | 3 | |
| | CHARLESTON | closed | | | | 7 | | | | 6 | |
| VISITORS TO CHAMBER WEB SITE | | 6,452 | | | | | | | | | |
| VISITORS TO VCB WEBSITE | | 28,762 | | | | | | | | | |
| | | | Tourism: e-mail requests | | | | 9 | | | | |
| ADVERTISING | | | | | | | | | | | |
| TOTAL ADVERTISING REQUESTS | | 2,132 | | | | | | | | | |
| | | | | | | | | | | | |
| STATE | | T | R | A | STATE | T | R | A | | | |
| (AL) ALABAMA | | | | 24 | (MT) MONTANA | | | 26 | | | |
| (AK) ALASKA | | | | 8 | (NE)NEBRASKA | | | 23 | | | |
| (AR) ARKANSAS | 1 | | | 30 | (NV) NEVADA | | | 36 | | | |
| (AZ) ARIZONA | | | | 60 | (NH) NEW HAMPSHIRE | | | 5 | | | |
| (CA) CALIFORNIA | | | 1 | 210 | (NJ) NEW JERSEY | | | 25 | | | |
| (CO) COLORADO | | | | 75 | (NM) NEW MEXICO | | | 20 | | | |
| (CT) CONNECTICUT | | | | 17 | (NY) NEW YORK | | | 47 | | | |
| (DE) DELAWARE | | | | 2 | (NC) NO. CAROLINA | | | 45 | | | |
| (DC) DISTRICT OF COLUMBIA | | | 1 | 1 | (ND) NORTH DAKOTA | | | 10 | | | |
| (FL) FLORIDA | | | | 99 | (OH) OHIO | | | 52 | | | |
| (GA) GEORGIA | | | | 37 | (OK) OKLAHOMA | | | 36 | | | |
| (HI) HAWAII | | | | 13 | (OR) OREGON | 3 | 1 | 121 | | | |
| (ID) IDAHO | | | | 35 | (PA) PENNSYLVANIA | | | 62 | | | |
| (IL) ILLINOIS | | | | 70 | (RH) RHODE ISLAND | | | 2 | | | |
| (IN) INDIANA | | | | 44 | (SC) SO.CAROLINA | | | 27 | | | |
| (IA) IOWA | | | | 33 | (SD) SO. DAKOTA | | | 9 | | | |
| (KS) KANSAS | | | | 28 | (TN) TENNESSEE | | | 50 | | | |
| (KY) KENTUCKY | | | | 22 | (TX) TEXAS | | | 200 | | | |
| (LA) LOUISIANA | | | | 25 | (UT) UTAH | | | 36 | | | |
| (ME) MAINE | | | | 7 | (VT) VERMONT | | | 2 | | | |
| (MD) MARYLAND | | | | 26 | (VA) VIRGINIA | | | 36 | | | |
| (MA) MASSACHUSETTS | | | | 12 | (WA) WASHINGTON | | | 119 | | | |
| (MI) MICHIGAN | | | | 43 | (WV)WEST VIRGINIA | | | 7 | | | |
| (MN) MINNESOTA | | | | 66 | (WI) WISCONSIN | | | 67 | | | |
| (MI) MISSISSIPPI | | | | 7 | (WY) WYOMING | 1 | | 12 | | | |
| (MO) MISSOURI | | | | 63 | OTHER COUNTRIES | | | | | | |
| TOTALS | | 1 | 2 | 1057 | TOTALS | 4 | 1 | 1075 | | | |

