1 2 3 4		CITY OF COOS BA PARKS COMMISSION MIN March 15, 2018	
5	Members Present:	Vice-Chair, Ariann Lyons, Bev Me	yers and Patty Scott
6	Members Absent:	Iembers Absent: Christine Coles, Bill Otton, Shaun Gibbs, Carmen Mathews	
7	Staff Present:	taff Present: Operations Administrator, Randy Dixon and Pam Patton	
8	<b>Guests Present:</b>	esent: Jennifer Wirsing, City Engineer and Will Dawson, Civil West Engineer	
9 10	Location:	City Hall Conference Room	
11	1. CALL TO ORD	ER / ROLL CALL / APPROVAL (	<b>DF MINUTES: February 22<sup>nd</sup></b>
12 13	Unable to address	the minutes	
14	2. NEW BUSINESS	5	
15	• Mingus Park	Sanitary Sewer Replacement	
<ol> <li>16</li> <li>17</li> <li>18</li> <li>19</li> <li>20</li> <li>21</li> <li>22</li> <li>23</li> <li>24</li> <li>25</li> <li>26</li> <li>27</li> <li>28</li> <li>29</li> <li>30</li> <li>31</li> <li>32</li> </ol>	Our guests, Jennifer and Will gave a presentation on the upcoming project of replacing existing sewer pipes. Will passed out a set of plans for each commission member. He took the Commission through the plans, discussing the individual pages by calling out details that will impact the park i.e. tree, one (1) well-established Maple, pathways/asphalt, playground and pedestrian ramp. The project will start in latter June and it would be 30 to 45 days to completion. The project entails removing and replacing the concrete sewer pipe with PVC piping 12 to 15-inch diameter. The pipe will be installed in same alignment at existing depth. Width of trench would be 3-feet maximum. Will asked Randy if they could remove a few boards that would lower groundwater to prevent flooding in the trench, which Randy approved. They asked that the commission to set a timeline for comments because Jennifer would like to go out to bid in April keeping on schedule. A brief discussion with the Commission. It was agreed that rather than re-seeding any disturbed grass, sod will be used. Impact to pedestrian traffic and special events was a big concern. Fencing off construction and plating open trenches along with the no-work days for special events. Jennifer stated that has been addressed and would be included in the specifications. The project should provide a warranty for those trees that have been		
33 34	identified, that show signs of being compromised. Randy mentioned there were 4 trees whose umbrellas reach out into the trenching areas.		
35 36 37	Also mentioned was the cross monument. Randy warned that it has potential of being a hot topic. Jennifer will contact the group who are connected to the monument and have it marked on the plans to protect and hand-dig.		
38 39		ion agreed to formally notify Jennife <sup>h</sup> and their findings can be written int	er with their findings. The Tree Board to the project as an addendum.
40 41 42	-	he Commission would meet at Mingublem areas that would impact the par	is the 29 <sup>th</sup> of March and walk the project k.

43	Pre-Way Planning		
44 45	Need to do a master plan for further development. The commission will review existing plans/renditions that were done years prior and include design review.		
46	• Sports Fisherman Pier/Kayak Launch (new asset)		
47	3. OLD BUSINESS		
48	• Priorities: Action Plan or Asset Master Plan (years!)		
49 50 51 52 53	• Randy brought to the table a handout showing Reconyx Trail cameras that are being purchased in light of dangerous vandalism, like that, that recently occurred at Empire Lakes and Choshi Gardens, which is repeatedly vandalized. Randy will be purchasing three (3) cameras. One of the nice features, it doesn't require a laptop and downloading data.		
54	4. COMMISSIONERS CLOSING COMMENTS –		
55 56 57 58 59 60 61	5. ADJOURNMENT There being no further business to come before the Parks Commission, by consensus of the Parks Commission, Ariann adjourned the meeting at 5:15 p.m.		
62	Respectfully Submitted,		
63 64 65 66	Pamela Patton, Staff, Public Works APPROVED BY THE PARKS COMMISSION ON THE DAY OF, 2018.		
67			
68 69 70 71 72 73 74	Attest: Attest: Parnela Patton, Staff		