



## CITY OF COOS BAY

Request for Quotes  
For  
Mingus Pool – Pool Plaster Project

The City of Coos Bay wishes to obtain bids in regards to re-plastering the Mingus Pool. All bids must provide for the following scope of work on this project as well as comply with all provisions of this document (as well as Local, State and Coos County laws, codes or regulations as they apply to public buildings):

### SUBMISSION OF QUOTE

To receive consideration, quotes must be submitted in accordance to the following instructions:

1. All quotes shall be in a sealed envelope and delivered to the

City of Coos Bay  
City Manager's Office  
500 Central Avenue  
Coos Bay OR 97420

2. The envelope must be clearly marked **"Mingus Pool Plaster Project"**
3. Submit three (3) copies of the proposal by 4:00 p.m. June 24, 2016
4. Only Swimming Pool Plaster (SPP) specialty or general contractors with a minimum of five years prior experience and five significant prior projects in surface preparation and handling (mixing and applying) SPP are eligible to bid on this project. General contractors subbing the specialty work to SPP specialty subcontractors are acceptable. Contractors must be licensed to work in the State of Oregon as a general or specialty contractor.
5. If you have any questions, please contact Randy Dixon at 541-269-8918 or email [rdixon@coosbay.org](mailto:rdixon@coosbay.org)
6. The City of Coos Bay reserves the right to reject any and all proposals, and has the right, at its sole discretion, to accept the proposal it considers most favorable to the City's interest and the right to waive minor irregularities in procedures.

Randy Dixon  
Public Works Operations Administrator

Phone: 541-269-8918  
Email: [rdixon@coosbay.org](mailto:rdixon@coosbay.org)

## **GENERAL INSTRUCTIONS**

The City of Coos Bay invites qualified contractors to submit proposals for the removal of existing swimming pool plaster and tile finishes and the preparation and installation of new swimming pool plaster and tile finishes per the specifications. It is expected workmanship includes one year warranty, with product warranty no less than 10 years.

**Mandatory onsite pre-inspection Friday, June 10<sup>th</sup> at 2:00 p.m. – Mingus Park 10<sup>th</sup> Street.**

**PROPOSAL REQUIREMENTS:** The successful proposer must be bonded or bondable and insured, must execute a contract with the City for goods and services rendered.

Cover Letter: All proposals must include a cover letter to the attention of the City Manager's Office signed by the person legally authorized to bind the applicant to its proposal. The cover letter must include the name of the firm, the names of partners/principals. You will need to include with your bid; 5 past projects of equal size that your company has provided plastering services for along with contact information for that project in order for the City to verify references.

## **QUALIFICATION EVALUATION CRITERIA**

Cost Proposal: The cost component of each submittal will be evaluated with respect to the probable cost to the City of doing business with each submitter; cost proposals will be evaluated for realism and reasonableness of the overall cost and individual cost element estimates.

## **PROJECT SCOPE:**

Service required is for the removal of existing swimming pool plaster and tile finishes and the preparation and installation of new swimming pool plaster and tile finishes per the specifications of this Request for Quotation (RFQ). The Contractor shall supply all labor, materials, and transportation to deliver these services (FOB Destination) to the City of Coos Bay, Mingus Pool. Project start date is August 12, 2016 and work must be completed by September 12, 2016 to avoid liquidated damages.

## **PART 1 GENERAL**

### **1.01 Swimming pool ceramic tile detail, including, but not limited to, the following:**

1. Waterline Tile
2. Depth Marker Tile (At Waterline)
3. Depth Marker Tile (at Pool Deck)
4. Depth Marking Strip Tile (At desired depth location)
5. Trim Tile. (At Underwater Steps)
6. Trim Tile (At Expansion Joints)
7. Racing Lane Line Tile

### **1.02 Qualifications of Workers:**

A. The entity performing the work of this Section shall have been successfully engaged in the respective trade for at least five (5) years immediately prior to commencement of the Work.

