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**COOS BAY
PARKS COMMISSION MINUTES
August 12, 2019**

5 Acting Chair Lyons opened the meeting on the above date in the City of Coos Bay Conference
6 Room located at 500 Central Ave., at 4:00 p.m.

7 Members Present: Ariann Lyons, Carmen Matthews, Bev Meyers, Patty Scott, Shaun Gibbs,
8 Sam Crowley, and Bill Otton.

9 Members Absent: None.

10 Staff Present: Operations Administrator, Randy Dixon

11 Guests Present: Cricket Soules, Marshfield Pioneer Cemetery, Stacy Gulseth, MHS Key
12 Club Advisor, Andrew Sheerin, MHS Key Club Treasurer.

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APPROVE THE JULY 18, 2019 MEETING MINUTES

15 Staff called for a motion to approve the minutes.

16 *Commissioner Scott moved and Commissioner Gibbs seconded the motion to approve the July 18,*
17 *2019, minutes as presented. Motion carried by unanimous vote.*

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CITIZEN INPUT

21 Staff asked Cricket Soules to come forward to discuss Marshfield Pioneer Cemetery. Cricket
22 Soules discussed the six-plot (6) donation by Judge Coke's heirs, the condition on that donation
23 that no remains ever be buried there, and a request for a memorial bench recognizing the pioneer
24 families of Anderson, Coke and Luse. Cricket stated the donor has now requested a picture of the
25 bench which has not be purchased. Cricket would like to move forward on the design and
26 placement and stated the bench would likely need some modifications from the Parks Management
27 Plan to keep it historic with the cemetery. Cricket also commented that the donor has provided
28 \$2,000.00 to pay for the bench. Cricket asked if she could have some benches designed and put
29 together by West Coast Monument that would fit the historic nature of the cemetery and the
30 donor's desires. Cricket also mentioned the dilapidated state of the curbing in that area and whether
31 or not some or all of it could be repaired when the bench is placed.

32
33 Staff stated the first step would be to look at sample benches, then set some perimeters. Staff also
34 stated the management plan is getting of age and is recommending it be revised in 2023 when the
35 Commission is looking at refreshing the Parks Master Plan. Staff explained there are trademark
36 things that need to be addressed so they do not become issues.

37
38 Cricket discussed current activities including getting the wrap cards, the grant funding received
39 for the wrap cards, that they will be trying to do more with the Wine Walk, National Historic
40 Cemetery month, and doing a story on the resetting that the Coast Guard did and a dedication.
41 Cricket stated these are all things they are working on and would like to get the Commission's
42 approval to complete.

43
44 A discussion was held regarding the status of the dilapidated curbing. Staff stated the repair would
45 have to be part of the Master Plan process, and not something that could be done right now. Cricket
46 commented that the damage was likely done by lawn maintenance work, that they want to leave
47 as much of the existing curbing as possible, and just repair the damaged portions. Cricket also
48 commented they would need to look at what else they want on those 6 plots, if anything.

49 Commissioner Matthews asked when the Commission could expect to be setting the bench. Cricket
50 explained that it would not be until the bench design met all required standards. Staff indicated the
51 bench would need to be done within the next 60 days.

52
53 Cricket then mentioned that West Coast Monument has a Chinese Granite bench for approximately
54 \$700 with delivery, though she hadn't had much time to research it. Staff commented there are an
55 array of stone benches and he would put a proposal together for the Commission to review. Cricket
56 then discussed design criteria the donor might like to see. Staff stated he would bring something
57 back for the Commission to review. Cricket discussed color options and the possibility of the bench
58 coming from China. A comment was made that using the donated funds to the maximum benefit
59 possible for the donor would be best. Commissioner Matthews commented he would like to see
60 the funds stay local. Cricket commented she would certainly shop local first and stated she could
61 probably get a plain bench for \$1,500.00 (U.S. granite), but that she would get quotes for both.

62
63 Commissioner Matthews asked about patching the damaged curb where the bench would go. Staff
64 and Cricket commented that would likely be doable.

65
66 Commissioner Matthews commented that the cemetery looked great and thanked Cricket for her
67 hard work. Cricket commented that Staff surprised them by working on the fence and they will, in
68 the next month or so, have an access code for locking it up. Cricket also commented that the music
69 festival posted their sign right on the corner of that fencing, that it looked great, and that it is a
70 great place to put signs, but something should be put in the management plan to address posting at
71 the cemetery and suggested creating a policy for what is allowed and how to submit it for approval.
72 Staff commented that advertising would not be allowed.

