

# **Urban Renewal Agency of the City of Coos Bay**



**Proposed Budget  
FY 2022/2023**

# **Urban Renewal Agency of the City of Coos Bay**

**Fiscal Year 2022/2023**

## **Budget Committee**

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Carmen Matthews  
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Eli Gonzales  
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Rick Rehfeld  
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Nichole Rutherford, Assistant City Manager  
Mark Anderson, Fire Chief  
Chris Chapanar, Police Chief  
Jim Hossley, Public Works/Community Development Director  
Melissa Olson, Finance Director  
Samantha Pierson, Library Director

**Urban Renewal Agency of the City of Coos Bay  
Budget 2022/2023**

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## **URBAN RENEWAL AGENCY OF THE CITY OF COOS BAY BUDGET MESSAGE – FY 2022/2023**

The Honorable Chair Stephanie Kilmer, members of the Urban Renewal Agency (Agency) Board, citizen members of the Budget Committee, and citizens of Coos Bay, Oregon, it is my honor and pleasure to submit the Agency's FY 2022/2023 (FY23) budget.

The Urban Renewal Agency of the City of Coos Bay is a separate municipal corporation responsible for administering and implementing the urban renewal plans in Coos Bay's two separate and distinct urban renewal districts: Downtown District (Downtown) and Empire District (Empire). The Agency Board is comprised of the Mayor and City Council. The City Manager serves as the Agency Manager. As the Assistant City Manager, I serve as the Agency Manager/Budget Officer. The City Attorney, Coos Bay Public Works & Community Development, and Finance staff support the urban renewal program and projects through an intergovernmental agreement with the City of Coos Bay.

The proposed budget has been prepared pursuant to Oregon Local Budget Law and presents my recommendations as budget officer but incorporates the cooperative efforts of the city's management team. Both districts are financially sound with sustainable resources needed to undertake economic development and infrastructure projects that benefit the entire Bay Area. Both Districts have undergone plan review and amendments in recent years.

Urban renewal agencies are different from taxing districts in that they do not have permanent rates, rather raise revenue primarily through Tax Increment Financing (TIF). When an urban renewal agency is created, the value of the property within its boundaries is locked in time or frozen. The agency then raises revenue in subsequent years from any value growth (increase in assessed value) above the frozen amount. This value growth is referred to as the increment. The tax rate used to calculate taxes imposed for an urban renewal plan is the consolidated tax rate for all of the taxing districts within the geographic boundaries of the Agency. These urban renewal taxes, referred to as "tax off the increment", are calculated as the consolidated tax rate times the value of the increment.

Under certain circumstances, urban renewal agencies, like Coos Bay's Agency, are allowed to raise additional revenue beyond what they raise off increment via special levies. Starting in 1997–98, if an existing urban renewal plan received less revenue off its increment under Measure 50 than what it would have received under pre-Measure 50 tax system, the agency can impose a special levy to make up for the difference.

In past years, pursuant to ORS 457.435(2), the City of Coos Bay selected "Option 1" [ORS 457.435(2)(a)] as the method used in collecting urban renewal property taxes. As such, the "Special Levy" is an option for collecting the "division of tax" (property tax) or "Tax Increment Financing (TIF)", available only for the Downtown District. For the last several fiscal years the budget committee and the Agency elected to impose the "Special Levy" for the Downtown District only and dedicated those funds to be used to address capital street projects within the Downtown District.

During FY22, the Agency reduced the number of funds from 10 to 6 by consolidation of like funds, following recommendation of the Agency's auditor. This budget continues to include 10 funds, for historical presentation purposes only, as required by Local Budget Law.

The **Special Revenue Fund** serves to receive incoming tax increment revenue and to transfer budgeted funds to the Bond Fund and the Capital Project Fund (after tax increment revenue is converted into debt proceeds). The proposed budget reflects a combined total of \$2,726,750 in revenue resources (property taxes, Downtown District Special Levy, delinquent property taxes, interest, and carryover funds) for both districts (total Downtown resources of \$1,851,000 and Empire resources of \$875,750).

The **Bond Fund** acts as a pass thru fund from which the Agency makes its bond and/or loan payments. The proposed budget reflects a combined total funds for the payment of existing debts in the amount of \$2,696,000 for both districts (Downtown debt of \$1,981,000 and Empire debt of \$892,650). In addition, this fund contains bond reserve funds as required by bond covenants. The proposed budget reflects the bond reserve funds of \$800,000 for Downtown and \$512,100 for Empire.

The **Capital Projects Fund** accepts bond and/or loan proceeds which are used to fund approved Agency projects and programs. The proposed budget reflects a combined total of materials and services and capital project expenditures of \$7,549,864 for both districts (Downtown expenditures of \$4,661,435, and Empire expenditures of \$2,888,429). Proposed projects and in progress projects as well as programs include the following:

- Building Improvement Program \$350,000 (Downtown \$250,000 and Empire \$100,000).
- Front Street / Coos History Museum Plaza \$500,000
- Street Improvement Projects \$3,436,353 (Downtown \$2,420,000 and Empire \$1,016,353)
- Downtown Sidewalk rehabilitation \$150,000
- Unidentified URA Projects \$1,196,687 (Downtown \$789,147 and Empire \$407,540)

New estimated “division of taxes” revenues for FY23 for Downtown and Empire districts are respectively \$1,300,000 and \$840,000 and \$490,000 for the Downtown District Special Levy.

The proposed budget includes the imposition of citywide urban renewal “special levy” with a recommendation the Budget Committee consider imposition of a “fraction of” the amount from the “division of taxes” for the Downtown District only, limited to 28% of the plan’s maximum authority. Imposing more will likely have an adverse effect on the city’s General Fund as well as the overlapping taxing districts due to compression (Measure 5).

Respectfully submitted,



Nichole Rutherford, Assistant City Manager  
Agency Manager/Budget Officer  
April 27, 2022

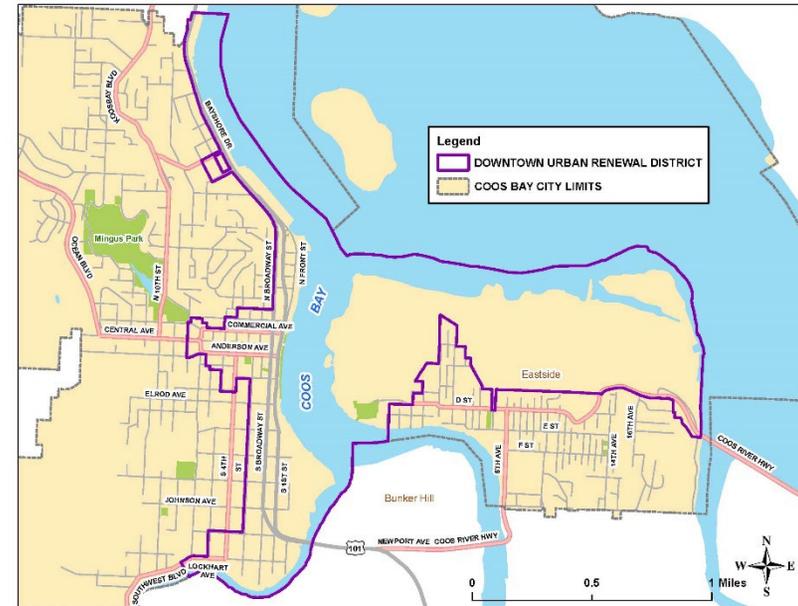
# URBAN RENEWAL AGENCY

## Program Description

The intent of urban renewal is to improve specific areas of a city that are poorly developed or underdeveloped, eliminate blight, and improve conditions to encourage economic development.