| STATISTICS FOR THE MONTH OF DECEMBER 2011 | | | | | | | | | |
|---|------------|--------|--------------------------|---|---------------------|---|---|---|--|
| VISITORS | COOS BAY | 1,369 | TOURISM | | RELOCATION | | | | |
| | NORTH BEND | 621 | TOURISM REQUESTS | | RELOCATION REQUESTS | | | | |
| | CHARLESTON | closed | BROCHURES SENT | | BROCHURES SENT | | | | |
| VISITORS TO CHAMBER WEB SITE | | 30,882 | | | | | | | |
| VISITORS TO VCB WEBSITE | | 7,549 | Tourism: e-mail requests | | | | | | |
| ADVERTISING | | | | | | | | | |
| TOTAL ADVERTISING REQUESTS | | 5 | | | | | | | |
| STATE | | T | R | A | STATE | T | R | A | |
| (AL) ALABAMA | | 1 | | | (MT) MONTANA | | | | |
| (AK) ALASKA | | | | | (NE) NEBRASKA | | 1 | | |
| (AR) ARKANSAS | | | | | (NV) NEVADA | | | | |
| (AZ) ARIZONA | | | | 1 | (NH) NEW HAMPSHIRE | | | | |
| (CA) CALIFORNIA | | 1 | | | (NJ) NEW JERSEY | | | | |
| (CO) COLORADO | | | | 2 | (NM) NEW MEXICO | | | | |
| (CT) CONNECTICUT | | | | | (NY) NEW YORK | | | | |
| (DE) DELAWARE | | | | | (NC) NO. CAROLINA | | | | |
| (DC) DISTRICT OF COLUMBIA | | | | | (ND) NORTH DAKOTA | | | | |
| (FL) FLORIDA | | | | | (OH) OHIO | | | | |
| (GA) GEORGIA | | | | | (OK) OKLAHOMA | | | | |
| (HI) HAWAII | | | | | (OR) OREGON | | 1 | | |
| (ID) IDAHO | | | | | (PA) PENNSYLVANIA | 1 | | | |
| (IL) ILLINOIS | | | | 1 | (RH) RHODE ISLAND | | | | |
| (IN) INDIANA | | | | | (SC) SO. CAROLINA | | | | |
| (IA) IOWA | | | | | (SD) SO. DAKOTA | | 1 | | |
| (KS) KANSAS | | | | | (TN) TENNESSEE | | | | |
| (KY) KENTUCKY | | | | | (TX) TEXAS | 1 | 1 | | |
| (LA) LOUISIANA | | | | | (UT) UTAH | | | | |
| (ME) MAINE | | | | | (VT) VERMONT | | | | |
| (MD) MARYLAND | | | | | (VA) VIRGINIA | | | | |
| (MA) MASSACHUSETTS | | | | | (WA) WASHINGTON | 1 | | | |
| (MI) MICHIGAN | | | | | (WV) WEST VIRGINIA | | | | |
| (MN) MINNESOTA | | | | | (WI) WISCONSIN | | | | |
| (MI) MISSISSIPPI | | | | | (WY) WYOMING | | | | |
| (MO) MISSOURI | | | | 1 | OTHER COUNTRIES | | | | |
| TOTALS | | 2 | 0 | 5 | TOTALS | 3 | 4 | 0 | |

Coos Bay Visitor Information Center
July 2011

| | | |
|-------------------------------|------------|-------|
| Visitor Count for month were: | Coos Bay | 4,305 |
| | North Bend | 2,271 |
| | Charleston | 1,441 |

Total Volunteer hours for Coos Bay Center was: 270.75

Activities for July:

- Continuing to work on updates for the community calendar and reader board
- Working on building my volunteer base, we have some folks out with illness etc so want to make sure we have coverage and trying to fill at least two people per shift.
- We are having fantastic numbers of visitor into the center
- Attended a meeting at South Slough do discuss the campaign that we did National Tourism week

Displays in Visitor Center in July:

1. Jummie's crafts and gifts
2. Oregon Connection
3. South Coast Office Supply

Reader Board Activity

Wine walk, Coos Art Museum, Town and Country Garden Tour, Golf Tourney USGA Bandon, Tennis Jr. USTA Welcome, Coos Art Museum Fundraiser, Harley Street Drags Coos Bay Speedway, Farmers Market, Oregon Coast Music Festival- WELCOME, Oregon Coast Music Festival Concerts, and Jam Session.

Coos Bay Visitor Information Center
August 2011

| | | |
|-------------------------------|------------|-------|
| Visitor Count for month were: | Coos Bay | 5,042 |
| | North Bend | 2,268 |
| | Charleston | 1,291 |

Total Volunteer hours for Coos Bay Center was: 321

Activities for August:

- Dedication of the Purple Heart Memorial in our parking lot on August 7th
- Out of the office on vacation for a couple weeks
- Attended the Tourism Meeting
- We are continuing to be very busy at the center, I can't keep brochures in the office doing lots of ordering
- Sold tickets for Dolphin Players performance of "The Guys"
- Wine Walk Starting point

Displays in the Visitor Center in August:

1. Egyptian Theatre
2. Cranberry Sweets
3. Handbags and Souvenirs
4. Oregon Connection

Reader Board Activity:

Garden Tour, Used Book sale, Wine Walk, Kiwanis BBQ, Sprint cars- Coos Bay Speedway, National dragster challenge- Coos Bay Speedway, Sprint Cars- Coos Bay Speedway, The Guys- Dolphin Players, Welcome Tuna Classic, Diego's Umbrella at Broadway Rock Hall, Blue Grass Bash, Coos Forest protection open house, Labor day picnic, Farmers market,

~Cheryl

Coos Bay Visitor Information Center
September 2011

Visitor Count for month were:

| | |
|------------|-------|
| Coos Bay | 4,042 |
| North Bend | 1,205 |
| Charleston | 993 |

Total volunteer hours for Coos Bay Center was: 316

Activities for September:

- Starting point for Wine Walk
- Sold tickets for volunteer fire fighters BBQ
- SOVA meeting in Grants Pass
- OCVA meeting in Gold Beach
- Open extended hours for Bay Area Fun Festival
- New software for reader board trying to learn it
- Attended Tourism meeting
- Attended VCB meeting and workshop for marketing
- Sold tickets for Dolphin Players performance of "The Guys"

Displays in Visitor Center:

1. Oregon Connection
2. Egyptian Theatre
3. Handbags and Souvenirs
4. Cranberry Sweets

Reader Board Activity:

Molly Hatchet Concert, Lady Bug Landing Luncheon, The Guys- Dolphin Players, Labor Day Picnic at Ferry Road Park, Diego's Umbrella, Farmers Market, Coos Bay Speedway, Shots for Tots, MOB-Patrick Lamb, MOB- Jay Roberts, MOB- Ty Curtis Band, MOB- Lloyd Jones

~Cheryl

Coos Bay Visitor Information Center
October 2011

| | | |
|--------------------------------|------------|--------|
| Visitor Counts for Month were: | Coos Bay | 1,952 |
| | North Bend | 922 |
| | Charleston | Closed |

Total Volunteer hours for Coos Bay Center was: 252.5

Activities for October:

- Starting point for Wine Walk
- Leadership Coos
- Training with Misty from Engle's on the new software for the Reader Board
- OCVA Marketing Committee Meeting
- Invited to Rodeo Steakhouse for the volunteers
- Spoke to the Kiwanis Group about what we do at the VIC
- Tourism Meeting
- VCB Board Meeting and Ad Subcommittee meeting
- RSVP Advisory Board
- Met with Barb from North Bend to do updates on our resource guide for the centers

Displays in Visitor Center:

1. Cranberry Sweets
2. Egyptian Theatre
3. Handbags and Souvenirs
4. Oregon Connection

Reader board Activity:

Wine Walk, Speedway, Breast Cancer , Speedway, Extraordinary living conference, safe trick or treating in downtown, Stand up for the Bay, Farmers Market, Monster bash, Haunted House, Historically Speaking, Welcome Blind Conference, Prostate Cancer fundraiser

Coos Bay Visitor Information Center
November 2011

| | | |
|--------------------------------|------------|--------|
| Visitor Counts for Month were: | Coos Bay | 1,260 |
| | North Bend | 642 |
| | Charleston | Closed |

Total Volunteer hours for Coos Bay Center was: 320

Activities for November:

- Starting Point for Wine Walk
- Leadership Coos
- OCVA Marketing Meeting for new Guide
- Tourism Meeting
- VCB Meeting
- RSVP Advisory Board Meeting
- Planning for the upcoming Christmas dinner for the volunteers from all three centers
- Bulk mailing

Displays in Visitor Center:

1. Fisherman's Wharf
2. Chuck's Seafood
3. Englund Marine
4. Betty Kay Charters

Reader Board Activity:

Wine Walk, Madrala Players, Country Christmas LTOB, Floater Concert, Extra Ordinary Living Conference, Nut Cracker, Bus Jam, Holiday Lights

~Cheryl

Coos Bay Visitor Information Center
December 2011

| | | |
|--------------------------------|------------|--------|
| Visitor Counts for Month were: | Coos Bay | 1,369 |
| | North Bend | 621 |
| | Charleston | Closed |

Total Volunteer hours for Coos Bay Center was: 338

Activities for November:

- Starting Point for Wine Walk
- Leadership Coos
- VCB Meeting
- RSVP Advisory Board Meeting
- Held the Christmas dinner for the volunteers from all three centers
- Bulk mailing
- Oregon Destination Marketing Organization Conference (ODMO)

Displays in Visitor Center:

1. Art Connection
2. Oregon Wine Cellars
3. Checkerberry's Flowers and Gifts
4. CB Visitor Center

Reader Board Activity:

Wine Walk, Country Christmas LTOB, Bus Jam, Holiday Lights, Merry Christmas, Dutch Bros bucks for kids, Sounds of Christmas Concert, Passion Notes at Shore Acres, Toy Run

~Cheryl

Statistics for the Month of July 2011

Counts taken from visitors who have signed the Guest Book at the Visitor Information Center in Coos Bay

| | | | | | |
|------------------|-----|----------------------|--------------|----------------|-----|
| Alabama | | Kentucky | 2 | North Dakota | 2 |
| Alaska | | Louisiana | 4 | Ohio | 2 |
| Arizona | 52 | Maine | | Oklahoma | 3 |
| Arkansas | 4 | Maryland | 5 | Oregon | 249 |
| California | 323 | Massachusetts | 6 | Pennsylvania | 8 |
| Colorado | 63 | Michigan | 15 | Rhode Island | |
| Connecticut | 5 | Minnesota | 9 | South Carolina | 2 |
| Delaware | 4 | Mississippi | | South Dakota | 3 |
| Dist.of Columbia | 2 | Missouri | 14 | Tennessee | 4 |
| Florida | 21 | Montana | 15 | Texas | 27 |
| Georgia | 5 | Nebraska | 4 | Utah | 17 |
| Hawaii | | Nevada | 31 | Vermont | |
| Idaho | 47 | New Hampshire | 7 | Virginia | 8 |
| Illinois | 9 | New Jersey | 11 | Washington | 68 |
| Indiana | 10 | New Mexico | 9 | West Virginia | 2 |
| Iowa | 17 | New York | 15 | Wisconsin | 4 |
| Kansas | 2 | North Carolina | 7 | Wyoming | 11 |
| Other Countries | 208 | Canada | 136 | Australia | 14 |
| France | 1 | Kuwait | 1 | England | 10 |
| Italy | 5 | Denmark | 2 | Thailand | 2 |
| Germany | 10 | UK | 2 | New Zealand | 12 |
| Switzerland | 10 | Korea | 1 | Spain | 2 |
| | | TOTAL SIGNING | 1,332 | | |

Statistics for the Month of August 2011

Counts taken from visitors who have signed the Guest Book at the Visitor Information Center in Coos Bay

| | | | | | |
|------------------|-----|----------------|-----|----------------|-----|
| Alabama | 1 | Kentucky | 2 | North Dakota | 14 |
| Alaska | 1 | Louisiana | 2 | Ohio | 8 |
| Arizona | 57 | Maine | 0 | Oklahoma | 4 |
| Arkansas | 13 | Maryland | 2 | Oregon | 420 |
| California | 240 | Massachusetts | 6 | Pennsylvania | 14 |
| Colorado | 32 | Michigan | 8 | Rhode Island | 5 |
| Connecticut | 2 | Minnesota | 22 | South Carolina | 6 |
| Delaware | 2 | Mississippi | 0 | South Dakota | 5 |
| Dist.of Columbia | 1 | Missouri | 2 | Tennessee | 10 |
| Florida | 46 | Montana | 7 | Texas | 32 |
| Georgia | 5 | Nebraska | 0 | Utah | 27 |
| Hawaii | 2 | Nevada | 24 | Vermont | 3 |
| Idaho | 48 | New Hampshire | 0 | Virginia | 7 |
| Illinois | 13 | New Jersey | 0 | Washington | 101 |
| Indiana | 4 | New Mexico | 5 | West Virginia | 0 |
| Iowa | 7 | New York | 29 | Wisconsin | 11 |
| Kansas | 4 | North Carolina | 7 | Wyoming | 5 |
| Other Countries | 205 | Canada | 145 | Netherlands | 8 |
| England | 8 | Spain | 2 | Germany | 14 |
| Israel | 3 | Korea | 2 | France | 2 |
| Australia | 10 | Ireland | 2 | Taiwan | 4 |
| Switzerland | 4 | UK | 1 | | |