- B. For actual construction operations, use only trained and experienced workers with a minimum of three (3) years of experience with the materials and methods specified.
- C. Provide at least one person who shall be present at all times during execution of the work of this Section, with a minimum of five (5) years of experience with the type of materials being installed, the referenced standards, and who shall direct all Work performed under this Section.

**1.03 Standards:** In addition to complying with all pertinent codes and regulations:

- A. Manufacture of all tiles shall be in accordance with ANSI A-137.1.
- B. Install ceramic tile in accordance with the recommendations contained in the 2011 "Handbook for Ceramic Tile Installation" of the Tile Council of America, Inc.

**1.04 Tolerances:** Install all swimming pool ceramic tiles straight, true, plumb and square within a tolerance horizontally of one in 200 and a tolerance vertically of one in 500.

**1.05 SUBMITTALS AND SUBSTITUTIONS**

- A. Provide material submittals.
- B. Samples: Submit samples of each color and pattern in the specified groups. Character samples can be representative for review prior to screening of actual tile.
- C. Master Grade Certificate: Prior to opening ceramic tile containers, submit a Master Grade Certificate, signed by the manufacturer of the tile used and issued when the shipment is made, stating the grade, kind of tile, identification marks for the tile containers, and the name and location of the Project.
- D. Specifications: Submit manufacturers recommended installation specifications for the Work.
- E. Submit proof of qualifications as specified.

**1.06 PRODUCT HANDLING**

- A. Delivery: Deliver all materials to the Project Site in the manufacturer's original unopened containers with all labels intact and legible.
- B. Storage: Store all materials under cover in a manner to prevent damage and contamination, and store only the specified materials at the Project site.
- C. Protection: Use all means necessary to protect swimming pool ceramic tile before, during and after installation and to protect the installed Work specified in other Sections.
- D. Replacements: In the event of damage, immediately make all repairs and replacements necessary to the approval of the City's Representative.

**PART 2 PRODUCTS**

**2.01 TILE**

**A. Waterline Face Tile:**

- 1. Material: All waterline face tile shall be glazed ceramic tile (Group III standard) as manufactured by Dal-Tile or approved equal.
- 2. Size: 6 x 6 inches.
- 3. Color: Dal-Tile #D-129, 'Sky Blue'.

**B. Depth Marker Tile (at Waterline):**

1. Material: Group 4 quality, frost proof glazed ceramic mosaic tile with absorption rate of less than one percent (1%) as manufactured by Dal-Tile, American Olean, or equal.
2. Size: 6 x 6 inches.
3. Color: Similar to Dal-Tile #D129, "Sky Blue," with black silk screen numbers.

**C. Depth Marker Tile (at Pool Deck):**

1. Material: Group 4 quality, frost proof glazed ceramic mosaic tile with absorption rate of less than one percent (1%) as manufactured by Dal-Tile, American Olean, or equal.
2. Size: 6 x 6 inches.
3. Color: Similar to Dal-Tile #D129, "Sky Blue," with black silk screen numbers and non-skid coating.

**D. Depth Marking Strip Tile (at Depth):**

1. Material: Group 3 quality, frost proof unglazed ceramic mosaic tile with absorption rate of less than one percent (1%) as manufactured by Dal-Tile, American Olean, or equal.
2. Size: 1 x 1 inches.
3. Color: Similar to Dal-Tile #D023, "Cobalt Blue."

**E. Trim Tile (at Underwater Steps):**

1. Material: Group 3 quality, frost proof unglazed ceramic mosaic tile with absorption rate of less than one percent (1%) as manufactured by Dal-Tile, American Olean, or equal.
2. Size: 1 x 1 inches.
3. Color: Similar to Dal-Tile #D023, "Cobalt Blue."

**F. Trim Tile (at Expansion Joints):**

1. Material: Group 3 quality, frost proof unglazed ceramic mosaic tile with absorption rate of less than one percent (1%) as manufactured by Dal-Tile, American Olean, or equal.
2. Size: 1 x 1 inches with 1/4 round edge.
3. Color: Similar to Dal-Tile #D317, "White."