The Urban Renewal Agency administers two separate urban renewal districts. The Downtown District was formed in 1988 and is 1,298.3 acres in size. The Downtown District includes the shopping district and the upper portion of the bay. The Empire District was formed in 1995, and it is 303.31 acres in size. It includes a business district, park land, and the lower portion of the bay.

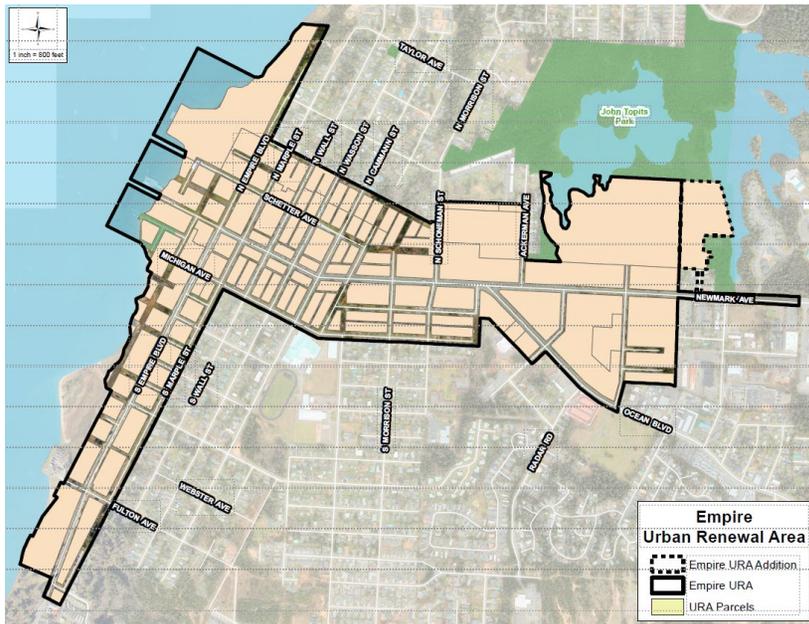
The Downtown District begins at the north city limits and runs between the navigation channel and Highway 101 south and southeast toward the City's core area. The district's boundaries proceed south until they come nearly in line with the industrial property located in Eastside. The eastern boundary then turns east to include the industrial-commercial lands in the Eastside area. The westerly boundary proceeds west to include the downtown core area which was a part of the first Urban Renewal Plan and it also includes several blocks of transportation corridor immediately west of the core area. The eastern and western urban renewal area boundaries begin to come together in the southern portion of the City and extend to the south City limits along Coalbank Slough.



The Downtown Plan classifies potential urban renewal projects in three general, broad categories:

- Waterfront Development
- Core Area Revitalization
- Streets and Infrastructure

The Empire District, in general, borders the bayfront adjacent to Empire Blvd from Wisconsin Avenue north to the shoreline - at the intersection of Empire Blvd and Newmark Avenue, east on either side of Newmark Avenue to the intersection with Ocean Blvd, east to the property line between Norman Avenue and LaClair Street, encompassing parcels within John Topits Park. There is a proposed plan amendment underway that would include additional park acres, with the map below designating the additional acres to be added by the dotted line.



The objectives of the Empire Plan are to improve the function, condition, and appearance of the urban renewal area and eliminate existing blight. Project categories:

- Waterfront Development
- Empire Blvd and Bayfront Improvements
- Improve Primary Commercial Area
- Development of combined Library/911 Communications center

### Debt Service

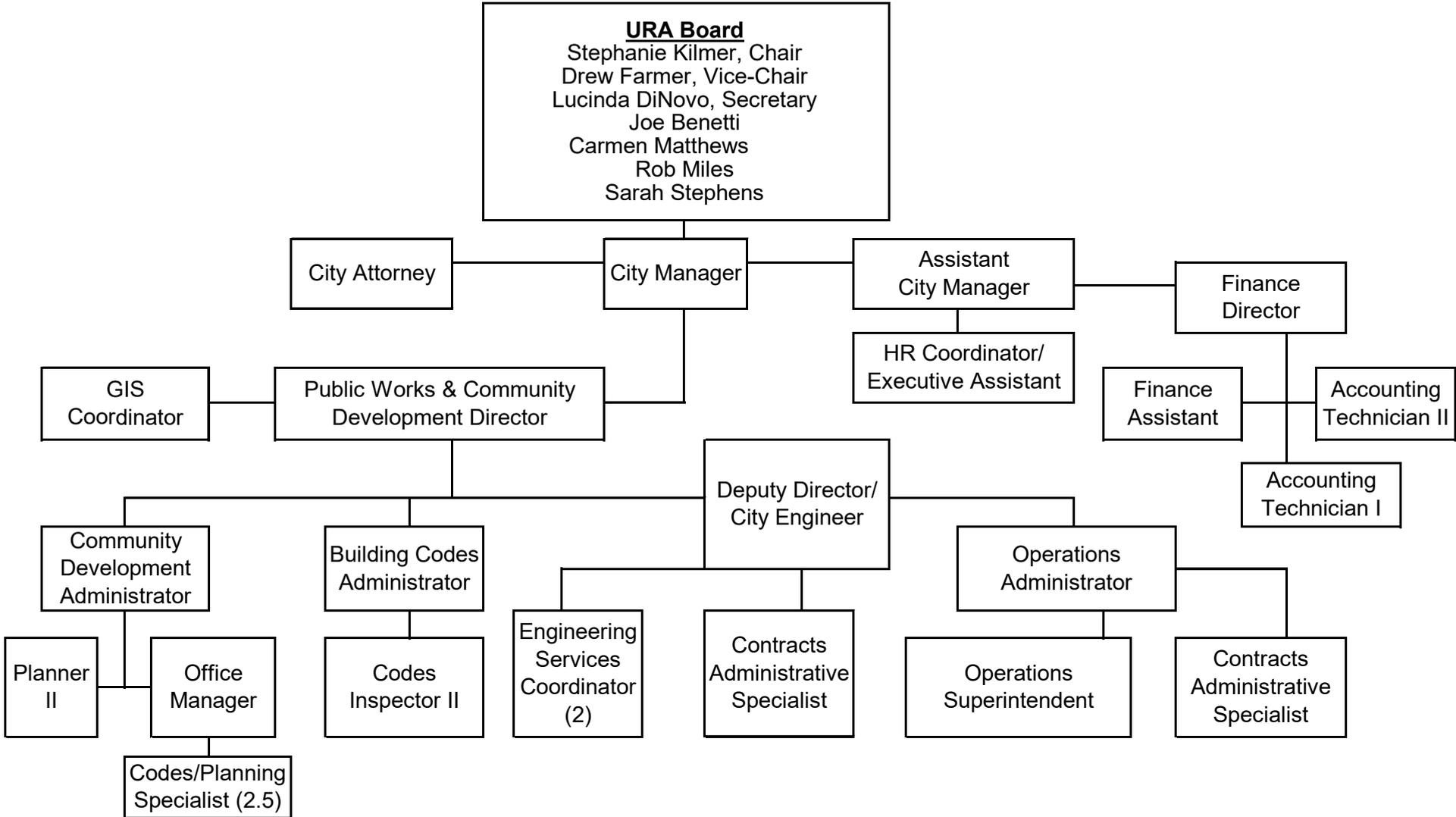
Downtown District debt service:

- Financing to fund blight removal
- Financing to fund street improvement
- Annual Du Jour financing

Empire District debt service:

- Financing to fund library property purchase, seawall construction, and street infrastructure
- Financing to fund street improvement
- Annual Du Jour financing

## Urban Renewal Agency of the City of Coos Bay Organizational Chart



**Urban Renewal Agency of the City of Coos Bay  
2022-23 Budget**

**Urban Renewal Property - Excess Values**

<b>Coos County Assessor (Table 4b &amp; 4c)</b>	<b>Frozen Base</b>		<b>2019-2020</b>		<b>2020-2021</b>		<b>2021-2022</b>		<b>Projected 2022-2023</b>	
Downtown Excess	50,671,009	68.07%	77,899,376	58.25%	84,156,337	59.51%	86,681,027	59.51%	89,281,458	59.51%
Empire Excess	23,772,166	31.93%	55,841,341	41.75%	57,248,429	40.49%	58,965,882	40.49%	60,734,858	40.49%
<b>Totals</b>	<b>74,443,175</b>		<b>133,740,717</b>		<b>141,404,766</b>		<b>145,646,909</b>		<b>150,016,316</b>	

**Urban Renewal Plans - Revenue from the Division of Taxes**

<b>Coos County Assessor (Table 4F)</b>		<b>2019-2020</b>		<b>2020-2021</b>		<b>2021-2022</b>		<b>Projected 2022-2023</b>	
Downtown TIF		1,165,943	47.81%	1,260,200	48.67%	1,368,172	49.62%	1,409,217	49.62%
Downtown Special Levy		436,854	17.92%	471,816	18.22%	513,003	18.60%	528,393	18.60%
Empire		835,682	34.27%	857,079	33.10%	876,339	31.78%	902,629	31.78%
<b>Total</b>		<b>2,438,479</b>		<b>2,589,094</b>		<b>2,757,514</b>		<b>2,840,240</b>	

**Urban Renewal Plans - Special Option Levy**

<b>Coos County Assessor (Table 4a)</b>		<b>2019-2020</b>		<b>2020-2021</b>		<b>2021-2022</b>		<b>Projected 2022-2023</b>	
City Total Taxable Assessed Value (line 13)		1,155,983,100		1,194,432,785		1,235,191,890		1,272,247,647	
Downtown Excess		77,899,376		84,156,337		86,681,027		89,281,458	
Maximum TIF Authority		2,735,680		2,955,413		3,212,790		3,309,174	
Downtown Levy (gross)		1,165,943		1,260,200		1,368,172		1,409,217	
Maximum Special Levy Authority		1,569,737		1,695,213		1,844,618		1,899,956	
URA Special Option Levy (Line 39)		436,854		471,816		513,003		531,988	
Downtown (PLN1) - % Special Levy		<b>27.83%</b>		<b>27.83%</b>		<b>27.81%</b>		<b>28.00%</b>	

**Urban Renewal Agency of the City of Coos Bay  
2022-23 Budget**

	<u>2019-2020</u>		<u>2020-2021</u>		<u>2021-2022</u>		<b>Projected</b> <u>2022-2023</u>	
Downtown (PLN1)	1,087,418	93.27%	1,116,857	88.63%	1,208,000	88.29%	1,310,572	93.00%
Delinquent	35,513		61,396		45,000		45,000	
<b>Total Downtown Tax Increment Financing</b>	<b><u>1,122,931</u></b>		<b><u>1,178,253</u></b>		<b><u>1,253,000</u></b>		<b><u>1,355,572</u></b>	
Downtown (Special Option Levy)	407,339		418,462	88.69%	480,000	93.57%	491,406	93.00%
Delinquent	12,286		22,543		15,000		15,000	
<b>Total Downtown Special Option Levy</b>	<b><u>419,625</u></b>		<b><u>441,005</u></b>		<b><u>495,000</u></b>		<b><u>506,406</u></b>	
Empire (PLN2)	778,990		800,500	93.40%	840,000	95.85%	839,445	93.00%
Delinquent	29,843		56,593		35,000		35,000	
<b>Total Empire Tax Increment Financing</b>	<b><u>808,833</u></b>		<b><u>857,093</u></b>		<b><u>875,000</u></b>		<b><u>874,445</u></b>	
<b>TOTAL TIF and SL (revenue) collected</b>	<b><u>2,351,389</u></b>		<b><u>2,476,351</u></b>		<b><u>2,623,000</u></b>		<b><u>2,736,423</u></b>	
<b>Percentage Schedule (excess TIF)</b>								
Downtown (PLN1)	1.40%		1.33%		1.39%		1.47%	
Empire (PLN2)	1.40%		1.40%		1.42%		1.38%	
Downtown (SL)	25.95%		24.68%		26.02%		25.86%	
<b>Percentage Schedule (delinquent)</b>								
Downtown (PLN1)	3.16%		5.21%		3.59%		3.32%	
Empire (PLN2)	3.69%		6.60%		4.00%		4.00%	
Downtown (SL)	0.00%		5.11%		3.03%		2.96%	

**Urban Renewal Agency of the City of Coos Bay  
BOND AND COUPON REDEMPTION**

<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Series</u>	<u>Due Dates Month/Day</u>
				<u>2022</u>
142,800	13,200	156,000	19 Empire Series 2018A 06-25-18	Dec 1st
295,800	27,475	323,275	22 Empire Series 2019A 06-30-19	Dec 1st
360,000	31,835	391,835	21 Downtown Series 2020A 03-31-2020	Dec 1st
347,000	19,000	366,000	23 Downtown Series 2020B 11-24-2020	Dec 1st
				<u>2023</u>
1,178,935	65	1,179,000	Downtown Du Jour Financing	Jan 1st
378,429	21	378,450	Empire Du Jour Financing	Jan 1st
0	11,100	11,100	19 Empire Series 2018A 06-25-18	Jun 1st
0	23,825	23,825	22 Empire Series 2019A 06-30-19	Jun 1st
0	28,165	28,165	21 Downtown Series 2020A 03-31-2020	Jun 1st
0	16,000	16,000	23 Downtown Series 2020B 11-24-2020	Jun 1st
<u>2,702,965</u>	<u>170,685</u>	<u>2,873,650</u>	<b>Total</b>	
<u>1,885,935</u>	<u>95,065</u>	<u>1,981,000</u>	<b>Downtown Bond Total</b>	
<u>817,029</u>	<u>75,621</u>	<u>892,650</u>	<b>Empire Bond Total</b>	
<u><b>2,702,965</b></u>	<u><b>170,685</b></u>	<u><b>2,873,650</b></u>	<b>Total Bond Payments</b>	