TOTAL SIGNING 1,471

Statistics for the Month of September 2011

Counts taken from visitors who have signed the Guest Book at the Visitor Information Center in Coos Bay

| | | | | | |
|------------------|-----|----------------------|--------------|----------------|-----|
| Alabama | 2 | Kentucky | 0 | North Dakota | 2 |
| Alaska | 11 | Louisiana | 6 | Ohio | 18 |
| Arizona | 24 | Maine | 2 | Oklahoma | 10 |
| Arkansas | 2 | Maryland | 6 | Oregon | 271 |
| California | 161 | Massachusetts | 4 | Pennsylvania | 8 |
| Colorado | 38 | Michigan | 10 | Rhode Island | 0 |
| Connecticut | 0 | Minnesota | 18 | South Carolina | 6 |
| Delaware | 2 | Mississippi | 0 | South Dakota | 2 |
| Dist.of Columbia | 4 | Missouri | 13 | Tennessee | 12 |
| Florida | 26 | Montana | 14 | Texas | 32 |
| Georgia | 6 | Nebraska | 2 | Utah | 6 |
| Hawaii | 2 | Nevada | 11 | Vermont | 2 |
| Idaho | 29 | New Hampshire | 0 | Virginia | 5 |
| Illinois | 12 | New Jersey | 2 | Washington | 59 |
| Indiana | 6 | New Mexico | 8 | West Virginia | 4 |
| Iowa | 8 | New York | 9 | Wisconsin | 5 |
| Kansas | 2 | North Carolina | 8 | Wyoming | 12 |
| Other Countries | 159 | Canada | 102 | Australia | 12 |
| Russia | 6 | New Zealand | 2 | Argentina | 2 |
| Sweden | 2 | Chili | 3 | UK | 2 |
| Switzerland | 2 | England | 12 | France | 2 |
| Holland | 4 | Germany | 9 | Scotland | 2 |
| London | 1 | | | | |
| | | TOTAL SIGNING | 1,060 | | |

Statistics for the Month of OCTOBER 2011

Counts taken from visitors who have signed the Guest Book at the Visitor Information Center in Coos Bay

| | | | | | |
|------------------|-----|----------------|----|----------------|-----|
| Alabama | 4 | Kentucky | 4 | North Dakota | 0 |
| Alaska | 4 | Louisiana | 0 | Ohio | 6 |
| Arizona | 11 | Maine | 2 | Oklahoma | 2 |
| Arkansas | 8 | Maryland | 5 | Oregon | 211 |
| California | 106 | Massachusetts | 9 | Pennsylvania | 2 |
| Colorado | 8 | Michigan | 5 | Rhode Island | 0 |
| Connecticut | 4 | Minnesota | 0 | South Carolina | 0 |
| Delaware | 2 | Mississippi | 1 | South Dakota | 4 |
| Dist.of Columbia | 0 | Missouri | 0 | Tennessee | 0 |
| Florida | 9 | Montana | 9 | Texas | 8 |
| Georgia | 7 | Nebraska | 2 | Utah | 2 |
| Hawaii | 7 | Nevada | 45 | Vermont | 4 |
| Idaho | 4 | New Hampshire | 0 | Virginia | 6 |
| Illinois | 6 | New Jersey | 0 | Washington | 25 |
| Indiana | 2 | New Mexico | 3 | West Virginia | 4 |
| Iowa | 4 | New York | 7 | Wisconsin | 2 |
| Kansas | 4 | North Carolina | 2 | Wyoming | 1 |
| Other Countries | 102 | Canada | 81 | Australia | 4 |
| UK | 10 | Franc | 4 | Belgium | 1 |

