



## CITY OF COOS BAY

Request for Quotes  
For  
Mingus Pool Rehabilitation Project

The City of Coos Bay wishes to obtain bids in regards to rehabilitation of Mingus Pool Mechanical System. All bids must provide for the following scope of work on this structure as well as comply with all provisions of this document (as well as Local, State and Coos County laws, codes or regulations as they apply to public buildings):

### SUBMISSION OF QUOTE

To receive consideration, quotes must be submitted in accordance to the following instructions:

1. All quotes shall be in a sealed envelope and delivered to the

City of Coos Bay  
City Manager's Office  
500 Central Avenue  
Coos Bay OR 97420

2. The envelope must be clearly marked **"Mingus Pool Rehabilitation Project."**
3. Submit three (3) copies of the proposal by 4:00 p.m. June 24, 2016
4. If you have any questions, please contact Randy Dixon at 541-269-8918 or email [rdixon@coosbay.org](mailto:rdixon@coosbay.org)
5. The City of Coos Bay reserves the right to reject any and all proposals, and has the right, at its sole discretion, to accept the proposal it considers most favorable to the City's interest and the right to waive minor irregularities in procedures.

Randy Dixon  
Public Works Operations Administrator

Phone: 541-269-8918  
Email: [rdixon@coosbay.org](mailto:rdixon@coosbay.org)

### GENERAL INSTRUCTIONS

The City of Coos Bay invites qualified contractors to submit proposals for the Mingus Pool Rehabilitation Project. It is expected workmanship includes one year warranty, with product warranty's submitted at the conclusion of the project.

**Onsite pre-inspection Friday, June 10<sup>th</sup> at 10 a.m. - Mingus Pool – N 10<sup>th</sup> Street**

## **PROPOSAL REQUIREMENTS**

The successful proposer must be bonded or bondable and insured, must execute a contract with the City for goods and services rendered.

Cover Letter: All proposals must include a cover letter to the attention of the City Manager's Office signed by the person legally authorized to bind the applicant to its proposal. The cover letter must include the name of the firm, the names of partners/principals. You will need to include with your bid; 3 past projects of equal size that your company has refurbished along with contact information for that project in order for the City to verify references.

## **QUALIFICATION EVALUATION CRITERIA**

Cost Proposal: The cost component of each submittal will be evaluated with respect to the probable cost to the City of doing business with each submitter; cost proposals will be evaluated for realism and reasonableness of the overall cost and individual cost element estimates.

## **PROJECT SUMMARY:**

THE INTENT OF THIS PROJECT IS TO UPGRADE AND RELOCATE THE EXISTING POOL FILTRATION AND HEATING SYSTEM. THIS SHALL INCLUDE RAISING THE EXISTING FLOOR IN THE CURRENT BOILER ROOM, RELOCATING THE EXISTING BOILER, CONSTRUCTION OF A NEW SURGE TANK IN THE EXISTING BOILER ROOM, CONSTRUCTION OF A NEW CHEMICAL STORAGE ROOM, AND RE-INSTALLATION OF THE EXSISTING POOL HEATER AND NEW WATER TREATMENT SYSTEMS.

## **GENERAL NOTES:**

1. ALL CONCRETE SHALL BE CONSTRUCTED PER THE CURRENT EDITION OF ACI 318 "BUILDING CODE REQUIREMENTS FOR STRUCTURAL CONCRETE" AND ALL LOCAL CODES AND ORDINANCES AS APPLICABLE.
2. FILTRATION TANK CONCRETE SHALL BE CONSTRUCTED PER THE CURRENT EDITION OF ACI 350 "CODE REQUIREMENTS FOR ENVIRONMENTAL ENGINEERING CONCRETE STRUCTURES AND COMMENTARY" AND ALL LOCAL CODES AND ORDINANCES AS APPLICABLE.
3. ALL EXISTING CONDITIONS, DIMENSIONS AND ELEVATIONS SHALL BE FIELD VERIFIED. THE GENERAL CONTRACTOR SHALL NOTIFY THE ENGINEER OF RECORD OF ANY SIGNIFICANT DISCREPANCIES FROM CONDITIONS SHOWN ON THE DRAWINGS.
4. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR ALL CONSTRUCTION MEANS AND METHODS. RESPONSIBILITY SHALL INCLUDE BUT NOT LIMITED TO DEMOLITION AND CONSTRUCTION MEANS AND METHODS, TECHNIQUES, SEQUENCING, AND SAFETY REQUIRED TO COMPLETE CONSTRUCTION.
5. GENERAL CONTRACTOR TO COORDINATE INSTALLATION OF UTILITIES W/OWNER AND ALL RESPECTIVE SUPPLIERS/SUBCONTRACTORS PRIOR TO CONSTRUCTION.
6. GENERAL CONTRACTOR TO PROTECT EXISTING STRUCTURAL ELEMENTS DURING ALL PHASES OF CONSTRUCTION.