**Urban Renewal Agency of the City of Coos Bay  
2022-2023 Budget  
Summary of Resources**

<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Adopted 2021-22</u>		<u>Proposed 2022-23</u>
<b>OPERATING RESOURCES</b>				
2,242,398	2,103,156	1,861,000	Downtown Special Revenue Fund	1,851,000
1,079,622	1,144,652	942,500	Empire Special Revenue Fund	875,750
32,595	32,856	32,875	Downtown Program Fund	0
<u>473,494</u>	<u>477,281</u>	<u>477,290</u>	Empire Program Fund	<u>0</u>
3,828,108	3,757,945	3,313,665	<b>TOTAL OPERATING RESOURCES</b>	<b>2,726,750</b>
<b>DEBT SERVICE RESOURCES</b>				
1,593,897	4,487,250	2,631,000	Downtown Bond Fund	2,781,000
<u>490,633</u>	<u>981,000</u>	<u>1,483,500</u>	Empire Bond Fund	<u>1,404,750</u>
2,084,529	5,468,250	4,114,500	<b>TOTAL DEBT SERVICE RESOURCES</b>	<b>4,185,750</b>
<b>CAPITAL IMPROVEMENT RESOURCES</b>				
3,842,742	8,468,718	4,468,968	Downtown Capital Projects Fund	4,661,435
<u>3,969,240</u>	<u>3,262,931</u>	<u>3,287,396</u>	Empire Capital Projects Fund	<u>2,888,429</u>
7,811,982	11,731,649	7,756,364	<b>TOTAL CAPITAL IMPROV. RESOURCES</b>	<b>7,549,864</b>
<b>RESERVE FUNDS RESOURCES</b>				
390,000	640,000	640,000	Downtown Bond Reserve Fund	0
<u>433,500</u>	<u>526,000</u>	<u>526,000</u>	Empire Bond Reserve Fund	<u>0</u>
823,500	1,166,000	1,166,000	<b>TOTAL RESERVE FUND RESOURCES</b>	<b>0</b>
<b><u>14,548,121</u></b>	<b><u>22,123,843</u></b>	<b><u>16,350,529</u></b>	<b>GRAND TOTAL ALL FUNDS RESOURCES</b>	<b><u>14,462,364</u></b>
823,500	1,166,000	1,166,000	TOTAL RESERVE FUND RESOURCES	0
<u>2,084,529</u>	<u>5,468,250</u>	<u>4,114,500</u>	TOTAL DEBT SERVICE RESOURCES	<u>4,185,750</u>
<u>11,640,091</u>	<u>15,489,594</u>	<u>11,070,029</u>	<b>ACTUAL UNDUPLICATED RESOURCES</b>	<b><u>10,276,614</u></b>

**Urban Renewal Agency of the City of Coos Bay  
2022-2023 Budget  
Summary of Expenditures**

<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Adopted 2021-22</u>		<u>Proposed 2022-23</u>
			<b>OPERATING EXPENDITURES</b>	
2,242,398	2,103,156	1,861,000	Downtown Special Revenue Fund	1,851,000
1,079,622	1,144,652	942,500	Empire Special Revenue Fund	875,750
32,595	32,856	32,875	Downtown Program Fund	0
473,494	477,281	477,290	Empire Program Fund	0
<u>3,828,108</u>	<u>3,757,945</u>	<u>3,313,665</u>	<b>TOTAL OPERATING EXPENDITURES</b>	<u>2,726,750</u>
			<b>DEBT SERVICE EXPENDITURES</b>	
1,593,897	4,487,250	2,631,000	Downtown Bond Fund	2,781,000
490,633	981,000	1,483,500	Empire Bond Fund	1,404,750
<u>2,084,529</u>	<u>5,468,250</u>	<u>4,114,500</u>	<b>TOTAL DEBT SERVICE EXPENDITURES</b>	<u>4,185,750</u>
			<b>CAPITAL IMPROVEMENT EXPENDITURES</b>	
3,842,742	8,468,718	4,468,968	Downtown Capital Projects Fund	4,661,435
3,969,240	3,262,931	3,287,396	Empire Capital Projects Fund	2,888,429
<u>7,811,982</u>	<u>11,731,649</u>	<u>7,756,364</u>	<b>TOTAL CAPITAL IMPROV. EXPENDITURES</b>	<u>7,549,864</u>
			<b>RESERVE FUNDS EXPENDITURES</b>	
390,000	640,000	640,000	Downtown Bond Reserve Fund	0
433,500	526,000	526,000	Empire Bond Reserve Fund	0
<u>823,500</u>	<u>1,166,000</u>	<u>1,166,000</u>	<b>TOTAL RESERVE FUND EXPENDITURES</b>	<u>0</u>
<u><b>14,548,121</b></u>	<u><b>22,123,843</b></u>	<u><b>16,350,529</b></u>	<b>GRAND TOTAL ALL FUNDS EXPENDITURES</b>	<u><b>14,462,364</b></u>
823,500	1,166,000	1,166,000	TOTAL RESERVE FUND EXPENDITURES	0
<u>2,084,529</u>	<u>5,468,250</u>	<u>4,114,500</u>	TOTAL DEBT SERVICE EXPENDITURES	<u>4,185,750</u>
<u>11,640,091</u>	<u>15,489,594</u>	<u>11,070,029</u>	ACTUAL UNDUPLICATED EXPENDITURES	<u>10,276,614</u>

**Urban Renewal Agency of the City of Coos Bay  
2022-2023 Budget  
DOWNTOWN (DT) SPECIAL REVENUE FUND  
Fund 51 - Department 910**

Actual 2019-20	Actual 2020-21	Adopted 2021-22	G/L Account #	RESOURCES	Proposed 2022-23
<u>681,647</u>	<u>408,501</u>	<u>148,157</u>	51-000-300-0100	<b>CARRYOVER BALANCE</b>	<u>0</u>
<b>PROPERTY TAXES</b>					
1,087,418	1,185,770	1,208,000	51-000-310-0100	Current Property Taxes (Division of Taxes)	1,300,000
35,513	47,629	45,000	51-000-310-0200	Delinquent Property Taxes	45,000
407,339	440,826	480,000	51-000-310-0600	Special Levy Option Taxes	490,000
12,286	17,089	15,000	51-000-310-0700	Delinquent Special Levy Option Taxes	15,000
<u>1,542,556</u>	<u>1,691,315</u>	<u>1,748,000</u>		<b>Total Property Taxes</b>	<u>1,850,000</u>
<b>USE OF MONEY AND PROPERTY</b>					
18,194	3,342	3,000	51-000-350-0100	Interest	1,000
<u>18,194</u>	<u>3,342</u>	<u>3,000</u>		<b>Total Use of Money and Property</b>	<u>1,000</u>
<u>2,242,398</u>	<u>2,103,156</u>	<u>1,899,157</u>		<b>TOTAL DT SPECIAL REVENUE FUND RESOURCES</b>	<u>1,851,000</u>
<b>EXPENDITURES</b>					
<b>TRANSFERS OUT</b>					
1,593,897	1,715,000	1,899,157	51-910-550-5010	Transfer to DT Bond Fund	1,851,000
240,000	250,000	0	51-910-550-5030	Transfer to DT Bond Reserve Fund	0
<u>1,833,897</u>	<u>1,965,000</u>	<u>1,899,157</u>		<b>Total Transfers Out</b>	<u>1,851,000</u>
<u>0</u>	<u>0</u>	<u>0</u>	51-910-560-6001	<b>CONTINGENCY</b>	<u>0</u>
<u>408,501</u>	<u>138,156</u>	<u>0</u>	51-910-560-6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<u>0</u>
<u>2,242,398</u>	<u>2,103,156</u>	<u>1,899,157</u>		<b>TOTAL DT SPECIAL REVENUE FUND EXPENDITURES</b>	<u>1,851,000</u>