TOTAL SIGNING 663

Statistics for the Month of November 2011

Counts taken from visitors who have signed the Guest Book at the Visitor Information Center in Coos Bay

| | | | | | |
|------------------|----|----------------|----|----------------|-----|
| Alabama | 0 | Kentucky | 0 | North Dakota | 0 |
| Alaska | 8 | Louisiana | 1 | Ohio | 2 |
| Arizona | 7 | Maine | 1 | Oklahoma | 0 |
| Arkansas | 0 | Maryland | 2 | Oregon | 151 |
| California | 56 | Massachusetts | 0 | Pennsylvania | 0 |
| Colorado | 5 | Michigan | 1 | Rhode Island | 0 |
| Connecticut | 0 | Minnesota | 0 | South Carolina | 4 |
| Delaware | 0 | Mississippi | 0 | South Dakota | 0 |
| Dist.of Columbia | 2 | Missouri | 3 | Tennessee | 0 |
| Florida | 2 | Montana | 2 | Texas | 3 |
| Georgia | 3 | Nebraska | 2 | Utah | 2 |
| Hawaii | 1 | Nevada | 0 | Vermont | 0 |
| Idaho | 6 | New Hampshire | 0 | Virginia | 2 |
| Illinois | 0 | New Jersey | 1 | Washington | 28 |
| Indiana | 0 | New Mexico | 0 | West Virginia | 0 |
| Iowa | 0 | New York | 6 | Wisconsin | 0 |
| Kansas | 0 | North Carolina | 2 | Wyoming | 4 |
| Other Countries | | Canada | 27 | Sinapore | 2 |
| | | Norway | 4 | Australia | 2 |
| | | Korea | 1 | | |

TOTAL SIGNING 343

Statistics for the Month of December 2011

Counts taken from visitors who have signed the Guest Book at the Visitor Information Center in Coos Bay

| | | | | | |
|----------------------|----|----------------|------------|----------------|-----|
| Alabama | 2 | Kentucky | 0 | North Dakota | 2 |
| Alaska | 0 | Louisiana | 0 | Ohio | 0 |
| Arizona | 9 | Maine | 0 | Oklahoma | 0 |
| Arkansas | 0 | Maryland | 2 | Oregon | 237 |
| California | 46 | Massachusetts | 2 | Pennsylvania | 0 |
| Colorado | 1 | Michigan | 5 | Rhode Island | 0 |
| Connecticut | 0 | Minnesota | 2 | South Carolina | 0 |
| Delaware | 0 | Mississippi | 0 | South Dakota | 0 |
| Dist.of Columbia | 0 | Missouri | 0 | Tennessee | 0 |
| Florida | 0 | Montana | 3 | Texas | 0 |
| Georgia | 0 | Nebraska | 1 | Utah | 2 |
| Hawaii | 0 | Nevada | 0 | Vermont | 0 |
| Idaho | 0 | New Hampshire | 0 | Virginia | 0 |
| Illinois | 2 | New Jersey | 0 | Washington | 20 |
| Indiana | 0 | New Mexico | 0 | West Virginia | 0 |
| Iowa | 0 | New York | 0 | Wisconsin | 2 |
| Kansas | 2 | North Carolina | 0 | Wyoming | 0 |
| Other Countries | | Canada | 20 | Australia | 4 |
| | | Germany | 4 | China | 2 |
| France | 2 | Chili | 3 | | |
| TOTAL SIGNING | | | 377 | | |

CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report

| MEETING DATE | AGENDA ITEM NUMBER |
|------------------|--------------------|
| February 7, 2012 | |

TO: Mayor Shoji and City Councilors

FROM: Susanne Baker, Finance Director

THROUGH: Rodger Craddock, City Manager

ISSUE Resolution 12-03

BACKGROUND

This resolution is a general housekeeping measure to comply with Oregon budget law and ORS 294.450(1) and (3) in the transferring of appropriation authority within the same fund. In FYE 12 funds for the maintenance contract of the CMI software was budgeted in the capital outlay line item, Computer Hardware/Software. Though the amount of the maintenance contract meets the threshold for a capital outlay expenditure, it does not meet the threshold to qualify as a fixed asset and must be expensed from a materials and services line item. This resolution transfers the funds budgeted from Computer Hardware/Software to Contractual.

County-wide CAD Core Fund

| | Total Appropriation Before Resolution 12-03 | Resolution 12-03 | New Total Appropriation |
|----------------------------|--|---------------------|----------------------------|
| Contractual | \$9,000 | \$7,567 | \$16,567 |
| Computer Hardware/Software | \$31,705 | (\$7,567) | \$24,138 |
| Total | \$40,705 | 0 | \$40,705 |

ADVANTAGES

The City will be in compliance with ORS 294.450.

DISADVANTAGES

None.

BUDGET

No impact, the fund will be in compliance with Oregon budget law.

