

**CITY OF COOS BAY URBAN RENEWAL AGENCY
BUDGET COMMITTEE**

April 18, 2013

The minutes of the proceedings of a meeting of the City of Coos Bay Urban Renewal Agency Budget Committee held at 7 p.m. in the Council Chambers at City Hall, 500 Central Avenue, Coos Bay, Oregon.

Those Attending

Committee Members attending were Brian Bowers, Peter Cooley, Mark Daily, Lucinda DiNovo, Howard Forte, Jennifer Groth, Stephanie Kramer, Philip Marler, Gene Melton, Roy Metzger, Colin Myatt, John Muenchrath, and Crystal Shoji. Committee Member Mike Vaughan was absent. City staff present were City Manager Rodger Craddock, Finance Director Susanne Baker, Deputy Finance Director Amy Kinnaman, Intermediate Accountant Debbie Frankenberger, Economic Revitalization Administrator Joyce Jansen, Fire Chief Stan Gibson, Library Director Samantha Pierson, Police Chief Gary McCullough, and Public Works and Development Director Jim Hossley.

Council Members, Budget Committee Members, and Staff introduced themselves. City Manager Rodger Craddock gave a presentation on governmental budgeting.

Election of Officers

The meeting opened at 7:00 p.m. with the election of officers. Committee Member Melton nominated Jennifer Groth as Chair. Committee Member Kramer seconded the motion which carried with Committee Members Bowers, Cooley, Daily, DiNovo, Forte, Groth, Kramer, Marler, Melton, Metzger, Myatt, Muenchrath, and Shoji voting aye. Committee Member Vaughan was absent. Committee Member Shoji nominated Howard Forte as Vice-Chair. Committee Member Melton seconded the motion which carried with Chair Groth and Committee Members Bowers, Cooley, Daily, DiNovo, Forte, Kramer, Marler, Melton, Metzger, Myatt, Muenchrath, and Shoji voting aye. Committee Member Vaughan was absent. Committee Member Shoji nominated Stephanie Kramer as Secretary. Committee Member Muenchrath seconded the motion which carried with Chair Groth and Committee Members Bowers, Cooley, Daily, DiNovo, Forte, Kramer, Marler, Melton, Metzger, Myatt, Muenchrath, and Shoji voting aye. Committee Member Vaughan was absent.

Public Comments

No comments were made.

Presentation of the Budget Message

City Manager Rodger Craddock presented the budget message for Fiscal Year 2013/2014 which is attached and hereby made part of the record. Mr. Craddock reported the proposed Urban Renewal Agency budget was a combined total of \$5,618,643 with planned expenditures balancing total revenues and noted both the Downtown and Empire Districts were financially sound. Mr. Craddock stated the proposed budget did not include, nor did he recommend the budget committee impose any portion of the Special Levy option pursuant to ORS 457.435(2). Mr. Craddock reported the lawful maximum which could be imposed was \$1.97/1K of assessed valuation, \$1.29/1K for the Downtown District and \$0.68/1K for the Empire District with all or a

fractional portion imposed. Mr. Craddock recommended the budget committee impose the Urban Renewal Agency's maximum 100% amount from the division of taxes and not impose the Special Levy.

Review of the Proposed Budget for Fiscal Year 2013/2014

Chair Groth briefly explained the procedures for going through the proposed budget and the procedures for redlining items. The Committee reviewed each fund in the Urban Renewal Agency budget, no changes were made.

Committee Member Forte moved to select to receive tax incremental revenue through the division of tax and elected not to take the special levy for the Downtown and Empire Urban Renewal Districts. Committee Member Metzger seconded the motion which carried with Chair Groth and Committee Members Bowers, Cooley, Daily, DiNovo, Forte, Kramer, Marler, Melton, Metzger, Myatt, Muenchrath, and Shoji voting aye. Committee Member Vaughan was absent.

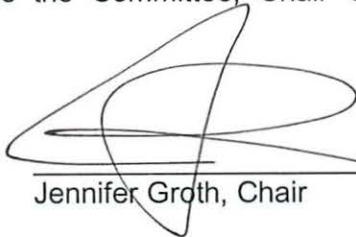
Approval of Fiscal Year 2013/2014 Budget and Submission of the Budget to the Urban Renewal Agency for Adoption at the May 21, 2013 Meeting

Approval of the URA budget approved requesting the division of taxes per Article IX of the Oregon Constitution and ORS 457.440 for the two Urban Renewal plans but did not request the citywide special levy option.

Committee Member Metzger moved to approve the Fiscal Year 2013/2014 Urban Renewal budget as presented and forward it to the Urban Renewal Agency for adoption at the June 4, 2013 Urban Renewal Agency meeting. Committee Member DiNovo seconded the motion which carried with Chair Groth and Committee Members Bowers, Cooley, Daily, DiNovo, Forte, Kramer, Marler, Melton, Metzger, Myatt, Muenchrath, and Shoji voting aye. Committee Member Vaughan was absent.

Adjourn

There being no further business to come before the Committee, Chair Groth adjourned the meeting.



Jennifer Groth, Chair

Attest:



Stephanie Kramer, Secretary