**Urban Renewal Agency of the City of Coos Bay  
2022-2023 Budget  
EMPIRE (EMP) SPECIAL REVENUE FUND  
Fund 52 - Department 915**

<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Adopted 2021-22</u>	<u>G/L Account #</u>	<b>RESOURCES</b>	<u>Proposed 2022-23</u>
<u>260,980</u>	<u>300,989</u>	<u>65,000</u>	52-000-300-0100	<b>CARRYOVER BALANCE</b>	<u>0</u>
				<b>PROPERTY TAXES</b>	
778,990	805,086	840,000	52-000-310-0100	Current Property Taxes (Division of Taxes)	840,000
29,843	36,487	35,000	52-000-310-0200	Delinquent Property Taxes	35,000
<u>808,833</u>	<u>841,573</u>	<u>875,000</u>		<b>Total Property Taxes</b>	<u>875,000</u>
				<b>USE OF MONEY AND PROPERTY</b>	
9,809	2,089	2,500	52-000-350-0100	Interest	750
<u>9,809</u>	<u>2,089</u>	<u>2,500</u>		<b>Total Use of Money and Property</b>	<u>750</u>
<u>1,079,622</u>	<u>1,144,652</u>	<u>942,500</u>		<b>TOTAL EMP SPECIAL REVENUE FUND RESOURCES</b>	<u>875,750</u>
				<b>EXPENDITURES</b>	
				<b>TRANSFERS OUT</b>	
488,633	979,000	942,500	52-915-550-5010	Transfer to Empire Bond Fund	875,750
290,000	92,500	0	52-915-550-5011	Transfer to Empire Bond Reserve Fund	0
<u>778,633</u>	<u>1,071,500</u>	<u>942,500</u>		<b>Total Transfers Out</b>	<u>875,750</u>
<u>0</u>	<u>0</u>	<u>0</u>	52-915-560-6001	<b>CONTINGENCY</b>	<u>0</u>
<u>300,989</u>	<u>73,152</u>	<u>0</u>	52-915-560-6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<u>0</u>
<u>1,079,622</u>	<u>1,144,652</u>	<u>942,500</u>		<b>TOTAL EMP SPECIAL REVENUE FUND EXPENDITURES</b>	<u>875,750</u>

**Urban Renewal Agency of the City of Coos Bay  
2022-2023 Budget  
EMPIRE PROGRAM FUND  
Fund 53 - Department 930**

<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Adopted 2021-22</u>	<u>G/L Account #</u>	<b>RESOURCES</b>	<u>Proposed 2022-23</u>
<u>463,441</u>	<u>473,494</u>	<u>477,290</u>	53-000-300-0100	<b>CARRYOVER BALANCE</b>	<u>0</u>
				<b>USE OF MONEY AND PROPERTY</b>	
<u>10,053</u>	<u>3,787</u>	<u>0</u>	53-000-350-0100	Interest	<u>0</u>
<u>10,053</u>	<u>3,787</u>	<u>0</u>		<b>Total Use of Money and Property</b>	<u>0</u>
<u>473,494</u>	<u>477,281</u>	<u>477,290</u>		<b>TOTAL EMPIRE PROGRAM FUND RESOURCES</b>	<u>0</u>
				<b>EXPENDITURES</b>	
				<b>MATERIALS AND SERVICES</b>	
<u>0</u>	<u>0</u>	<u>0</u>	53-930-520-2108	Contractual	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>		<b>Total Materials and Services</b>	<u>0</u>
				<b>TRANSFERS, RESIDUAL EQUITY/FUND CLOSURE</b>	
<u>0</u>	<u>0</u>	<u>477,290</u>	53-930-550-5020	Transfer to Empire Capital Projects Fund	<u>0</u>
<u>0</u>	<u>0</u>	<u>477,290</u>		<b>Total Residual Equity Transfer/Fund Closure</b>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	53-930-560-6001	<b>CONTINGENCY</b>	<u>0</u>
<u>473,494</u>	<u>477,281</u>	<u>0</u>	53-930-560-6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<u>0</u>
<u>473,494</u>	<u>477,281</u>	<u>477,290</u>		<b>TOTAL EMPIRE PROGRAM FUND EXPENDITURES</b>	<u>0</u>

**Urban Renewal Agency of the City of Coos Bay**  
**2022-2023 Budget**  
**DOWNTOWN BOND FUND**  
Fund 54 - Department 920

<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Adopted 2021-22</u>	<u>G/L Account #</u>	<u>RESOURCES</u>	<u>Proposed 2022-23</u>
<u>0</u>	<u>0</u>	<u>318,000</u>	54-000-300-0100	<b>CARRYOVER BALANCE</b>	<u>930,000</u>
				<b>OTHER FINANCING SOURCES</b>	
1,593,897	1,715,000	1,899,157	54-000-390-0100	Transfer from Downtown Special Revenue Fund	1,851,000
0	0	640,000	54-000-390-0400	Transfer from Downtown Bond Reserve Fund	0
0	2,772,250	0	54-000-390-4000	Bond Proceeds	0
<u>1,593,897</u>	<u>4,487,250</u>	<u>2,539,157</u>		<b>Total Other Financing Sources</b>	<u>1,851,000</u>
<u>1,593,897</u>	<u>4,487,250</u>	<u>2,857,157</u>		<b>TOTAL DOWNTOWN BOND FUND RESOURCES</b>	<u>2,781,000</u>
				<b>EXPENDITURES</b>	
				<b>DEBT SERVICE</b>	
1,298,291	899,926	1,099,939	54-920-540-4009	Principal - Du Jour	1,178,935
107	74	61	54-920-540-4010	Interest - Du Jour	65
280,000	3,020,000	0	54-920-540-4011	Principal - Downtown 2019A	0
15,278	26,220	0	54-920-540-4012	Interest - Downtown 2019A	0
0	142,586	410,000	54-920-540-4013	Principal - Downtown 2020A	360,000
221	6,214	99,157	54-920-540-4014	Interest - Downtown 2020A	60,000
0	0	417,000	54-920-540-4015	Principal - Downtown 2020B	347,000
0	0	65,000	54-920-540-4016	Interest - Downtown 2020B	35,000
0	52,050	0	54-920-540-4025	Bond Closing Costs	0
<u>1,593,897</u>	<u>4,147,070</u>	<u>2,091,157</u>		<b>Total Debt Service</b>	<u>1,981,000</u>
				<b>RESERVED FOR FUTURE EXPENDITURE</b>	
0	0	323,000	54-920-560-5010	Principal Downtown Series 2020A (December 1)	366,900
0	0	61,000	54-920-560-5011	Interest Downtown Series 2020A (Dec 1/Jan 1)	52,600
0	0	347,000	54-920-560-5020	Principal Downtown Series 2020B (December 1)	351,600
0	21,744	35,000	54-920-560-5021	Interest Downtown Series 2020B (Dec 1/Jan 1)	28,900
<u>0</u>	<u>21,744</u>	<u>766,000</u>		<b>Total Reserved for Future Expenditure</b>	<u>800,000</u>
<u>0</u>	<u>318,436</u>	<u>0</u>	54-920-560-6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<u>0</u>
<u>1,593,897</u>	<u>4,487,250</u>	<u>2,857,157</u>		<b>TOTAL DOWNTOWN BOND FUND EXPENDITURES</b>	<u>2,781,000</u>