73
74

NEW BUSINESS

75 **4.1 Proposal by MHS Key Club.** Stacy Gulseth, Advisor for the MHS Key Club and Andrew
76 Sheerin, Key Club Treasurer, came forward and provided a recap of the status of the fitness
77 equipment for Pirate Park. Stacy and Andrew further explained that they took the Commission's
78 previous option back to the Key Club members and they all felt it was more like a playground and
79 would not use it. Stacy stated that Pam (Patton) then emailed another option the Commission had
80 presented and explained that it was one companies she had previously researched and the reason
81 she didn't choose that company at the time was because they came in colors of purple and green
82 and if you wanted other colors you had to pay \$380 per equipment, so she didn't investigate it any
83 further. Stacy explained that after the Commission suggested it she took it back to the club
84 members and most of the members felt it wouldn't work because most of the items were in the
85 park already, like monkey bars and gymnastic bars for pull-ups, and that it would be difficult to
86 explain what some items were to be used for. Andrew and Stacy further explained that they had
87 researched another company, but they ran in to several recalls.

88 Stacy stated they have received a \$3,000.00 grant from Bay Area Hospital for fitness equipment.

89 Andrew stated they would like to make a compromise and are now looking at the GtFIT GameTime
90 Cardio Walker, which has the same functionality as the equipment the Commission suggested, but
91 is through a different company.

92 Stacy commented that GameTime currently has a sale going on, and you seldom see sales on
93 outdoor fitness equipment, which ends on August 15. Stacy presented three more options, which
94 do not have movable parts, went over the options and costs, and stated they can afford it. Andrew
95 stated he discussed the compromise with the Club and they agreed it was a good idea and asked
96 the Commission to allow them to put this equipment in and 'vibe up' the park. Andrew further

97 stated that it is not just kids that go to he park, adults go there as well. Andrew stated that adults
98 could be multitasking at the park while watching their kids play and utilizing the exercise
99 equipment. Stacy stated that right now they could only afford one, but they would ideally like to
100 be able to put in more.

101
102 Stacy then discussed the color schemes hoping to make the equipment stand out from the play
103 area. Stacy commented that kids play on everything, but the colors are more adult looking. Andrew
104 commented on the bright colors vs. the adult looking type ideal, that we want to separate designs.

105
106 Commissioner Lyons asked about their intent to have two items. Stacy stated they would like to
107 have two items, but right now they could only afford one and would be happy to write another
108 grant in the future. Stacy also commented that there are a lot of well-being grants out there.

109
110 Commissioner Lyons stated she was not at the last meeting and in reviewing what was discussed
111 at the last meeting, that was more of staying in line with what the Council had recommended prior.
112 Staff explained that was correct, the first package is what Council gave the Commission direction
113 to go back and that's how we got to the list Stacy was just showing. Staff provided a hand-out from
114 Outdoor Fitness that was presented at the last meeting. Andrew asked if the piece of equipment in
115 the picture was the picture of the proposed piece of equipment. Staff explained it was not, that you
116 could go to their website and look at all of their equipment options.

117
118 Stacy commented that there are two and asked about price. Staff stated the price is \$1,700.00.
119 Stacy and Andrew expressed their concern about the price being so low and getting what you pay
120 for. Stacy commented that she would be happy to look at it, but the \$1,700 is throwing her off
121 because fitness equipment is expensive and she doesn't want it to be too cheap. Stacy and Staff
122 discussed using Staff equipment for placement, etc., shipping costs, and that staff is familiar with
123 the company and their line of products. Stacy asked about color and Staff explained you can pick
124 from many different colors.

125
126 Stacy clarified that the Commission would prefer this over what they are presenting from
127 GameTime. There was discussion about how much the grant was for and the fact they would like
128 to have two, which would be doable if they had the room and the money. Stacy stated they would
129 look at it. Staff suggested Stacy to go to the website and look on the left-hand side where should
130 would find their list of equipment. Stacy said she hadn't come across this yet, if she had, she just
131 hadn't opened it up yet and asked what Andrew thought about it. Andrew stated he is concerned
132 because it is cheap and wonders what type of quality it will be because kids are going to be playing
133 on it. Staff explained that the company has been around for a long time. Stacy again reiterated that
134 she is shocked about the price and Commissioner Scott explained that they do not want cheap stuff
135 either.