**G. Lane Line / Target Tile:**

1. Material : Group 3 quality, frost proof unglazed ceramic mosaic tile with absorption rate of less than 1% as manufactured by Dal-Tile or approved equal.
2. Size 1 x 1 inches.
3. Color: Dal-Tile #D-311, 'Ebony'.

## **2.02 MORTAR**

- A. Sand for Mortar: Comply with requirements of fine aggregate for concrete.
- B. Cement: Type I Portland Cement, conforming to ASTM C150.
- C. Hydrated Lime: Conforming to ASTM C206 or 207, Type S.
- D. Water: From a potable source.

## **2.03 GROUT**

- A. All tile grout shall be waterproof grout complying with the recommendations of referenced standards. Grout color shall be grey for dark backgrounds, white for light backgrounds (verify colors with City's Representative).

## **PART 3 EXECUTION**

### **3.01 SURFACE CONDITIONS**

#### **A. Inspection:**

- 1. Prior to all Work of this Section, carefully inspect the installed Work of other trades and verify that all such Work is complete to the point where this installation may properly commence.
- 2. Verify that ceramic tile can be installed in accordance with the original design and all referenced standards.

#### **B. Discrepancies:**

- 1. In the event of discrepancy, immediately notify the City's Representative.
- 2. Do not proceed with installation in areas of discrepancy until all such discrepancies have been fully resolved.
- 3. Failure to notify the City's Representative and give written notice of discrepancies shall constitute acceptance by the Contractor of existing conditions as fit and proper to receive its Work.

### **3.02 INSTALLATION**

#### **A. Method:**

- 1. Install all ceramic tile in strict accordance with installation method P601-90 of the 2011 Handbook for Ceramic Tile Installation of the Tile Council of America, Inc.
- 2. Be certain to install all ceramic tile perfectly level, flush, plumb, and to the finish grades and elevations.

#### **B. Interface:**

- 1. Carefully establish and follow the required horizontal and vertical elevations to insure proper and adequate space for the work and materials of other trades.
- 2. Coordinate and cooperate as required with other trades to insure proper and adequate interface of ceramic tile Work with the Work of other trades.

### 3.03 GROUTING

- A. Follow grout manufacturer's recommendations as to grouting procedures and precautions.
- B. Remove all grout haze, observing grout manufacturer's recommendations as to use of acid and chemical cleaners.

### 3.04 CLEAN-UP

- A. Upon completion of the swimming pool ceramic tile installation, thoroughly clean and polish the exposed surfaces of tile work. Completely clean work area of debris and rubbish occasioned by this Work and dispose of to the approval of the City's Representative.

### PROTECTION:

- A. All necessary steps shall be taken to protect the public, Contractors employees and any property from damage while the work is being performed.
- B. Provide sufficient barricades and signs as needed during and after the installation of the tile to prevent the public from accessing areas.

### COMPLIANCE WITH RULES

Proposers responding to this RFQ must follow its procedures and requirements; except as otherwise provided in the RFQ, the applicable provisions or Oregon Administrative Rules shall apply where the City of Coos Bay Contract Rules do not address. Failure to comply with or complete any part of this RFQ may result in rejection of your proposal.

### SCHEDULE OF REQUEST FOR QUOTES

Onsite Pre Inspection at 2:00 p.m.	June 10, 2016
Proposal due	June 24, 2016
Bid opening at 4 p.m. at City Hall	June 24, 2016
Contract finalized	July 10, 2016
Letter To Proceed	July 8, 2016
Work to Start	August 12, 2016
Work Completed By	September 12, 2016

### PROPOSAL WITHDRAWAL

Any proposal may be withdrawn at any time before the "Proposal Due" date and time by providing a written request for the withdrawal to the issuing office. A duly authorized representative of the firm shall make the request. Withdrawal of a proposal will not preclude the proposer from filing a new Proposal.

**APPEALS**

Bidders who wish to appeal their proposal or the award of contract may submit the appeal in writing to the City Manager's Office within five (5) business days of the proposal due date who disagree with the procurement process.