**Urban Renewal Agency of the City of Coos Bay  
2022-2023 Budget  
EMPIRE BOND FUND  
Fund 55 - Department 925**

<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Adopted 2021-22</u>	<u>G/L Account #</u>	<b>RESOURCES</b>	<u>Proposed 2022-23</u>
<u>2,000</u>	<u>2,000</u>	<u>15,000</u>	55-000-300-0100	<b>CARRYOVER BALANCE</b>	<u>529,000</u>
				<b>OTHER FINANCING SOURCES</b>	
488,633	979,000	942,500	55-000-390-0200	Transfer From Empire Special Revenue Fund	875,750
0	0	526,000	55-000-390-0400	Transfer From Empire Bond Reserve Fund	0
<u>488,633</u>	<u>979,000</u>	<u>1,468,500</u>		<b>Total Other Financing Sources</b>	<u>875,750</u>
<u>490,633</u>	<u>981,000</u>	<u>1,483,500</u>		<b>TOTAL EMPIRE BOND FUND RESOURCES</b>	<u>1,404,750</u>
				<b>EXPENDITURES</b>	
				<b>DEBT SERVICE</b>	
259,008	452,963	447,474	55-925-540-4008	Principal - Du Jour	378,429
21	37	26	55-925-540-4009	Interest - Du Jour	21
130,000	138,579	141,000	55-925-540-4010	Principal - Series 2018A	142,800
27,027	32,632	30,000	55-925-540-4011	Interest - Series 2018A	24,300
53,300	281,600	289,000	55-925-540-4012	Principal - Series 2019A	295,800
19,277	49,596	59,000	55-925-540-4013	Interest - Series 2019A	51,300
<u>488,633</u>	<u>955,408</u>	<u>966,500</u>		<b>Total Debt Service</b>	<u>892,650</u>
				<b>RESERVED FOR FUTURE EXPENDITURE</b>	
0	0	143,000	55-925-560-5010	Principal Empire Series 2018A (December 1)	144,900
0	0	26,000	55-925-560-5011	Interest Empire Series 2018A (Dec 1/Jan 1)	20,100
0	0	296,000	55-925-560-5020	Principal Empire Series 2019A (December 1)	303,200
0	0	52,000	55-925-560-5021	Interest Empire Series 2019A (Dec 1/Jan 1)	43,900
<u>0</u>	<u>0</u>	<u>517,000</u>		<b>Total Reserved for Future Expenditure</b>	<u>512,100</u>
<u>2,000</u>	<u>25,592</u>	<u>0</u>	55-925-560-6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<u>0</u>
<u>490,633</u>	<u>981,000</u>	<u>1,483,500</u>		<b>TOTAL EMPIRE BOND FUND EXPENDITURES</b>	<u>1,404,750</u>

**Urban Renewal Agency of the City of Coos Bay  
2022-2023 Budget  
DOWNTOWN PROGRAM FUND  
Fund 56 - Department 935**

Actual 2019-20	Actual 2020-21	Adopted 2021-22	G/L Account #	RESOURCES	Proposed 2022-23
<u>31,521</u>	<u>32,595</u>	<u>32,875</u>	56-000-300-0100	<b>CARRYOVER BALANCE</b>	<u>0</u>
				<b>USE OF MONEY AND PROPERTY</b>	
1,074	261	0	56-000-350-0100	Interest	0
<u>1,074</u>	<u>261</u>	<u>0</u>		<b>Total Use of Money and Property</b>	<u>0</u>
				<b>OTHER RESOURCES</b>	
0	0	0	56-000-380-0500	Sale of property	0
<u>0</u>	<u>0</u>	<u>0</u>		<b>Total Other Resources</b>	<u>0</u>
<u>32,595</u>	<u>32,856</u>	<u>32,875</u>		<b>TOTAL DOWNTOWN PROGRAM FUND RESOURCES</b>	<u>0</u>
				<b>EXPENDITURES</b>	
				<b>TRANSFERS, RESIDUAL EQUITY/FUND CLOSURE</b>	
0	0	32,875	56-935-550-5057	Transfer to Downtown Capital Projects Fund	0
<u>0</u>	<u>0</u>	<u>32,875</u>		<b>Total Residual Equity Transfer/Fund Closure</b>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	56-935-560-6001	<b>CONTINGENCY</b>	<u>0</u>
<u>32,595</u>	<u>32,856</u>	<u>0</u>	56-935-560-6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<u>0</u>
<u>32,595</u>	<u>32,856</u>	<u>32,875</u>		<b>TOTAL DOWNTOWN PROGRAM FUND EXPENDITURES</b>	<u>0</u>

**Urban Renewal Agency of the City of Coos Bay  
2022-2023 Budget  
DOWNTOWN (DT) CAPITAL PROJECTS FUND  
Fund 57 - Department 940**

<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Adopted 2021-22</u>	<u>G/L Account #</u>	<u>RESOURCES</u>	<u>Proposed 2022-23</u>
<b>2,330,540</b>	<b>2,856,264</b>	<b>2,876,154</b>	57-000-300-0100	<b>CARRYOVER BALANCE</b>	<b>2,875,000</b>
<b>USE OF MONEY AND PROPERTY</b>					
56,702	43,152	15,000	57-000-350-0100	Interest	7,500
<b>56,702</b>	<b>43,152</b>	<b>15,000</b>	<b>Total Use of Money AND Property</b>		<b>7,500</b>
<b>OTHER RESOURCES</b>					
13,021	0	0	57-000-340-0200	State Grants	0
0	64,200	0	57-000-340-0400	NPS Grant - Egyptian Theatre	0
0	10,000	0	57-000-340-0303	Federal Grants	0
0	200,000	0	57-000-350-0300	Loan Repayment proceeds	0
0	21,875	0	57-000-380-0100	Miscellaneous Revenue	0
0	76,756	25,000	57-000-380-0500	ETPA Restoration Fundraising	0
<b>13,021</b>	<b>372,831</b>	<b>25,000</b>	<b>Total Other Resources</b>		<b>0</b>
<b>OTHER FINANCING SOURCES</b>					
0	0	32,875	57-000-390-0500	Tsf from DT Program Fund	0
31,457	52,247	0	57-000-390-1500	Insurance Proceeds	0
21,081	2,672,539	0	57-000-390-4000	Bond Proceeds 2019A	0
1,298,291	899,926	1,099,939	57-000-390-4006	Bond Proceed URA Du Jour	1,178,935
91,650	1,571,760	1,130,000	57-000-390-4007	Bond Proceeds 2020A	600,000
<b>1,442,479</b>	<b>5,196,472</b>	<b>2,262,814</b>	<b>Total Other Financing Sources</b>		<b>1,778,935</b>
<b>3,842,742</b>	<b>8,468,718</b>	<b>5,178,968</b>	<b>TOTAL DT CAPITAL PROJECT FUND RESOURCES</b>		<b>4,661,435</b>

**Urban Renewal Agency of the City of Coos Bay  
2022-2023 Budget  
DOWNTOWN (DT) CAPITAL PROJECTS FUND (continued)  
Fund 57 - Department 940**