**MECHANICAL NOTES:**

1. ALL HVAC SYSTEMS TO BE DESIGN BUILD PER ALL APPLICABLE CODES. GENERAL CONTRACTOR TO SUBMIT DEMOLITION PLAN, PRODUCT INFORMATION AND SYSTEM DRAWINGS TO ENGINEER FOR FINAL APPROVAL PRIOR TO INSTALLATION.
2. COORDINATE WITH ALL OTHER TRADES TO PROVIDE A COMPLETE TURNKEY SYSTEM.
3. GENERAL CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS.

**ELECTRICAL NOTES:**

1. ALL ELECTRICAL SYSTEMS TO BE DESIGN BUILD PER ALL APPLICABLE CODES. GENERAL CONTRACTOR TO SUBMIT DEMOLITION PLAN, PRODUCT INFORMATION AND SYSTEM DRAWINGS TO ENGINEER FOR FINAL APPROVAL PRIOR TO INSTALLATION.
2. THE LIGHTING LAYOUT PROVIDED IN THESE PLANS IS SCHEMATIC. CONTRACTOR SHALL SUBMIT A COMPLETE LIGHTING PLAN FOR APPROVAL.
3. COORDINATE WITH ALL OTHER TRADES TO PROVIDE A COMPLETE TURNKEY SYSTEM.
4. GENERAL CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS.

**BOILER / PLUMBING NOTES:**

1. ALL BOILER REINSTALLATION AND PLUMBING IS TO BE DESIGN BUILD PER ALL APPLICABLE CODES, INCLUDING PIPE SUPPORT, EXPANSION/CONTRACTION FITTINGS, AND INSULATION. THE INFORMATION PROVIDED IN THESE PLANS IS SCHEMATIC AND IS BASED ON THE OWNER'S PREFERENCE FOR PUMPING, SANITATION, AND HEATING EQUIPMENT. CONTRACTOR TO VERIFY COMPATIBILITY AND FEASIBILITY OF PROPOSED EQUIPMENT AND LAYOUT PRIOR TO CONSTRUCTION. CONTRACTOR TO SUBMIT DEMOLITION PLAN, ALL PRODUCT INFORMATION AND DRAWINGS TO ENGINEER OF RECORD FOR FINAL APPROVAL PRIOR TO CONSTRUCTION.
2. EXISTING BOILER ACID STORAGE AND INJECTION SYSTEM TO BE REINSTALLED BY CONTRACTOR.
3. THE SYSTEM PUMP HAS BEEN SPECIFIED BASED ON THE PARAMETERS SHOWN IN THESE PLANS. CONTRACTOR PROPOSED CHANGES TO PIPE SIZES, EQUIPMENT, ROUTING, AND ELEVATIONS SHALL BE SUBMITTED TO THE ENGINEER FOR EVALUATION PRIOR TO ORDERING THE SYSTEM PUMP.
4. COORDINATE INSTALLATION OF UTILITIES WITH ALL RESPECTIVE SUPPLIERS/SUBCONTRACTORS PRIOR TO CONSTRUCTION.
5. ALL BOILER AND POOL PLUMBING SHALL BE REPLACED AS NECESSARY TO PROVIDE A COMPLETE TURNKEY PLUMBING SYSTEM FOR THE NEW EQUIPMENT AND CONSTRUCTION LAYOUT.
6. GENERAL CONTRACTOR TO OBTAIN ALL NECESSARY PERMITS.

**STRUCTURAL NOTES**

STRUCTURAL STEEL AND MISCELLANEOUS: STRUCTURAL STEEL SHALL BE:  
ASTM A36 CHANNELS, PLATES AND ANGLES, EXCEPT AS NOTED ASTM A500, GRADE B ( $F_y=46$   
KSI) HOLLOW STRUCTURAL SECTIONS (TUBES)

1. ALL WELDING SHALL CONFORM TO AWS (LATES EDITION) SPECIFICATIONS.
2. ANCHOR BOLT SHALL CONFORM WITH ASTM A 307, GRADE A, AND SHALL BE PROVIDED WITH STANDARD WASHERS AND NUTS.
3. SAFETY RAIL, SAFETY RAIL GATE, AND LADDER SHOP DRAWINGS SHALL BE SUBMITTED TO ENGINEER FOR REVIEW AND APPROVAL PRIOR TO COMPONENT FABRICATION AND BLOCKOUT INSTALLATION.