Address: City of Coos Bay  
Rodger Craddock, City Manager  
500 Central Avenue  
Coos Bay OR 97420

**OWNERSHIP OF DOCUMENTS**

Any material submitted by a proposer shall become the property of the City. Materials submitted after a contract is signed will be subject to the ownership provision of the executed contract.

**CONFIDENTIALITY OF INFORMATION**

All information and data furnished to a vendor by the City and all other documents to which the vendor's employees have access during the preparation and submittal of the Proposal shall be treated as confidential to the City. Any oral or written disclosure to unauthorized individuals is prohibited.

**PUBLIC RECORD**

All proposals and information submitted by proposers are not open for public inspection until after the notice of intent to award a contract is issued. Except for exempt materials, all proposals and information submitted by proposers will be available for viewing after the evaluation process is complete and the notice of intent to award is sent to all participating parties.

**INDEMNITY**

Vendor shall hold harmless, indemnify, and save the City, its officers, employees, and agents from any and all liability claims, losses, or damages arising or alleged to arise during the performance of the work described herein by reason or any act or omission of the vendor or any of its agents, employees or representatives. The indemnity applies to both active and passive acts and other conduct.

**EMPLOYMENT STATUS**

Contractor shall perform the work required by this contract as an independent contractor. Although the City reserves the right to determine and modify the schedule for the work to be performed and to evaluate the quality of the completed performance, the City cannot and will not control the means and manner of the Contractor's performance. The Contractor is responsible for determining the appropriate means and manner of performing the work.

Contractor represents and warrants that the Contractor is not an employee of the City of Coos Bay and meets the specific independent contractor standards of ORS 670.600. Contractor is not an officer, employee, or agent of the City. Contractor shall be responsible for any federal or state taxes applicable to any compensation or payments paid to Contractor under this

contract and, the City will not withhold from such compensation or payments any amounts to cover Contractor's federal or state tax obligations. Contractor is not eligible for any Social Security, unemployment insurance, or workers compensation, from compensation paid to Contractor under this contract except as a self-employed individual.

## INSURANCE

The Contractor shall maintain during the life of this contract the following minimum public liability and property damage insurance which shall protect the City and Contractor from claims for injuries including accidental death, as well as from claims for property damages which may arise from the performance of work under this contract, and the limit of liability for such insurance shall be as follows:

**Level 3 Insurance Requirements:** Construction contracts \$50,000 and under:

<u>Commercial General Liability</u> Per occurrence	\$ 1,000,000
<u>Workers' Compensation</u>	Statutory Limit
Applicable Federal (e.g., Longshoremen's)	Statutory Limit
Employer's Liability	\$ 500,000
<u>Umbrella/Excess Insurance</u> Per occurrence	\$ 1,000,000
<u>Automobile Liability</u> Per occurrence.	\$ 1,000,000

Coverage provided by the contractor must be underwritten by an insurance company deemed acceptable by the City. The City reserves the right to reject all or any insurance carrier(s) with an unacceptable financial rating.

The Contractor shall provide certificates of coverage, including applicable endorsements, for such policies within ten (10) days of execution of the Contract. The City shall be named as an additional insured on the policy; provided, however, that each party shall be liable for injuries or claims arising solely out of that party's acts or omissions and no claim as an "additional insured" shall be made against the other party's carrier for injuries or claims solely from or arising out of that party's acts or omissions. There shall be no cancellation, material changes, reduction of limits, or intent not to renew the insurance coverage without 30 days written notice from the Contractor's insurers to the City.



## BID SHEET

As a publicly owned/operated structure, please note that Prevailing Wages for both the State of Oregon and Coos County apply. BOLI rates can be found below:

[http://egov.oregon.gov/BOLI/WHI/PWR/PWR\\_Jan2012\\_Index.shtml](http://egov.oregon.gov/BOLI/WHI/PWR/PWR_Jan2012_Index.shtml)

The City of Coos Bay requests that the work be completed no later than September 12, 2016.

LUMP SUM \_\_\_\_\_

**Submitted by**

\_\_\_\_\_  
Print name of firm and signer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