Actual 2019-20	Actual 2020-21	Adopted 2021-22	G/L Account #	EXPENDITURES	Proposed 2022-23
<b>MATERIALS AND SERVICES</b>					
100	232	500	57-940-520-2004	Permits, Licenses & Fees	500
349,946	135,902	200,000	57-940-520-2108	Contractual	100,000
261,591	447,072	480,478	57-940-520-2414	Agency Management	451,788
50,000	576,250	750,000	57-940-520-2415	Improvement Program	250,000
56,300	0	0	57-940-520-2501	Bond Issuance Costs	0
<b>717,937</b>	<b>1,159,457</b>	<b>1,430,978</b>	<b>Total Materials and Services</b>		<b>802,288</b>
<b>CAPITAL OUTLAY</b>					
26,224	0	0	57-940-530-3103	Property Acquisition	0
0	0	250,000	57-940-530-3107	Front Street/Coos History Mus	500,000
9,628	145,566	150,000	57-940-530-3108	Sidewalk Projects	150,000
11,429	0	0	57-940-530-3112	EPA Brownfields	0
4,436	1,093	77,363	57-940-530-3123	Urban Renewal Projects	789,147
0	45,784	920,127	57-940-530-3124	Street Infrastructure	2,420,000
110,642	2,348,105	0	57-940-530-3130	Central Dock/CB Village	0
0	140,956	25,000	57-940-530-3145	ETPA Restoration	0
70,832	0	0	57-940-530-3146	VIC Reader Board	0
35,350	1,656,482	1,130,000	57-940-530-3147	4th Street Capital Improvement	0
0	186	450,000	57-940-530-3148	Streetscapes	0
0	94,937	45,500	57-940-530-3149	Urban Campground Site Prep	0
0	0	700,000	57-940-530-3150	Library Roof Replacement	0
<b>268,542</b>	<b>4,433,108</b>	<b>3,747,990</b>	<b>Total Capital Outlay</b>		<b>3,859,147</b>
<b>0</b>	<b>0</b>	<b>0</b>	57-940-560-6001	<b>CONTINGENCY</b>	<b>0</b>
<b>2,856,264</b>	<b>2,876,152</b>	<b>0</b>	57-940-560-6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>
<b>3,842,742</b>	<b>8,468,718</b>	<b>5,178,968</b>	<b>TOTAL DT CAPITAL PROJECT FUND EXPENDITURES</b>		<b>4,661,435</b>

**Urban Renewal Agency of the City of Coos Bay**  
**2022-2023 Budget**  
**EMPIRE (EMP) CAPITAL PROJECTS FUND**  
Fund 58 - Department 945

Actual 2019-20	Actual 2020-21	Adopted 2021-22	G/L Account #	Proposed 2022-23
<b>RESOURCES</b>				
<u>1,059,402</u>	<u>1,733,006</u>	<u>2,347,632</u>	58-000-300-0100	<u>2,500,000</u>
<b>CARRYOVER BALANCE</b>				
<b>USE OF MONEY AND PROPERTY</b>				
27,577	14,511	15,000	58-000-350-0100 Interest	10,000
<u>27,577</u>	<u>14,511</u>	<u>15,000</u>	<b>Total Use of Money and Property</b>	<u>10,000</u>
<b>OTHER FINANCING SOURCES</b>				
0	49,788	0	58-000-380-0100 Miscellaneous Revenue	0
0	60,000	0	58-000-380-0200 Property Sales	0
0	0	477,290	58-000-390-0300 Tsf from Empire Program Fund	0
720,916	0	0	58-000-390-4000 Bond Proceeds 2018A	0
1,902,337	952,663	0	58-000-390-4005 Bond Proceeds 2019A	0
259,008	452,963	447,474	58-000-390-4002 Du Jour Proceeds	378,429
<u>2,882,262</u>	<u>1,515,413</u>	<u>924,764</u>	<b>Total Other Financing Sources</b>	<u>378,429</u>
<u>3,969,240</u>	<u>3,262,931</u>	<u>3,287,396</u>	<b>TOTAL EMP CAPITAL PROJECT FUND RESOURCES</b>	<u>2,888,429</u>
<b>EXPENDITURES</b>				
<b>MATERIALS AND SERVICES</b>				
0	26	0	58-945-520-2004 Permits, Licenses & Fees	0
353	24,883	150,000	58-945-520-2108 Contractual	150,000
208,169	173,028	455,425	58-945-520-2414 Agency Management	214,536
18,816	0	100,000	58-945-520-2415 Improvement Program	100,000
53,330	0	0	58-945-520-2501 Bond Issuance Costs	0
<u>280,668</u>	<u>197,937</u>	<u>705,425</u>	<b>Total Materials and Services</b>	<u>464,536</u>
<b>CAPITAL OUTLAY</b>				
1,888,696	320	951,500	58-945-530-3121 Empire Street Improvement Proj	1,016,353
0	0	8,971	58-945-530-3123 Urban Renewal Projects	407,540
66,871	159,574	0	58-945-530-3125 Newmark Avenue Seawall	0
0	134,919	0	58-945-530-3137 Empire Boat Ramp	0
0	422,549	498,000	58-945-530-3138 Roundabout-Newmark/Empire Blvd	0
0	0	1,000,000	58-945-530-3139 Library Site Prep/Construction	1,000,000
0	0	98,500	58-945-530-3141 Wasson St Project Public Impr	0
<u>1,955,567</u>	<u>717,361</u>	<u>2,556,971</u>	<b>Total Capital Outlay</b>	<u>2,423,893</u>
<u>0</u>	<u>0</u>	<u>25,000</u>	58-945-560-6001 CONTINGENCY	<u>0</u>
<u>1,733,006</u>	<u>2,347,631</u>	<u>0</u>	58-945-560-6002 UNAPPROPRIATED ENDING FUND BALANCE	<u>0</u>
<u>3,969,240</u>	<u>3,262,931</u>	<u>3,287,396</u>	<b>TOTAL EMP CAPITAL PROJECT FUND EXPENDITURES</b>	<u>2,888,429</u>

**Urban Renewal Agency of the City of Coos Bay  
2022-2023 Budget  
DOWNTOWN (DT) BOND RESERVE FUND  
Fund 60 - Department 950**

<u>Actual 2019-20</u>	<u>Actual 2020-21</u>	<u>Adopted 2021-22</u>	<u>G/L Account #</u>	<b>RESOURCES</b>	<u>Proposed 2022-23</u>
<b>150,000</b>	<b>390,000</b>	<b>640,000</b>	60-000-300-0100	<b>CARRYOVER BALANCE</b>	<b>0</b>
				<b>OTHER FINANCING SOURCES</b>	
240,000	250,000	0	60-000-390-3000	Transfer from Downtown Special Revenue	0
<b>240,000</b>	<b>250,000</b>	<b>0</b>		<b>Total Other Financing Sources</b>	<b>0</b>
<b>390,000</b>	<b>640,000</b>	<b>640,000</b>		<b>TOTAL DT BOND RESERVE FUND RESOURCES</b>	<b>0</b>
				<b>EXPENDITURES</b>	
				<b>TRANSFERS, RESIDUAL EQUITY/FUND CLOSURE</b>	
0	0	640,000	60-950-550-5007	Residual Equity Transfer to Downtown Bond Fund	0
<b>0</b>	<b>0</b>	<b>640,000</b>		<b>Total Residual Equity Transfer/Fund Closure</b>	<b>0</b>
				<b>RESERVED FOR FUTURE EXPENDITURE</b>	
0	0	0	60-950-560-6004	Bond Reserves - Downtown Series 2019A	0
0	0	0	60-950-560-6006	Bond Reserves - Downtown Series 2020A	0
<b>0</b>	<b>0</b>	<b>0</b>		<b>Total Reserve for Future Expenditures</b>	<b>0</b>
<b>390,000</b>	<b>640,000</b>	<b>0</b>	60-950-560-6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>
<b>390,000</b>	<b>640,000</b>	<b>640,000</b>		<b>TOTAL DT BOND RESERVE FUND EXPENDITURES</b>	<b>0</b>