**CONCRETE:**

1. ALL CONCRETE SHALL DEVELOP A MINIMUM 28-DAY LAB CURED COMPRESSIVE STRENGTH OF 3,500 PSI, EXCEPT AS NOTED (SEE TANK DETAIL FOR SPECIFIC MIX DESIGN REQUIREMENTS). ALL FOOTINGS WERE DESIGNED WITH  $f'_c = 2,500$  PSI, THEREFORE NO SPECIAL INSPECTION IS REQUIRED.
2. ALL EXPOSED CONCRETE TO HAVE 5% PLUS OR MINUS 1% AIR, BY VOLUME, CONFORMING TO ASTM C 260.
3. ALL CONCRETE SHALL HAVE A MAXIMUM SLUMP OF 4".
4. ALL CONCRETE SHALL BE CURED PER ACI 315-08 STANDARDS.

**REINFORCING STEEL:**

1. ALL REINFORCING STEEL SHALL CONFORM TO ASTM A 615 GRADE 60.
2. PLACE 2-0 X 2-0 BARS AT CORNERS AND INTERSECTIONS.
3. LAP ALL REINFORCING BARS MINIMUM 30" (UNLESS NOTED PER ACI 318-08).
4. SECURELY TIE ALL REINFORCING PRIOR TO PLACING CONCRETE. ALL TIE WIRE SHALL BE Min. #16 ANNEALED STEEL.
5. PROVIDE 3" CLEARANCE FOR ALL REINFORCING IN CONCRETE CAST AGAINST EARTH, 2" FOR CONCRETE EXPOSED TO EARTH AND WEATHER, AND 1 1/2" FOR ALL INTERIOR EXPOSURE.
6. ALL REINFORCING SHALL BE SUPPORTED ON WELL CURED CONCRETE BLOCKS OR APPROVED METAL CHAIRS, AS SPECIFIED BY THE CRSI MANUAL OF STANDARD PRACTICE, MSP 2009.

**STRUCTURAL BACKFILL:**

1. APPROVED STRUCTURAL FILL SHALL BE IMPORTED AND PLACED BENEATH AREA OF NEW RAISED FLOOR.
2. STRUCTURAL FILL MATERIALS SHALL BE APPROVED BY THE ENGINEER OF RECORD PRIOR TO IMPORTING. ALL FILL SHALL BE FREE OF ORGANIC AND EXPANSIVE CLAY MATERIAL. ALL BASE ROCK SHALL CONFORM TO THE SPECIFICATIONS IDENTIFIED IN THE PLAN SET.
3. STRUCTURAL FILL PLACEMENT LIFTS TO BE DETERMINED BY THE ENGINEER OF RECORD BASED ON MATERIAL PROPERTIES AND TYPE OF COMPACTION EQUIPMENT USED. BASE ROCK PLACEMENT LIFTS SHALL NOT EXCEED 8". EACH LIFT SHALL BE NEARLY EQUAL IN THICKNESS AND COMPACTED TO A MINIMUM OF 95% OF ASTM D698. FILLS SHALL BE PLACED AT OR SLIGHTLY ABOVE THEIR OPTIMUM MOISTURE CONTENT.

**COMPLIANCE WITH RULES**

Proposers responding to this RFQ must follow its procedures and requirements; except as otherwise provided in the RFQ, the applicable provisions or Oregon Administrative Rules shall apply where the City of Coos Bay Contract Rules do not address. Failure to comply with or complete any part of this RFQ may result in rejection of your proposal.

**SCHEDULE OF REQUEST FOR QUOTES**

Onsite Pre Inspection at 10 a.m.	June 10, 2016
Proposal due	June 24, 2016
Bid opening at 4 p.m. at City Hall	June 24, 2016
Contract finalized	July 10, 2016
Letter to Proceed	July 8, 2016
Work to Start	August 12, 2016
Work Completed By	September 12, 2016

**PROPOSAL WITHDRAWAL**

Any proposal may be withdrawn at any time before the "Proposal Due" date and time by providing a written request for the withdrawal to the issuing office. A duly authorized representative of the firm shall make the request. Withdrawal of a proposal will not preclude the proposer from filing a new Proposal.