136
137 Stacy and Andrew addressed the Commission about adding cornhole to the park. Stacy further
138 explained that this would be something down the road that they could place next to the horse shoe
139 pits. Stacy also commented that the horse shoe pits need to be lifted up and brought in a couple
140 feet. The commission discussed the standard lengths for bean bag toss and playing horse shoes.
141 Stacy commented that this is something maybe more parks could use to bring in the public and is
142 an opportunity waiting to happen.

143
144 A discussion commenced regarding skateboard activity at Pirate Park.

145
146 Andrew and Stacy thanked the Commission for their time and asked the Commission to think
147 about adding cornhole to Pirate Park. Staff Stated that he did not see any issues with adding

148 cornhole to the park and asked the Key Club to come back with more concrete information. A
149 discussion commenced regarding the type of construction the platform/holes should be made out
150 of, fastening them down, and what would be more resistant to vandalism, etc.

151
152 Shelly Gulseth and Andrew Sheerin left the meeting.

153
154 The Commission and Staff discussed the options Staff provided from Outdoor Fitness, the fact that
155 it is a Parks Commission decision, and that it is a neighborhood park serving neighborhood kids.

156 157 **4.2 Voting – Nominee for Vacant Chair Person.**

158
159 *Commissioner Scott moved and Commissioner Meyers seconded the motion to nominate Ariann*
160 *Lyons for Chair. There were no additional nominations. Motion carried by unanimous vote.*

161
162 *Commissioner Matthews moved and Commissioner Scott seconded the motion to nominate Sam*
163 *Crawley for Vice Chair. There were no additional nominations. Motion carried by unanimous*
164 *vote.*

165
166 Staff informed the Commission that GameTime is the number one leading company in cost, that
167 Outdoor Fitness has been on the market for decades and is one of the largest on the market. Staff
168 mentioned Adult Fitness Equipment out of California that has similar equipment, which is much
169 smaller and not very good. Staff stated he heard Outdoor Fitness was no longer making some of
170 their equipment and called to confirm. Staff stated the representative from Outdoor Fitness stated
171 business is good, they are not taking anything of their list, they are off the East Coast and have
172 been in business for decades.

173 174 **OLD BUSINESS**

175
176 There was none.

177 178 **COMMISSIONER CLOSING COMMENTS**

179
180 The Commission discussed the new reader boards at the VIC stating they look really good and
181 requested that the brightness be turned down.

182
183 The Commission and Staff discussed the basketball hoops at Mingus Park and Pirate Park.

184
185 Staff provided updates on the bridge to no-where project and the Mingus Park projects.

186
187 The Commission and Staff discussed preparing for the Parks Master Plan revision.

188
189 The Commission and Staff discussed activities at the Preway, the vendor policy approved by
190 Council, the new murals, the fact that the Preway is a public place, and what the Commission
191 would like to see happen at the Preway.

192
193 Commissioner Meyers provided an update on Choshi Gardens and reported on the amount of work
194 the inmate crew completed that past week and stated she has asked them to come back in the winter
195 and do some more brush cleanup work.

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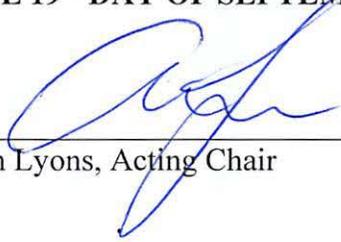
STAFF CLOSING COMMENTS

There were none.

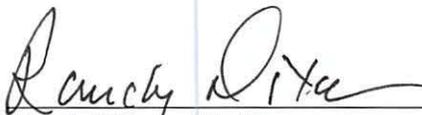
ADJOURNMENT

There being no further business to come before the Parks Commission, by consensus of the Parks Commission, Commissioner Lyons adjourned the meeting at 5:05 p.m.

APPROVED BY THE PARKS COMMISSION ON THE 19th DAY OF SEPTEMBER 2019.



Ariann Lyons, Acting Chair

Attest: 

Randy Dixon, Staff