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2 CITY OF COOS BAY
3 PARKS MASTER PLAN – WORK SESSION
4 MINUTES OF
5 FEBRUARY 21, 2013
6

7 **Members Present:** Chairperson Christine Coles, Commissioner Ariann Lyons,
8 Commissioner Carmen Matthews, Commissioner Bev Meyers,
9 Commissioner Jennifer Stephens, and Commissioner Bill Otton.
10 Commissioner Mike Vaughan came late and did not sign in.

11 **Members Absent:** Commissioner Patty Scott

12 **Staff Present:** Randy Dixon, Operations Administrator and Pam Patton

13 **Guests Present:** Colin Myatt

14 **Location:** City Hall Conference Room

15 Coos Bay City Hall – 500 Central Avenue
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19 **CALL TO ORDER / ROLL CALL**
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21 Chairperson Christine Coles called the meeting to order at 4:07pm.
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23 **Due to a change of meeting location to the City Council Chamber, the clarity of the audio is*
24 *poor. It is difficult to pick up dialog with a small recorder.*
25

26 Randy Dixon touched base regarding the handout, Ex Parte Communication. With the Master
27 Plan picking up momentum, there will be many issues people in the community would like to
28 discuss. Please respond appropriately and avoid conflicts of interest. Commissioner Otton asked
29 about the boundaries or a guideline to follow. Since the survey is public information, direct them
30 to Public Forum. Bring it before the Parks Commission, nothing behind the scenes but upfront
31 and in the open. The least amount of interaction privately is the best way to avoid any
32 miscommunications.
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34 **NEW BUSINESS** – Park Asset Design and Capital Renovation – Park Master Plan 2013-2023
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36 Park Asset Design – Site Specific Master Plans: Prioritizing the 10-year plan. Working from the
37 Site Specific handout dated February 20, 2013, the Commissioners were asked to review in terms
38 of the survey results and then prioritize according to need, existing assets, capital renovation to
39 achieve within that 10-year plan. This is not in terms of just maintaining what we have but these
40 would be complete capital renovations. Depending on the asset, we need to focus on about doing
41 two a year in terms of planning.
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- 43 • 1st year – Mingus Park in its entirety
- 44 Motion: Carmen Matthews to accept
- 45 Second: Christine Coles
- 46 Vote Unanimous - Ayes carry
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- 1st year - Boardwalk & City Dock
Motion: Carmen Matthews to accept
Second: Mike Vaughan
Vote Unanimous - Ayes carry

- Randy Dixon brought out that with Mingus Park and the Boardwalk both being the 1st year priority, it will make for a full budget.

- 2nd year – Ed Lund Park/Facility
2nd year – Empire Boat Ramp
Motion: Ariann Lyons to accept
Second: Bill Otton
Vote Unanimous - Ayes carry

- 3rd year - Empire Lakes (needs connectivity/asphalt/bridge)
Motion: Carmen Matthews to accept
Second: Christine Coles
Vote Unanimous - Ayes carry

- 4th year – Taylor-Wasson Park / South 10th / Wendy Hill / Pedway / Eastside Park
Motion: Carmen Matthews to accept
Second: Ariann Lyons
Vote Unanimous - Ayes carry

- 5th year – Marshfield Pioneer Cemetery
Motion: Ariann Lyons to accept moving S 10th to 4th-year group and to accept 5th year.
Second: Bill Otton
Vote Unanimous - Ayes carry

- 6th year – Eastside Boat Ramp (seasonal opportunity to utilize) & potential sports park
Motion: Christine Coles to accept
Second: Bill Otton
Vote Unanimous - Ayes carry

- Undeveloped (1.5 Acres at the end of “E” Street in Eastside) /
City property / Dog Park (decide what location and amenities)

Randy Dixon shared the council minutes of February 5, 2013 with the Commission. Mayor Shoji recommended adding community gardens as an optional amenity for all parks. It was the consensus of Council to move forward with implementation of the Coos Bay Parks Master Plan policy updates as presented. He also met with Hilary Baker of Crow Clay Associates, Inc., regarding design. He will be doing a cost analysis and will be asking for funds this year for a complete plan for both Mingus Park and Boardwalk/Dock.

94 Randy Dixon acknowledged Colin Myatt, an intern from SWOCC, for the fine work he has done.
95 His assistance was greatly appreciated.

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97 ** The above is a brief summary. The audio recording of this work session can be found on the
98 Cities' G: drive/ DCS/Administration/Parks Commission/Recordings/2013/2013 0221 Parks
99 Work Session. Referenced materials used were:

- 100 • Ex Parte Communications
- 101 • Park Master Plan (2013-23) – Site Specific Master Plan
- 102 • February 5, 2013 Council Minutes

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104 **COMMISSIONERS CLOSING COMMENTS**

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106 **ADJOURNMENT**

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108 **There being no further business to come before the Parks Commission, by**
109 **consensus of the Parks Commission, Chairperson Coles adjourned the meeting at**
110 **5:00 pm.**

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112 Respectfully Submitted,

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114 Pamela Patton,
115 Public Works and Development

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118 **APPROVED BY THE PARKS COMMISSION ON THE 27th DAY OF March, 2013.**
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