RECOMMENDATION

It is staff's recommendation the City Council adopt Resolution 12-03.

City of Coos Bay

Resolution 12-03

**A RESOLUTION OF THE CITY OF COOS BAY, COOS COUNTY, OREGON
TRANSFERRING APPROPRIATION AUTHORITY BETWEEN BUDGET CATEGORIES
WITHIN THE SAME FUND**

WHEREAS, the City of Coos Bay, Coos County, Oregon has complied with the provisions of ORS 294.450(1) and (3) providing appropriations may be made within a given fund when authorized by resolution of the governing body; and

WHEREAS, the City Council recognizes the need to transfer budget appropriation authority from County-wide CAD Core, Computer Hardware/Software line item to the County-wide CAD Core, Contractual line item to fund the maintenance contract; and

County-wide CAD Core Fund

Requirements:

| | | |
|-----------------------------|-----------|----------|
| Contractual | \$7,567 | |
| Total Material and Services | | \$16,567 |
| Computer Hardware/Software | (\$7,567) | |
| Total Capital Outlay | | \$24,138 |

NOW, THEREFORE, BE IT RESOLVED THAT, the City of Coos Bay, Coos County Oregon hereby adopts the resolution as set forth above, and appropriates the sums as shown.

The foregoing resolution was duly adopted by the City of Coos Bay, Coos County, Oregon this 7th day of February 2012.

Crystal Shoji, Mayor

ATTEST:

Susanne Baker, City Recorder


CITY OF COOS BAY CITY COUNCIL

Agenda Staff Report

| MEETING DATE February 7, 2012 | AGENDA ITEM NUMBER |
|----------------------------------|--------------------|
|----------------------------------|--------------------|

TO: Mayor Shoji and City Councilors

FROM: Susanne Baker, Finance Director 

THROUGH: Rodger Craddock, City Manager 

ISSUE Audit Services Request For Proposal Award

BACKGROUND

In an effort to ensure the auditing services are competitive and reflective of the current economy, a Request For Proposal (RFP) was solicited from December 14, 2011 through January 17, 2012 for the City of Coos Bay and the Coos Bay Urban Renewal Agency. Because of the economy of scale in advertising, the Coos Bay North Bend Visitor Convention Bureau was also included and they will approve their auditing services separately. The RFP was advertised twice in The World and five times in the Daily Journal of Commerce. The City received three inquiries of interest: Pauly Rogers and Company, Tigard; Hough, MacAdam, and Wartnik, North Bend; and Merina and Company, West Linn. Two proposals were received for the entities, as follows:

| | FYE 2011 Fees | Pauly Rogers | Hough, MacAdam & Wartnik | Difference |
|---|------------------|------------------|-----------------------------|------------------|
| City Annual Audit | \$ 22,000 | \$ 22,000 | \$ 31,065 | |
| Financial Statement Prep | \$ 3,100 | \$ 3,100 | \$ - | |
| | <u>\$ 25,100</u> | <u>\$ 25,100</u> | <u>\$ 31,065</u> | \$ 5,965 |
| Single Audit - Required for non-Federal entities that receive \$500,000+ in Federal funding | \$ 3,500 | \$ 3,500 | \$ 3,850 | \$ 350 |
| URA Annual Audit | \$ 4,050 | \$ 4,050 | \$ 7,850 | |
| Financial Statement Prep | \$ 550 | \$ 550 | \$ - | |
| | <u>\$ 4,600</u> | <u>\$ 4,600</u> | <u>\$ 7,850</u> | \$ 3,250 |
| VCB Annual Audit | \$2,100 Review | \$ 3,100 | \$ 5,950 | |
| Financial Statement Prep | \$ 300 | \$ 300 | \$ - | |
| | <u>\$ 2,400</u> | <u>\$ 3,400</u> | <u>\$ 5,950</u> | \$ 2,550 |
| Difference | | | | <u>\$ 12,115</u> |

The RFP review process included a separate, independent review by Finance and the City Manager with the City Manager concluding the following:

1. Both companies have complied with the basic requirements of the RFP.
2. Both companies have the necessary experience and have demonstrated their ability to complete the work.
3. Pauly Rogers appears to have a greater depth in personnel and experience with municipal auditing.
4. Pauly Rogers has indicated efficiency in the hours (340 hours versus 400 hours) required to perform the services, which are reflected in the fees.