**Urban Renewal Agency of the City of Coos Bay  
2022-2023 Budget  
EMPIRE (EMP)BOND RESERVE FUND  
Fund 61 - Department 955**

Actual 2019-20	Actual 2020-21	Adopted 2021-22	G/L Account #	RESOURCES	Proposed 2022-23
<u>143,500</u>	<u>433,500</u>	<u>526,000</u>	61-000-300-0100	<b>CARRYOVER BALANCE</b>	<u>0</u>
				<b>OTHER FINANCING SOURCES</b>	
<u>290,000</u>	<u>92,500</u>	<u>0</u>	61-000-390-0300	Transfer from Empire Special Revenue	<u>0</u>
<u>290,000</u>	<u>92,500</u>	<u>0</u>		<b>Total Other Financing Sources</b>	<u>0</u>
<u>433,500</u>	<u>526,000</u>	<u>526,000</u>		<b>TOTAL EMP BOND RESERVE FUND RESOURCES</b>	<u>0</u>
				<b>EXPENDITURES</b>	
				<b>TRANSFERS, RESIDUAL EQUITY/FUND CLOSURE</b>	
<u>0</u>	<u>0</u>	<u>526,000</u>	61-955-550-5007	Residual Equity Transfer to Empire Bond Fund	<u>0</u>
<u>0</u>	<u>0</u>	<u>526,000</u>		<b>Total Residual Equity Transfer/Fund Closure</b>	<u>0</u>
				<b>RESERVED FOR FUTURE EXPENDITURE</b>	
<u>0</u>	<u>0</u>	<u>0</u>	61-955-560-6004	Bond Reserve - Empire Series 2018A	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	61-955-560-6005	Bond Reserve - Empire Series 2019A	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>		<b>Total Reserve for Future Expenditures</b>	<u>0</u>
<u>433,500</u>	<u>526,000</u>	<u>0</u>	61-955-560-6002	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<u>0</u>
<u>433,500</u>	<u>526,000</u>	<u>526,000</u>		<b>TOTAL EMP BOND RESERVE FUND EXPENDITURES</b>	<u>0</u>
<b>14,548,121</b>	<b>22,123,844</b>	<b>17,324,843</b>		<b>TOTAL OF ALL AGENCY FUNDS</b>	<b>14,462,364</b>

## APPENDIX A

### Agency Management & Time-Driven Activity-Based Costing

The Urban Renewal Agency (URA) of the City of Coos Bay receives support staff services through the use of City of Coos Bay personnel. Each year the planned projects within each of the URA Districts are reviewed for staff time estimates and from that a portion of each staff members salary and associated benefits are allocated towards support of the URA. Additionally, materials and supplies that are necessary in support of the URA are also allocated. These amounts comprise what is shown as the “Agency Management Fee” within both the Downtown Capital Projects Fund and Empire Capital Projects Fund.

The concept behind Time-drive Activity-based Costing is that employee salaries and benefits are paid from a variety of revenue sources, and some employee costs are paid from more than one source. The City of Coos Bay provides our residents with a wide array of municipal services. Police and fire protection, beautiful parks, street repair and maintenance programs, stormwater and wastewater utilities, and many other fine services which are provided by dedicated City employees. To provide these services to our residents, other City employees are required to supply internal functions in areas such as finance, legal, and human resources services.

What makes TDABC different is that you’re using the consumption of resources by the activities (or processes) to determine how costs are allocated throughout the entire system. The idea here is that resources (in the case of people, it’s time) cost money and so if you can connect how your business processes actually consume these resources, you’ll have a pretty accurate picture of what’s actually happening in your business. This concept is pretty simple and somewhat analogous to the thought behind driver-based allocations, but there’s a subtle difference. The difference is capacity. A highly capable TDABC system uses the demand for capacity to pull costs through the system at every level. So, what you end up with is a highly fluid capacity flow map that can dynamically adjust to variations in demand. This system has been used in the City of Coos Bay’s budget forecasting method (and essentially the URA also, through the use of the Agency Management Fee) for many years and is an accepted method to evidence to grantors, bond holders, state, and federal agencies that the City allocates their personnel services in a fair and transparent manner. The ability to reflect accurately the eligible use of state and federal dollars ensures the City remains compliant with grant and other covenants when the City accepts such funding.

## Appendix B

### Urban Renewal Agency of the City of Coos Bay Acronyms

ADA	Americans with Disabilities Act	LUBA	Land Use Board of Appeals
AFSCME	American Federal State County Municipal Employees	MOA	Mutual Order Agreement
AIRS	Area Information Regional System	MOU	Memorandum of Understanding
BGC	Boys & Girls Club	NEPA	National Environmental Policy Act
BM	Ballot Measure	NPDES	National Pollution Discharge Elimination System
CAM	Coos Art Museum	OCDBG	Oregon Community Development Block grant
CBPOA	Coos Bay Police Officers Association	OCMA	Oregon Coast Music Association
CCAT	Coos County Area Transit	OCZMA	Oregon Coastal Zone Management Association
CMI	Custom Micro Inc.	ODDA	Oregon Downtown Development Association
COLA	Cost of Living Adjustment	ODOT	Oregon Department of Transportation
CPI	Consumer Price Index	OEDD	Oregon Economic Development Department
DARE	Drug and Alcohol Resistance Education	OMI	Operations Management International
DEQ	Department of Environmental Quality	ORS	Oregon Revised Statutes
DSL	Division of State Lands	OSP	Oregon State Prevention Grant
DUII	Driving Under the Influence of Intoxicants	PERS	Public Employees Retirement System
ELCB	Empire Lakes Community Building	RSVP	Retired Senior Volunteer Program
FEMA	Federal Emergency Management Agency	SARA	Survey Analyze Review Assess (community policing term)
FTE	Full Time Employee	SCBEC	South Coast Business Employment Corporation
FY	Fiscal Year – July 1 <sup>st</sup> through June 30 <sup>th</sup>	SCDC	South Coast Development Council
G.O. Bonds	General Obligation Bonds	SCINT	South Coast Interagency Narcotics Team
IAFF	International Association of Fire Fighters	SDC	System Development Charge
LB	Local Budget	SMART	Start Making a Reader today
LCDC	Land Conservation and Development Commission	SRO	School Resource Officer
LDO	Land Development Ordinance	STIP	State Transportation Improvement Program
LEDS	Law Enforcement Data Systems	T.H.E. House	Temporary Help in Emergency House
LEED	Leadership Energy Environmental Design	UGB	Urban Growth Boundary
LGPI	Local Government Personnel Institute	URA	Urban Renewal Agency
LID	Local Improvement District	WQ	Waste Quality (previously known as WW=Wastewater)
LOC	League of Oregon Cities		