**APPEALS**

Bidders who wish to appeal there proposal or the award of contract may submit the appeal in writing to the City Manager's Office within five (5) business days of the proposal due date who disagree with the procurement process.

Address: City of Coos Bay  
Rodger Craddock, City Manager  
500 Central Avenue  
Coos Bay OR 97420

**OWNERSHIP OF DOCUMENTS**

Any material submitted by a proposer shall become the property of the City. Materials submitted after a contract is signed will be subject to the ownership provision of the executed contract.

**CONFIDENTIALITY OF INFORMATION**

All information and data furnished to a vendor by the City and all other documents to which the vendor's employees have access during the preparation and submittal of the Proposal shall be treated as confidential to the City. Any oral or written disclosure to unauthorized individuals is prohibited.

**PUBLIC RECORD**

All proposals and information submitted by proposers are not open for public inspection until after the notice of intent to award a contract is issued. Except for exempt materials, all proposals and information submitted by proposers will be available for viewing after the evaluation process is complete and the notice of intent to award is sent to all participating parties.

**INDEMNITY**

Vendor shall hold harmless, indemnify, and save the City, its officers, employees, and agents from any and all liability claims, losses, or damages arising or alleged to arise during the performance of the work described herein by reason or any act or omission of the vendor or any of its agents, employees or representatives. The indemnity applies to both active and passive acts and other conduct.

**EMPLOYMENT STATUS**

Contractor shall perform the work required by this contract as an independent contractor. Although the City reserves the right to determine and modify the schedule for the work to be performed and to evaluate the quality of the completed performance, the City cannot and will not control the means and manner of the Contractor's performance. The Contractor is responsible for determining the appropriate means and manner of performing the work.

Contractor represents and warrants that the Contractor is not an employee of the City of Coos Bay and meets the specific independent contractor standards of ORS 670.600. Contractor is not an officer, employee, or agent of the City. Contractor shall be responsible for any federal or state taxes applicable to any compensation or payments paid to Contractor under this contract and, the City will not withhold from such compensation or payments any amounts to cover Contractor's federal or state tax obligations. Contractor is not eligible for any Social Security, unemployment insurance, or workers compensation, from compensation paid to Contractor under this contract except as a self-employed individual.

**INSURANCE**

The Contractor shall maintain during the life of this contract the following minimum public liability and property damage insurance which shall protect the City and Contractor from claims for injuries including accidental death, as well as from claims for property damages

which may arise from the performance of work under this contract, and the limit of liability for such insurance shall be as follows:

**Level 3 Insurance Requirements:** Construction contracts \$50,000 and under:

<u>Commercial General Liability</u> Per occurrence	\$ 1,000,000
<u>Workers' Compensation</u>	Statutory Limit
Applicable Federal (e.g., Longshoremen's)	Statutory Limit
Employer's Liability	\$ 500,000
<u>Umbrella/Excess Insurance</u> Per occurrence	\$ 1,000,000
<u>Automobile Liability</u> Per occurrence.	\$ 1,000,000

Coverage provided by the contractor must be underwritten by an insurance company deemed acceptable by the City. The City reserves the right to reject all or any insurance carrier(s) with an unacceptable financial rating.

The Contractor shall provide certificates of coverage, including applicable endorsements, for such policies within ten (10) days of execution of the Contract. The City shall be named as an additional insured on the policy; provided, however, that each party shall be liable for injuries or claims arising solely out of that party's acts or omissions and no claim as an "additional insured" shall be made against the other party's carrier for injuries or claims solely from or arising out of that party's acts or omissions. There shall be no cancellation, material changes, reduction of limits, or intent not to renew the insurance coverage without 30 days written notice from the Contractor's insurers to the City.

## BID SHEET

As a publicly owned/operated structure, please note that Prevailing Wages for both the State of Oregon and Coos County apply. BOLI rates can be found below:

[http://egov.oregon.gov/BOLI/WHDPWR/PWR\\_Jan2012\\_Index.shtml](http://egov.oregon.gov/BOLI/WHDPWR/PWR_Jan2012_Index.shtml)

The City of Coos Bay requests that the work be **completed no later than September 12, 2016**.

LUMP SUM \_\_\_\_\_

**Submitted by**

\_\_\_\_\_  
Print name of firm and signer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date