

CITY OF COOS BAY
MINUTES OF THE PARKS COMMISSION

October 13, 2011

Parks Commission members present: Chairperson, Christine Coles, Nathan Clausen, Beverly Meyers, Bill Otton, and Patty Scott

Not Present: None

Staff present: Operations Administrator, Randy Dixon and Codes and Planning Specialist, Lisa Ekelund

Guests present: Ms. Bear

Location: Taylor and Wasson Park

1. CALL TO ORDER / APPROVAL OF THE MINUTES

Chairperson Coles called the meeting to order at 4:12 pm.

Commissioner Scott made the motion to approve the 07/14/2011 meeting minutes as presented. Commissioner Otton seconded the motion. The motion passed by unanimous vote.

Commissioner Meyers requested that her name be removed under “Not Present” on the 09/08/2011 meeting minutes.

Commissioner Meyers made the motion to approve the 09/08/2011 meeting minutes as amended. Commissioner Scott seconded the motion. The motion passed by unanimous vote.

2. NEW BUSINESS

Citizen request to donate property to the City

Randy Dixon gave the background information of the Park St. property that is proposed to be donated. The city would maintain the property if it were donated and it would have a restriction that it would only be used for tennis.

Commissioner Otton asked if parking and access has been considered.

Randy Dixon stated that there is available area for parking on Park St.

Commissioner Otton asked if the City had received feedback from the surrounding neighbors.

Randy Dixon stated that he has not heard any negative feedback. If they develop this property, the City would send out a notice to the surrounding property owners but at this time, no notice is required.

Commissioner Scott made the motion to accept the offer of donation. Commissioner Otton seconded the motion. The motion passed by unanimous vote.

Parks and Master Planning Process

Randy Dixon went over the purpose, steps necessary, and the goals for updating the Parks Master Plan. A work session is anticipated to take place in January of 2012 and Randy will notify the Commissioners of the exact date and time.

Chairperson Coles inquired about fall protection for Wasson Park.

Randy Dixon stated that there are specific guidelines for fall protection but there are no policies or procedures set up at the City which is a reason for the Plan update.

3. OLD BUSINESS ~ None

4. DISCUSSION ITEMS NOT LISTED ON THE AGENDA

At the beginning of the meeting, Randy Dixon announced that Nathan Clausen was hired on at the City in the Maintenance II position that was open.

Chairperson Coles asked for a status update on the park benches.

Randy Dixon described the benches stating that the wood will be donated but the City will need to purchase the frames.

Chairperson Coles introduces Ms. Bear who spoke of Eastside Park. Everyone is very appreciative of the new playground equipment but there is no parking. Ms. Bear presented photographs of the park that reflected the only place to park an automobile is on the grass.

Randy Dixon stated that the City does have a design for a parking lot at the location Ms. Bear is speaking of.

Ms. Bear presented a plan and stated that the placement of a park bench would help in the prevention of parking on the grass.

Randy Dixon stated that there is a grant opportunity available and if it were awarded, it could cover the cost of paving a parking lot. In the application they could utilize city services to prep the area as the “in kind” match.

Chairperson Coles spoke of a conference she attended in New Orleans that was about volunteerism in the community and citizen involvement for the clean up of a city park. About 150 people were involved and it was exciting to see the motivation of those people to work on such a beautiful service project.

Ms. Bear asked if the City is promoting “adopt-a-park” and Chairperson Coles stated they could consider it.

Ms. Bear stated that they need a list of what kind of good and kind the City could offer.

Randy Dixon stated that when they have a volunteer based program, the City sets precedence of what they City can do to aid and help the volunteers.

There being no further business to come before the Parks Commission, Chairperson Coles adjourned the meeting at 4:46 pm.

Respectfully Submitted,

Lisa Ekelund
Codes and Planning Specialist

APPROVED BY THE PARKS COMMISSION ON THE ____ DAY OF _____, 20____.