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5 The minutes of the proceedings of a regular meeting of the Parks Commission of the City of Coos Bay, Coos County, Oregon, held at 4:00 p.m. in the Council Chambers, 500 Central Avenue, Coos 6 7 Bay, Oregon. 8 **Those Attending** 9 Those present were City Staff, Randy Dixon, Operations Administrator, and Kelli Burnette; Commissioners Bill Otton, Bill Davis, Patty Scott, and Bev Meyers. Attending remotely by 10 teleconference was Commissioner Ariann Lyons. 11 12 There was audio difficulty via Teams and Commissioner Lyons was unable to participate in the 13 meeting. 14 Approval of the August 20, 2020 Meeting Minutes 15 Acting Chair Scott called for a motion to approve the Minutes. Commissioner Davis moved and Commissioner Otton seconded the motion to approve the August 16 17 20, 2020 minutes as presented. Motion carried by unanimous vote. 18 Citizen Input 19 There was none. 20 **Boat Ramp Hours of Operation** Staff Member Dixon reported the Empire Boat Ramp area has become a major concern due to the 21 increased homeless population and he needs input from the Parks Commission regarding altering 22 the hours of operation. Staff Member Dixon stated he is recommending decreasing the hours of 23 operation from 24 hour a day access to from dawn to dusk at the City's boat ramp facilities. Staff 24 Member Dixon that staff cleans the boat ramp areas every two to three hours and it is not enough. 25 Staff Member Dixon stated the OSMB will support a change in the hours and that with the facilities 26 being open 24 hours a day, individuals cannot be trespassed. 27 28 Commissioner Meyers stated her only concern is that people do like to night fish, but agrees the hours should be reduced and asked if the hours could be revised once the COVID-19 pandemic 29 30 calms down. 31 Staff Member Dixon the issue can be revisited in the future and hopefully the change will only be 32 temporary until we can be back to some type of normal. 33 Commissioner Scott commented that other parks are only open from dusk until dawn. Commissioner Davis moved and Commissioner Otton seconded the motion to revise the boat ramp 34 hours of operation to be from dawn to dusk until the pandemic is under control and the 35 Commission can reconsider. Acting Chair Scott asked if there were any objections. There were 36 37 none. Motion carried by unanimous vote. 38 Staff Member Dixon also reported to the Commission that gates will be installed at the entrance to lower and upper Empire Lakes for security. Staff Member Dixon stated the gates will be closed 39 at dusk and open at dawn per the park operation hours and that the purpose is to reduce vehicle 40 traffic after hours in the park. 41 42 Staff Member Dixon reported the recently appointed park hosts have resigned and the position will 43 be re-posted. 44

COOS BAY

PARKS COMMISSION MINUTES

OCTOBER 22, 2020

45 Mingus Park Project Design Approval

- Staff Member Dixon reported the Mingus Park project design for the south end of the park is 95% 46
- 47 complete and is the same as previously presented, but the Commission needed to make motion to
- approve the design so the project could move forward. Staff Member Dixon provided an over view 48
- of the design and stated the playground equipment/amenities would be voted on later. 49
- Commissioner Otton moved and Commissioner Davis seconded the motion to accepted the project 50
- 51 design. Acting Chair Scott asked if there were any objections. There were none. Motion carried
- by unanimous vote. 52
- 53 Staff Member Dixon commented on the project schedule and stated the funding is better than he
- 54 thought it would be due to the COVID-19 pandemic.
- 55 Story Walk in the Park Update
- Staff Member Dixon reported he is working with Sami Pierson at the library to try and create 56
- 57 timeline to install the kiosks in conjunction with the development of the par.
- 58 **Empire Boat Ramp Boarding Docks Update**
- 59 Staff Member Dixon reported the new boat ramp boarding docks are in, but there was a welding
- issue with the design which required additional welding services. Staff Member Dixon reported 60
- 61 the design was by the OSMB and that he will be seeking reimbursement from them as it was a
- design flaw. 62
- Staff Member Dixon reported he will be working on an inventory for the replacement of other 63
- docks and will be seeking grant(s) for the funding. 64
- Safe Routes to School Update 65
- Staff Member Dixon reported the SRTS project in Eastside is about 80% complete and should be 66
- completed in time. Staff Member Dixon report substantial completion is due early November and 67
- final completion mid-December. 68
- 4th Street Roadway Safety Improvements Update 69
- Staff Member Dixon reported the 4th Street Roadway Safety Improvements are well under way 70
- 71 and that the curb and gutters are lower to allow for good tie-in, which will help prevent flooding
- in areas. Staff Member Dixon Stated construction started on the South end and will move North 72
- 73 on the West, then go to the East side and go South.
- 74 **Commissioner Closing Comments**
- 75 Staff Member Dixon and Staff Member Burnette asked the Commissioners if any of them had
- 76 military service so the City could recognize their service.
- 77 Commissioner Scott asked about the status for the Topits Bridge. Staff Member Dixon indicated
- that would need to be discussed at a later time and would require a master plan. 78
- 79 Adjourn

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- 80 There being no further business to come before the Parks Commission, by consensus of the Parks
- Commission, Acting Chair, Patty Scott adjourned the meeting at 4:20 p.m. 81
- 82 APPROVED BY THE PARKS COMMISSION ON THE 17th DAY OF DECEMBER 2020.

84 85 Attest: 86

Ariann Lyons

Arian Lyons, Chair