Subsequently, the City Manager directed staff to forward to the Council a recommendation to award the contract to Pauly Rogers and Company.

ADVANTAGES

The soliciting of the RFP provided the City the opportunity to assure the continued independent, quality auditing services that the City has been receiving are competitive with the current economic climate. The RFP also afforded the opportunity to other qualified firms to submit a proposal.

DISADVANTAGES

None.

BUDGET

The auditing fees were anticipated during the FYE 12 budget process and were appropriated.



RECOMMENDATION

If it pleases the City Council, award the auditing services contract to Pauly Rogers.

**CITY OF COOS BAY CITY COUNCIL
Agenda Staff Report**

| MEETING DATE February 7, 2012 | AGENDA ITEM NUMBER |
|----------------------------------|--------------------|
|----------------------------------|--------------------|

TO: Mayor Shoji and City Councilors

FROM: Jackie Mickelson, Executive Assistant 
Through: Rodger Craddock, City Manager 

ISSUE Overturn Corporate Personhood

BACKGROUND

Corporate personhood is the position conferred upon corporations under the law which allows corporations to have rights and responsibilities similar to those of a natural person. At the January 17, 2012 council meeting, Councilor Muenchrath requested the City Council consider approving a resolution that supported amending the Constitution that opposes the Supreme Court's interpretation of the Constitution in *Citizens United* regarding the constitutional rights of corporations to provide that corporations are not entitled to the entirety of protections or "rights" of natural persons.

Since the Supreme Court's ruling in *Citizens v. Federal Election Commission* in 2010 upholding the rights of corporations to make political expenditures under the First Amendment, there have been several calls for a US Constitutional amendment to abolish Corporate Personhood.

DISADVANTAGES

None known

BUDGET

N/A

RECOMMENDATION

If it pleases the City Council, please adopt Resolution 12-04 Approving a Constitutional Amendment to Overturn Corporate Personhood.

City of Coos Bay

Resolution 12-04

A RESOLUTION OF THE CITY OF COOS BAY, COOS COUNTY, OREGON APPROVING A CONSTITUTIONAL AMENDMENT TO OVERTURN CORPORATE PERSONHOOD

Whereas, In 2010 the United States Supreme Court issued its decision in *Citizens United v. Federal Election Commission*, holding that independent spending on elections by corporations and other groups could not be limited by government regulations; and

Whereas, This decision rolled back the legal restrictions on corporate spending in the electoral process, allowing for unlimited corporate spending to influence elections, candidate selection, and policy decisions; and

Whereas, In reaching its decision, a majority of the Supreme Court, relying on prior decisions, interpreted the First Amendment of the Constitution to afford corporations the same free speech protections as natural persons; and

Whereas, In his eloquent dissent, Justice John Paul Stevens rightly recognized that "corporations have no consciences, no beliefs, no feelings, no thoughts, no desires. Corporations help structure and facilitate the activities of human beings, to be sure, and their 'personhood' often serves as a useful legal fiction. But they are not themselves members of 'We the People' by whom and for whom our Constitution was established"; and

Whereas, The Court's decision in *Citizens United* severely hampers the ability of federal, state, and local governments to enact reasonable campaign finance reforms and regulations regarding corporate political activity; and

Whereas, Corporations should not be afforded the entirety of protections or "rights" of natural persons, such that the expenditure of corporate money to influence the electoral process is a form of constitutionally protected speech; and

Whereas, several proposed amendments to the Constitution have been introduced in Congress that would allow governments to regulate the raising and spending of money by corporations to influence elections;

NOW THEREFORE, BE IT RESOLVED THAT, THE COOS BAY CITY COUNCIL OF THE CITY OF COOS BAY, OREGON opposes the Supreme Court's interpretation of the Constitution in *Citizens United* regarding the constitutional rights of corporations, and supports amending the Constitution to provide that corporations are not entitled to the entirety of protections or "rights" of natural persons, specifically so that the expenditure of corporate money to influence the electoral process is no longer a form of constitutionally protected speech, and calls on Congress to begin the process of amending the Constitution.

The foregoing resolution was duly adopted by the City Council of the City of Coos Bay, Coos County, Oregon this 7th day of February 2012.

Crystal Shoji, Mayor

Attest: _____
Susanne Baker, City Recorder